ANTH 615: Proseminar – Introduction to Graduate Studies in Anthropology  
Fall Term 2012  
University of Oregon

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Office Hours: W 2:00 - 4:00 p.m.  
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Lecture Room: 313 Condon  
Lecture Time: W 9:30 - 11:20 a.m.

Course Overview: Welcome to the Department of Anthropology! This class is for all new students admitted to the graduate program in anthropology at the UO. The purpose of this course is to give you the information and background necessary to succeed as a graduate student in the anthropology program, and some of the professional skills necessary for your career beyond graduate school.

Specific Learning Objectives:  
1. Departmental structure and program requirements  
2. University resources for research, writing, and funding  
3. External funding sources and types  
4. Conducting research, compliance  
5. Publishing and presenting  
6. Academic and non Academic Careers

Course Mechanics: This course meets once per week for a 2 hour discussion. In order for this class to work, it requires participation from all students and timely completion of weekly assignments. Participation means adding thoughtful comments and questions that reflect engagement with the material at hand, which is aimed at preparing you to successfully navigate through our graduate program. More importantly, this course should get you thinking about the issues that will be important in your longer term career.

Requirements: Evaluation in this course will consist of participation in the weekly seminars as well as completion of assignments. Participation consists of active engagement in the course seminar that demonstrates understanding of the topic and material, that you have done the necessary background reading and given the topic serious thought. Assignments will vary considerably from week to week, but must be completed in a timely and thorough manner. Your grade is based on class participation (50%) and on-time completion of the assignments (50%).

Students with disabilities: If you have a documented disability and anticipate needing accommodations in this course, please make arrangements to meet with the instructor soon. Also please request that the Counselor for Students with Disabilities send a letter outlining your approved accommodations. [Disability Services: disabsrv@uoregon.edu, 346-1155; http://ds.uoregon.edu/].
Schedule: Following is the schedule of discussion topics. Assignments are due at the next class meeting. This schedule may change as we move through the term.

September 26  Topic 1: Welcome and Introductions; Departmental orientation
Assignment: Visit by Betina Lynn, GTFF Representative

Assignment: Read Graduate Handbook

October 3  Topic 2: The program, requirements, timely progress, being a GTF
Assignment: Read Doctoral Degrees Article

10  Topic 3: Library visits: Miriam Rigby, SISL Cathleen Leue
Assignment: Get 3 relevant CVs, prepare your own, write 1 paragraph web profile

17  Topic 4: CV, professional profile, web presence
Guest Faculty Nelson Ting
Assignment: Get NSF GPG, relevant DDIG dates, and those of 3 other sources.

24  Topic 5: Proposal Development, SPS, EPCS
Guest Faculty Josh Snodgrass
Assignment: Get call for papers, deadline, and prepare abstract for a relevant national meeting.

31  Topic 6: Conferences and Meetings
Assignment: Read application rules at RCS

November 7  Topic 7: Ethics and Research Compliance, IRB, IACUC
Guest Faculty Frances White, Visit by Caitlin Alcorn
Assignment: Download instructions for authors from relevant journal

14  Topic 8: Publishing in journals
Guest Faculty Scott Fitzpatrick
Assignment: Get 3 relevant job listings.

21  Topic 9: Job market, listings, wikis, applications, interviews, and talks
Assignment: Sign up for Versatile Ph.D. Prepare a policy document

28  Topic 10: Non-academic careers
Guest Faculty Heather McClure
Assignment: Write 2-3 page policy document