



Payroll Accounting Adjustment

(Refer to Instructions for appropriate routing.)

Identification

UO ID _____ Name _____
 Last First Middle
 Position _____ Suffix _____ E Class _____

A. Search and Replace

Year	Pay No	Index	Fund	Org	Acct	Prog	Activity
From		Search For:					
To		Replace With:					

B. Move Dollars

Old Dollar Spread
 Year Pay No Dollars

Total
 New Dollar Spread
 Year Pay No Dollars

Total

C. Change LD %

Year Pay No
 From Use New LD % for future payrolls
 To

Old LD Old FOAPA
 % Index Fund Org Acct Prog Activity

New LD New FOAPA
 % Index Fund Org Acct Prog Activity

Justification

Authorization	Printed Name	Signature	Phone #	Date
Payroll Administrator				
Dean, Director, Dept Head				
Principal Investigator				
SPS Administrator				