MINUTES
The Graduate Council
June 8, 1994
1967 Fircrest Drive (Dean Upham's Residence)

Members Present: Peter Bergquist, Scott DeLancey, Steve Huter (masters student representative), Kenneth Kempner, James Lemert (Chair), Charles O'Kelley (ex officio), Louis Osternig, Steadman Upham (ex officio), Lois Adele Vandehey (doctoral student representative)  
Guest: Robert Mazo

Members Absent: Rogena Degge, Marian Friestad, Glenn May, Robert O'Brien

Staff in Attendance: Toby Deemer and Maggie Morris

The final Graduate Council meeting of the academic year was held following a buffet luncheon at the residence of Dean Upham. Lunch began at 12:10; the meeting was called to order at 12:30 by K. Kempner standing in for J. Lemert who arrived late following a class.

The minutes of the meeting of May 18, 1994 were approved as distributed.

Major administrative searches and related activity having concluded for the academic year, there were no committee reports.

Report on 1993-1994 Program Reviews

Robert Mazo, faculty liaison for program review, summarized the program review activity for the past academic year and distributed a list of the external and internal review committee members who participated, noting that there has been a Council member on each internal review committee.

There have been five reviews in the current year: Anthropology, Applied Information Management (AIM), Geography, Mathematics, and Statistics. Math was carried over from last year, and Pat Bartlein continued as the Council representative on the internal team since he had begun participation before his Council term expired. Presently, the Memorandum of Understanding for Mathematics (MoU) is in final form and is being signed; outside committee reports have been received for AIM and Statistics, but internal review reports are pending. Both reports have been received for Anthropology, and R. Mazo is drafting the MoU (S. Upham having recused himself given his faculty appointment in that department). The Geography review is only recently concluded; no reports have yet been received.

Four reviews are scheduled for 1994-95; two others were postponed for compelling reasons. Reviews will include Classics, Chemistry, Fine and Applied Arts, and Economics. English will be postponed for a year because of reorganization of its instructional programs and change in departmental leadership (a new department head in Fall of 1994). Computer and Information Science will be postponed to allow for implementation of several initiatives being set in motion by the new department head; the review will be placed on the 1996-97 program review schedule.

Dean Upham expressed his and Council's gratitude for the excellent work done by Bob Mazo in connection with program reviews. He also pointed out that upcoming administrative
reorganization (described below) proposes that the Graduate School and the Office of the Provost share responsibility for future reviews. Among other benefits, this change will facilitate the negotiation of MoUs with Colleges/Schools and departments.

J. Lemert arrived and assumed the chair.

Announcements

In response to issues raised at the last meeting, Graduate School staff have conducted an informal survey of Western Association of Graduate School institutions to sample other university’s policies with respect to distance learning and journal-format dissertations. Copies of the responses were circulated. In general they reflect very few new and fully-formulated policies on either issue, but there is evidence that both topics are coming under discussion and scrutiny in other institutions. The survey information will serve as a basis for additional discussion of these issues in the fall. Appointment of subcommittees on these two topics was deferred until fall. It was noted, however, that the subcommittee on journal-format dissertations may want to consider framing any future policy in terms of “chief” or “principal” authorship rather than “first” authorship.

Dean Upham clarified a recent misunderstanding among some faculty and administrators with respect to a new option or emphasis area in creative non-fiction that will become available in the masters’ programs in Journalism. This specialization or option was mistakenly referred in proposed Bulletin copy to as a "program," which suggested that it should have been formally approved as such. Indeed, the individuals involved simply did not realize the full implication of the term; department faculty alone may initiate options or specializations.

Presentations

Dean Upham presented tokens of appreciation to the chair and to members of the Council who have completed their terms (K. Kempner, S. Huter, and L. Vandehey).

Old Business

Faculty and Graduate Students Rights and Responsibilities

There has been no further comment received from Council members on the draft document *University of Oregon Guidelines for Good Practice in Graduate Education*. It was therefore unanimously approved for circulation to department heads with a request that it be discussed with faculty early in the fall. The topic is also still on the agenda for the first fall meeting of the CAS heads of departments. The item will then go to Senate for action. Assuming approval, it will subsequently be circulated campus-wide.
New Business

Reorganization of the Graduate School
Dean Upham presented copies of an organizational chart and summarized the reorganization that is being implemented by the new president and provost in response to efficiency issues raised by the Peat Marwick ARC report and as a reflection of their perception of a structure that will move the University forward most effectively. Most notable in the new structure is the reunification of the research office with the Graduate School. There will be three elements in the new unit: Research Services, The Graduate School, and the Centers and Institutes. Dean Upham will accept the leadership of the combined elements as Vice Provost for Research and Graduate Education and Dean of the Graduate School. The position of Associate Dean of the Graduate School has been recreated, but Dean Upham has decided to postpone hiring until more about the actual workflow in the new organizational structure is known.

The meeting adjourned at 1:32 p.m.

Respectfully submitted,

Marian Friestad, Secretary