Ins and Outs of International Travel

Presented By

premier travel
Locally owned and operated
541 747-0909
Planning for Your International Trip
Passports

• First step...make sure you have a valid passport
• Name on ticket must match passport exactly
• Where to obtain a passport
• 6 month rule...many countries require a passport to be valid for 6 months past return date
• Leave a copy of your passport with a friend/relative/office/travel coordinator
• Take a copy of your passport with you
• No passport?? How to get one in a hurry
Visas

• Verify the visa and entry requirements of the country you are visiting

• [www.cibtvisas.com](http://www.cibtvisas.com)

• [www.travel.state.gov](http://www.travel.state.gov)
Vaccinations/Medications

• Verify if any vaccinations are required

• Bring medications in your carryon in their original containers

• Consider a letter from your physician if you have several prescriptions or medications that could be controversial

• Bring any over the counter medications (i.e. aspirin, Imodium AD, Tums)...easier to bring than to find at a drugstore

• Check with your medical insurance company to verify coverage in another country

• Foreign medications may not be FDA approved and therefore you cannot bring them back into the U.S.
Local Customs

- Research local customs

- Know what’s legal and what’s not...you are subject to local laws
Currency

• Obtain appropriate amount of currency for the country you are visiting

• Have a supply of small bills for incidentals

• Learn exchange rate

• In foreign countries, ATM’s at banks usually have the best exchange rates

• Use a money belt
Credit Cards

• Inform credit card company where and dates you will be traveling

• Research getting a credit card with a chip

• Check to see exchange rates on credit card

• Check to see if there is foreign transaction fee
Cell Phones

• Set cell phone up for international destinations

• Set cell phone/mobile tablets to avoid roaming fee
Electronics/Adapters

• Take voltage adapters

• Check voltage of your electronics to make sure they will work...high heat hair tools might not work

• Take charger adapters for cell phones/tablets
Baggage and Baggage Requirements

• Use lightweight luggage
• Check baggage requirements of all airlines being used
• Put name and contact information inside of baggage
• Use covered luggage tags so not to advertise your nationality or identity
• Take an extra outfit in your carryon. Baggage does get lost!
• Pack smart and light!
• Carry a minimum amount of valuables
• Keep ID, tickets and other vital documents in safe place
Research Country for tips

• Restaurant suggestions

• Sightseeing tips

• Banking and business hours
Purchase Travel Insurance

• Reasonable price for extra protection

• Covers medical expenses personal insurance may not cover

• Does your health insurance cover you outside the U.S.?

• Your Authorized U of O Travel Agent offers insurance plans that will cover health care expenses incurred overseas
Booking Your Trip

Planes, Trains & Automobiles
Use an Authorized U of O Agency

• Consistently provide best fares/routing
• They know the U of O travel policy
• They know the system and procedures
• En-route assistance
• We help before, during and after your trip
• Consistent reporting and accounting
Fly America Act

• All travel being paid by a federal grant must follow the guidelines of the Fly America Act

• Federally funded grants must use U.S. Flag carriers per the Fly America Act

• Use of any foreign flag air carrier allowed when using a “codeshare” under a U.S. Flag carrier

• Your Authorized U of O Travel Agent will know these rules and guidelines
Trains

- Purchase rail tickets prior to departure
- Compare point to point tickets versus rail passes
- Credit cards without chips will not work at unmanned European train station kiosks
Cars

• Get an International Driving Permit (IDP)

• Check your credit card company and insurance company for International coverage

• Insurance from rental car company is mandatory in some countries
Hotels

• Upon check in, take a business card from the front desk. It will have address and phone in local language in case you get lost
• Make note of hotel cancellation policy
• Prepaid hotel programs offer savings and convenience
• Check with your travel agent for preferred or negotiated rates
International Safety
and
Duty of Care
Know Before You Go

• Be aware of Travel Warnings and Alerts through State Department website

• [www.travel.state.gov](http://www.travel.state.gov)

• Know addresses/phone numbers of U.S. consulates and embassies you are visiting

• Register at Foreign Embassy where appropriate

• Enroll in STEP “Smart Traveler Enrollment Program”

• Keep your information in STEP up to date
Duty of Care

• Program provides information to Travel Managers on location of all travelers

• Program provides information on travel emergency situations
Helpful Apps for International Travelers

- Download airline apps for up to the minute flight info
  - [www.flightaware.com/iphone](http://www.flightaware.com/iphone) Flight Tracker
  - [www.flighttracker.com](http://www.flighttracker.com) Flight Tracker
  - [www.mobiata.com/apps/flighttrack-pro](http://www.mobiata.com/apps/flighttrack-pro) Flight Tracker PRO
  - [www.ulmon.com/](http://www.ulmon.com/) CityMaps2Go
  - [www.googletranslate.com](http://www.googletranslate.com) Google Translate
  - [www.maps.google.com/](http://www.maps.google.com/) Google Maps
  - [www.xe.com/apps/](http://www.xe.com/apps/) Currency
  - [www.appventive.com/ice](http://www.appventive.com/ice) In case of Emergency
  - [www.whatsapp.com/](http://www.whatsapp.com/) Real-time messaging without paying for SMS
Thank You For Attending!

Be sure to visit our booth and pick up your 2015 Premier Travel calendar and other goodies

premier travel
1011 Harlow Rd
Springfield, Oregon

541 747-0909