

**MINUTES**  
**The Graduate Council**  
**April 21, 1999**  
**Leona Tyler Conference Room, Chapman Hall**

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**Members Present:** Janet Wasko, Donna Paul, Polly Welch, Roger Haydock, Ian Duncan, Marian Friestad (ex officio), Hal Sadofsky, Peter Mills, Linda Kintz, Deborah Carver (ex officio)

**Members Absent:** Natasha Garber, Lynne Anderson-Inman, Paul Doerksen, Peggy Pascoe, Phil Young, James O'Fallon (ex officio)

**Staff in Attendance:** Toby Deemer, Steven Swenson

The meeting was called to order by Chair Ian Duncan at 3:40 p.m..

Marian Friestad moved to amend the Minutes of March 17, 1999: Under *Old Business - College of Education proposal for two graduate certificates* remove paragraph beginning with "Thus, there will be no new funds ...until the end of that paragraph. The motion was approved unanimously. The minutes were approved as amended.

### **Announcements**

- **Electronic submission of dissertations and theses**

Deborah Carver requested clarification of the charge for the ad hoc committee. Should the committee look at the landscape and make a general recommendation or are they to make specific recommendations for implementation. The Council recommends a look at the landscape to include: a survey of graduate students on campus; a survey of what other schools are doing (Pac 10, Kansas group). A fact-finding report will be submitted to the Council in June.

- **Graduate Research/Travel Awards**

M. Friestad reported that this year the Graduate School received 95 requests from 33 departments for a total of @ \$41,000. Awards were granted to 60 applications from 22 departments in the amount of @ \$14,000.

- **Lehrman Fellowship Award**

The first Lehrman Fellowship was awarded to Virginia Davis, a doctoral candidate in English. Ms. Davis is a single working mother with three children. The Lehrman Fellowship provides a stipend in the amount of \$10,000 and includes a one academic year tuition waiver.

## **Old Business**

- **Search - Vice Provost for Research and Dean of the Graduate School**

The University of Oregon received 80 applications for this position. Three finalists will be selected and invited to campus during May.

- **Concurrent degrees**

The Council considered a request for revision to the Concurrent Degree policy. The questions raised were: Should the Graduate School request a department to establish and publish a policy for admission to a concurrent degree program; should there be a specific lower limit to the number of allowable credits for the second major; is an interdisciplinary capstone project or thesis permissible? Based on Council discussion, a final draft of changes will be submitted to the Council at the June meeting.

- **Program Review Update**

Ian Duncan presented a draft policy describing suggestions for changes to the Program Review process. The policy is scheduled to be submitted to the Senate in June. The major suggestions for change include a move towards more transparency in the process, a faculty committee to oversee the process, and appointment of a chair of the faculty oversight committee who will be requested to act as an observer at all meetings.

- **New Business**

M. Friestad requested feedback on and suggestions for improvement of the Graduate Exit Survey. The Council should be prepared at the May meeting to discuss the following: the questions used, use of information, appropriateness of evaluative measures, and reaction to the survey in general. This survey is not mandatory, but is useful for presentation to important external constituencies (OUS, legislators, public).

The next Council meeting is scheduled for May 19, 1999, from 3:30 to 5:00, in the Tyler Conference Room. The Council is requested to bring nominations for next year's chair, vice chair, and secretary to this meeting.

The final Council meeting is scheduled for June 9, 1999 from 3:30 to 5:00 pm in the Leona Tyler Conference Room.

The Council adjourned at 5:15 p.m.

Respectfully submitted,

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Roger Haydock, Secretary

xc: President  
Vice Presidents  
Vice Provosts  
Academic Deans