The Schedule of Classes is available online several weeks before registration begins. Courses are listed in the Schedule in a format similar to the way courses are listed on DuckWeb, and you can search there in the same way you can search DuckWeb. You can find some additional information about classes there, too. (see next page.)

Using DuckWeb to Register for Classes:

1) Go to https://duckweb.uoregon.edu/
2) Enter ID number and PAC and login in:

   UO ID: ____________________________
   PAC: ____________________________

   Login  [Forgot PAC]  

3) Click on Student Menu and then Registration Menu
4) Then, you can click Search for Open Classes. You can search by department (Subject) or General Education Requirement, for example:

   Subject: Not selected
   Course Number: 
   CRN: 
   Title: 
   Distance Ed/On Campus: Ab
   Course Level: 
   Gen Ed Requirement: Not selected
   Credit: Not selected
   Class Time:
   Start Time: AM/PM
   End Time: AM/PM
   Days:
   Weekend or Short Semester:
   Show Open Classes Only: 

   Class Search  Reset

5) In this example (having searched for Arts and Letters classes), we found a list of courses that includes:

<table>
<thead>
<tr>
<th>CRN</th>
<th>Subject</th>
<th>Course Number</th>
<th>Title</th>
<th>Days</th>
<th>Start Time</th>
<th>End Time</th>
<th>Instructor(s)</th>
<th>Priority</th>
<th>Notes</th>
<th>Location</th>
<th>Section</th>
<th>CRN</th>
</tr>
</thead>
<tbody>
<tr>
<td>34295</td>
<td>MUS</td>
<td>125 4.000</td>
<td>Understanding Music &gt; 1</td>
<td>TR</td>
<td>09:30am-10:04am</td>
<td>10:00am</td>
<td>Amy Geeser Kielb (P) Helena Kopchick</td>
<td>0309-0506</td>
<td>MUS 163</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>34497</td>
<td>MUS</td>
<td>269 4.000</td>
<td>Survey Music History &gt; 1</td>
<td>TR</td>
<td>09:00am-10:00am</td>
<td>10:00am</td>
<td>Jalan Smith (P)</td>
<td>0309-0506</td>
<td>MUS 163</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>34548</td>
<td>MUS</td>
<td>359 4.000</td>
<td>Music in World Culture &gt; 1</td>
<td>MW</td>
<td>10:00am-10:50am</td>
<td>10:00am</td>
<td>Mark Levy (P)</td>
<td>0309-0506</td>
<td>CLS 250</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>34619</td>
<td>MUS</td>
<td>359 4.000</td>
<td>Music in World Culture &gt; 1</td>
<td>TR</td>
<td>02:00pm-03:00pm</td>
<td>03:00pm</td>
<td>Hurley T</td>
<td>0309-0506</td>
<td>MUS 142</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>34621</td>
<td>MUS</td>
<td>359 4.000</td>
<td>Music in World Culture &gt; 1</td>
<td>TR</td>
<td>11:00am-11:50am</td>
<td>11:00am</td>
<td>Hurley T</td>
<td>0309-0506</td>
<td>MUS 142</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

To register for a class, click on the box on the left hand side. If the course includes a discussion or lab, click on the choice of section. The computer won’t let you register for discussion or lecture alone.
6) Department name and course numbers (MUS 358) correspond to particular course titles (Music in World Culture). The days of the week when the class meets are noted: “M” and “W” stand for Monday and Wednesday, respectively. “Seats REM” shows how many spaces are left in the lecture or discussion. A CRN is an arbitrary number assigned to the lecture or discussion to distinguish it from other courses, or sections of the same course offered at different times.

7) The first time you try to add classes to your schedule you will need to enter the Registration PIN given to you by your adviser.

8) When a course has been added to your schedule, it shows up in the list of classes for which you are currently registered:

You cannot drop your last class using the ‘Add/Drop Classes’ menu option. If you intend to completely withdraw from the university click on “Student Menu” > “Registration Menu” and then the ‘Completely Withdraw from Term/University’ link to begin the complete withdrawal process.

Course Materials List Get your book list online from the UO Bookstore/Duck Store. You’ll need the five-digit Course Reference Numbers (CRNs) from each of your classes.

Need help with a registration error message? Click here.

Current Schedule

<table>
<thead>
<tr>
<th>CRN</th>
<th>Title</th>
<th>Credits</th>
<th>Grade</th>
<th>Term</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>32865</td>
<td>HC 434</td>
<td>1.00 Graded</td>
<td>Top HIV/AIDS in Africa</td>
<td><strong>Registered</strong> on Feb 24, 2010</td>
<td></td>
</tr>
<tr>
<td>33025</td>
<td>PH 371</td>
<td>4.00 Graded</td>
<td>Physiology of Exercise</td>
<td><strong>Registered</strong> on Feb 24, 2010</td>
<td></td>
</tr>
<tr>
<td>33034</td>
<td>PH 371</td>
<td>4.00 Graded</td>
<td>+ Lab</td>
<td><strong>Registered</strong> on Feb 24, 2010</td>
<td></td>
</tr>
<tr>
<td>36244</td>
<td>HC 441</td>
<td>4.00 Graded</td>
<td>Top Chance &amp; Determin</td>
<td><strong>Registered</strong> on Mar 01, 2010</td>
<td></td>
</tr>
</tbody>
</table>

Total Credit Hours: 12.000
Minimum Hours: 3.000
Maximum Hours: 21.000
Date: Apr 05, 2010 11:34am

9) You can drop a course by clicking on the drop down menu under “Action” for that course and selecting “Drop.” If you want to make sure you can get into a particular section of another class before you lose your spot in your current class, you can click on the “Exchange Section” link (Bottom Right). Enter the CRN’s for the section you want and use the drop down menu for the section you will drop if you can get the other class.

10) When you have the schedule you want, you can “View Your Class Schedule” (Bottom Right of Screen). If you pick “matrix” format, it is laid out on a weekly calendar grid that many students find helpful.