



UNIVERSITY OF OREGON

University of Oregon

Special Fees, Fines, Penalties and Service Charges

Effective June 30, 2016 - July 1, 2017

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Special Fees, Fines, Penalties and Service Charges
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Fee Description	Rates FY2017	
Affirmative Action & Equal Opportunity		
Photocopies per page	\$0.25	
Academic Advising		
National Student Exchange		
Application fee	\$215	
Participation fee for incoming students	\$70	
Academic Extension		
Special services including AV, computing, videoconferencing set-up and clean-up may incur additional cost.		
Education materials for workshops and classes (per class or workshop)	\$5-\$250	
Electronic equipment rental (per hour)	\$1-\$35	
Event staffing (per hour)	\$25-\$65	
Fees for conferences, lectures, workshops, courses, short courses, seminars, including those activities co-sponsored by other departments, per day (plus actual cost of food and/or lodging and transportation).	\$50-\$1,200	
Miscellaneous fees	\$5-\$250	
Facility Use Fees (50% discount for certain room combinations, hourly rates; 2 hour minimum charge)	University Affiliation	Community Affiliation
Alaska Conference Room 130	\$50	\$60-\$75
Belize Conference Room 131	\$40	\$45-\$55
Mexico Conference Room 132	\$45	\$55-\$65
Canada Conference Room 134		\$45-\$55
UO Bend Center classroom	\$40	\$45-\$55
Equipment rental (per hour)	\$1-\$35	
Admissions		
Domestic Undergraduate Student Application Fee	\$65	
International Undergraduate Student Application Fee	\$75	
Tuition deposit	\$200	
Copy of documents filed with Admissions or Registrar, (other than official or un-official UO transcripts) per page.	\$0.25	
Alumni Association		
Event Spaces	University Affiliation	Community Affiliation
*= Additional fee incurring labor may be required		

Special Fees, Fines, Penalties and Service Charges
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Fee Description	Rates FY2017	
Lee Barlow Giustina Ballroom		
Room Rental Prices Note: Room rental times include pre-event and catering setup/takedown time.		
Ballroom ½ day room rental (up to 6 hours)	--	
Ballroom full day room rental (up to 12 hours)	--	\$650-\$1,950
Equipment Rental Prices		
*Projector Package A - 1 Ballroom LCD Projector & Screen	\$45	\$75-\$115
*Projector Package B - 2 Ballroom LCD Projectors & Screens	\$75	\$95-\$135
*Projector Package C - 3 Ballroom LCD Projectors & Screens	\$95	\$115-\$155
*Projector Package D - 4 Ballroom LCD Projectors & Screens	\$115	\$135-\$175
*Ballroom Event Lighting Note: house lighting comes with room rental package. Event lighting includes additional theatrical lighting fixtures.	--	\$45-\$85
*Outsourced Lighting Equipment Note: additional lighting may be obtained for special events. Consult Building Manager regarding equipment options.	--	--
*Ballroom Sound System Package Note: Basic Sound System includes podium, 1 wireless mic with stand or clip-on wireless lav and built-in audio equipment. Additional fee for Technician on Duty labor required.	--	\$55-\$105
*Ballroom Additional Wireless Mics	\$15	\$20-\$30
Ballroom Setup/Takedown Rates		
Ballroom Banquet for up to 100 seats	\$95	\$105-\$185
Ballroom Banquet for up to 200 seats	\$135	\$155-\$225
Ballroom Max Banquet + Hearth	\$175	\$195-\$275
Ballroom Lecture/Row up to 100 Seats	\$65	\$75-\$125
Ballroom Lecture/Row up to 200 Seats	\$120	\$140-\$240
Ballroom Lecture/Row up to 300 Seats	\$185	\$200-\$350
Ballroom Lecture/Max Row + Hearth	\$195	\$225-\$375
Quick Turnaround *For room resets occurring during a single event	\$45	\$65-\$85
Lobby/Hearth Clean/Reset	\$25	\$30-\$50
Ballroom Stage Riser package	\$55	\$85-\$125
Ballroom Dance Floor package	\$175	\$250-\$450
Conference Room Space & Equipment Rental Rates		
	University Affiliation	Community Affiliation
Randy Papé Hearth Note: No helium balloons allowed in Atrium area		
Hearth ½ day space rental (up to 6 hours)	--	\$90-\$175
Hearth full day space rental (up to 12 hours)	--	\$105-\$210
Atrium Event Lighting	--	\$150-\$250
Tykeson Family Hall + Lobby/ Pre-function Note: No helium balloons allowed in Atrium area		

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Fee Description	Rates FY2017	
Lobby/ Pre-function ½ day space rental (up to 6 hours)	--	\$90-\$175
Lobby/ Pre-function full day space rental (up to 12 hours)	--	\$105-\$210
Atrium Event Lighting	--	\$150-\$250
*Required Event Monitor	\$15/hour	\$30/ hour-\$45/ hour
201 - Edward W. Robert Conference Room		
Conference Room Rental/ Hr	--	\$55-\$95
Conference Room A/V Package	--	\$45-\$70
202 - Multi-Purpose Room		
Conference Room Rental/ Hr	--	\$55-\$95
Conference Room A/V Package	--	\$45-\$70
204 - Suzanne Schoenfeldt Fields Library		
Conference Room Rental/ Hr	--	\$55-\$95
301 - Sydney & Spencer Brush Conference Room		
Conference Room Rental/ Hr	--	\$55-\$95
Conference Room A/V Package	--	\$45-\$70
302 - Mary Glass O'Leary & Jay O'Leary Conference Room		
Conference Room Rental/ Hr	--	\$55-\$95
303 - Jean & Allyn Pederson Conference Room		
Conference Room Rental/ Hr	--	\$55-\$95
304 - David Lofts Conference Room		
Conference Room Rental/ Hr	--	\$55-\$95
305 - Edward Kingzett & Susan Martingale Kingzett Staff Commons		
Conference Room Rental/ Hr	--	\$55-\$95
401 - Debra Gonyea Madden & Michelle Gonyea Laing Conference Room		
Conference Room Rental/ Hr	--	\$55-\$95
Conference Room A/V Package	--	\$45-\$70
402 - Jordan D. Schnitzer & The Schnitzer Family Foundation Conference Room		
Conference Room Rental/ Hr	--	\$55-\$95
403 - UOAA Past Presidents Executive Board Room		
Board Room Rental/ Hr	--	\$75-\$125
Videoconferencing Room A/V Package	\$45	\$75-\$110
Ford Alumni Center Personnel Rates		
	University Affiliation	Community Affiliation
Event Supervisor /hr	\$17	\$32-\$47
Event Assistant Supervisor/hr	\$14	\$24-\$32

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Fee Description	Rates FY2017	
Event Monitor /hr	\$14	\$24-\$32
Event Support /hr	\$14	\$24-\$32
Event Technician on Call /hr	\$14	\$24-\$32
Event Technician on Duty /hr	\$17	\$32-\$47
Extra Cleaning /hr	\$14	\$24-\$32
Building Manager/Scheduling Coord. /hr	\$25	\$40-\$55

Setup/Takedown/Other Rates	University Affiliation	Community Affiliation
1-6 Rectangular Tables/2Chairs	\$45	\$55-\$75
7-16 Rectangular Tables/2Chairs	\$60	\$70-\$90
16-30 Rectangular Tables/2 Chairs	Varies	Varies
Courtyard & West Lawn Area Setup/Takedown	Varies	Varies
Note: West Lawn Area use consultation with Building Manager before event planning. If alcohol is served, additional Monitor staffing may be required.		
Conference Room Lecture/Row 25 seats	--	\$25-\$45
Conference Room Lecture/Row 50 seats	--	\$50-\$70
Conference Room Lecture/Row 70 seats	--	\$60-\$80
Building Additional Setup Fee	Varies	Varies
Building Damages Fee	Varies	Varies
Cancellation Fee	Varies	Varies
Extended Building Hours Fee/ hour	\$40	\$100-\$140
Late Add Fee Note: Applies to events scheduled within 10 days of event date	\$15	\$30-\$60
Security Required	Varies	Varies

AV, Teleconferencing & Videoconferencing Resources	University Affiliation	Community Affiliation
Conference Phone	--	\$20-\$40
Conference Room A/V Package	\$25	\$45-\$70
Videoconferencing Room A/V Package	\$45	\$75-\$110
Mobile Videoconferencing Unit	\$45	\$90-\$125

Miscellaneous Resources	University Affiliation	Community Affiliation
Cable - TV	--	\$15-\$45
Easel + Pad + Pens	\$12	\$14-\$24
Ethernet Line Note: Wireless guest accounts are issued by UO Network Services and are th	--	\$10
Tape - Posting	\$7	\$7-\$7

Special Fees, Fines, Penalties and Service Charges
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Fee Description	Rates FY2017	
Tape - Gaffers	\$16	\$16-\$16
Flag - United States	--	--
Flag - State	--	--
Ballroom Podium	--	--
Wedding Package		\$3,500
Cascade Panel image display (custom design)	\$50	\$50-\$50

American English Institute

Activities (not to exceed) published cost to student		
Express Mail to students upon their request	\$45	
Special application fee (not to exceed)	\$150	
Testing (not to exceed)	\$50	
Copy of AEI official academic record	\$5	
Additional copies of AEI official academic record requested at same time	\$1	
SPEAK test (not to exceed)	\$50	
Technology and Tech Service fees (not to exceed)	\$90	
Tutoring hourly rate (not to exceed)	\$35	
AEI Home Stay Application	\$150	
AEI Home Stay Cancellation Fee	\$300	
Late fees when appropriate may be waived by the Director	\$10-\$100	
Late Registration fee charged when students do not show up for registration; when appropriate may be waived by the Director	\$110	
International Undergraduate Student fee per term (for non-matriculated international students)	\$200 fall/winter/spring; \$150 summer session	
AEI Advance Tuition Deposit (Non-refundable deposit that will be applied toward the student's tuition once they register)	\$200	
International Graduate Teaching Fellows (IGTF) Oral Interview	\$50	

Non-Credit Tuition and University Fees

UO students non-credit course prorated based on 20 hours per week full-time tuition	
10-week session not to exceed UO non-resident undergraduate tuition plus fees	
Part-time: 3 hours, 5, hours, 7 hours or 10 hours (or any combination of these hours) Prorated based on 20 hours per week full-time tuition plus UO fees	
Special course prorated based on 10-week tuition	

Animal Care Services

Boarding Animal Species (non-subsidized per diem rate)

Laminar Flow, each shoebox	\$2.97-\$25
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Fee Description	Rates FY2017
Mouse, each box	\$1.08-\$5
Rabbit, each	\$3.61-\$7
Rat, each	\$0.66-\$7
Boarding Animal Species (subsidized per diem rate)	
Fish Cages, load	\$5-\$15
Laminar Flow, each shoebox	\$1.44-\$7
Mouse, each box	\$0.50-\$5
Owl, each	\$0.78-\$7
Rabbit, each	\$2.50-\$5
Rat, each	\$0.50-\$5
Purchasing	
Bedding	\$4-\$25
Medical and surgical supplies	up to \$3,000
Mice, each	\$1-\$100
Monkeys, each	\$200-\$5,000
Rabbit terminals	\$30-\$100
Rabbits, each	\$35-\$100
Rats, each	\$2-\$100
Technical services (per hour)	\$13.50-\$100
Architecture & Interior Architecture	
Incoming Track I and Track II Master's Programs (Professional degrees)	
Track I Non-refundable application and events fee	\$375
Track II Non-refundable application and events fee (includes Portland students)	\$250
MS Arch	
Non-refundable application and events fee	\$275
PhD Program	
Application and events fee (assessed when students confirm)	\$500
Pre-Structures Workshop	
Entire Workshop	\$100
One day Math Module	\$20
Two day Force Vector Module	\$40
Two day Moment/Equilibrium Module	\$40

Special Fees, Fines, Penalties and Service Charges
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Fee Description	Rates FY2017
Arts & Administration	
Graduate Acceptance Fee	\$125
Associated Students of the University of Oregon	
ASUO non-return and/or damage fee (any equipment/property purchased with incidental fee, and entrusted to students and/or student organizations)	Fair Market Value
Legal Services missed appointment fee	\$5-\$10
Athletics	
Athletic Director or designee may waive said fees in consideration of services received by Athletic Department or as a contribution to public service organizations. The director or designee reserves the right to accept or deny any event.	
Unauthorized charges to the Athletic Department will be charged back with a billing fee. Refund of charge and fee will be made only if the billing was in error.	\$10
Athletic Equipment	
Refund Statement: When equipment is returned a 75% refund will be issued. Billing fee will be charged regardless of whether or not equipment is returned	\$10
General issue athletic equipment all purpose gear	\$9-\$150
Damaged/Missing Athletic Equipment	
Baseball	\$7-\$400
Basketball	\$25-\$150
Football	\$12-\$1,000
Golf	\$25-\$1,500
Lacrosse	\$7-\$150
Soccer	\$7-\$100
Softball	\$7-\$400
Acrobatics and Tumbling	\$7-\$150
Tennis	\$9-\$300
Track & Field	\$9-\$1,000
Volleyball	\$15-\$115
Electronics - All Sports	Actual Cost
Athletic Facilities	
Spectator is defined as a person who views an event.	
Rates are general parameters. Certain events may take more or less time and will be assessed contract by contract.	
Hourly rates start when space is occupied and set-up begins.	

Special Fees, Fines, Penalties and Service Charges
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Fee Description	Rates FY2017
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Users are expected to leave the facility in the same condition of cleanliness as they found it prior to their use.

Facility rental costs are based on each venue's intended use for sporting/spectator activities. Uses outside of this purpose will be negotiated separately.

Staffing

Cost of labor and materials will be charged when any additional set-up/clean-up requested. Athletic staff will be on site whenever facility is occupied. Hourly rates start when set-up or space is occupied.

Facility Director hourly rate	\$60
Event Manager / Facility Manager	\$50
Electronic Controls Systems technician	\$50
Event Coordinator / Facility Assistant	\$40
Changeover Labor	\$30
A/V Technician	\$28
A/V Production (camera operators, editing), hourly rate	\$40
Laborer	\$28
Custodial Staff hourly rate	\$25
Security Staff	\$25
Ticket Takers	\$20
Ushers	\$20
Elevator Operation	\$20
Ticket Sellers	\$15
Switchboard operator	\$15

Services

The following services vary widely depending on venue, attendance and ability/inability to perform the service with athletic department resources.

Post Event Clean Up	\$150-\$15,000
Garbage & Recycling	\$50-\$100/day
Lot Sweeping	\$50-\$250/day
Audio/Visual Service, rate determined by event	determined by event
Equipment Rental with operator (forklifts, scissor lifts, etc.)	\$75-\$150/hour
Materials and Supplies (items requested beyond standard included in lease agreement), rate determined by request	determined by request

Equipment Rental

Audio/Visual Equipment (per hour)	\$25-\$150
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Autzen Stadium

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Fee Description	Rates FY2017
Football activities hourly rate without spectators (i.e. team walk thru)	\$150
Football activities hourly rate (4 hour minimum)	\$1,000
Football Activities daily rate	\$10,000
Use of Video Board	\$400
Field Lights (per hour in use)	\$100
Parking lot daily rate for whole lot	\$4,500
Autzen Stadium Endzone Terrace Room	
Hourly rate (4 hour minimum)	\$150
Daily rate (with 12 hour maximum)	\$1,000
Club at Autzen	
Hourly rate (4 hour minimum)	\$500
Daily rate (with 12 hour maximum)	\$3,000
Ed Moshofsky Sports Center	
Athletic activities with spectators hourly rate (4 hour minimum)	\$400
Athletic activities with spectators daily rate	\$4,000
Hatfield-Dowlin Complex (Rate will be based on hourly usage)	
Lobby	\$250-\$1,000
Dining Room	\$750-\$3,000
Executive Dining Room	\$250-\$1,000
Dining & Executive Dining	\$875-\$3,500
Outdoor Plaza	\$1,250-\$5,000
Hayward Field	
Track & Field Activities utilizing W Grandstand	\$2,500
Track & field Activities utilizing E & W Grandstands, other areas	\$5,000
Premium Track & Field Activities; Ticketed, All Areas	negotiated
Field Lights (per hour in use)	\$100
Use of Video Board (per hour)	\$250
Howe Softball Field	
Softball Activities hourly rate (4 hour minimum)	\$250
Softball Activities daily rate	\$2,500

Special Fees, Fines, Penalties and Service Charges
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Fee Description	Rates FY2017	
Field Lights (per hour in use)	\$100	
Matthew Knight Arena		
Athletic activities daily rate	\$10,000	
McArthur Club rental (per hour)	\$500	
Use of Video Board (per hour)	\$250	
Pape' Field (Soccer/Lacrosse)		
Athletic Activities hourly rate (minimum 4 hours)	\$500	
Athletic activities with spectators daily rate	\$5,000	
Athletic activities hourly rate without spectators (minimum 2 hours)	\$150	
Athletic activities without spectators (per day)	\$1,800	
Other activities without spectators (minimum per day or percent of gate receipts)	\$3,200	
Field Lights (per hour in use)	\$100	
PK Park		
Baseball activities hourly rate (4 hour minimum)	\$500	
Baseball activities daily rate	\$5,000	
Activities in the Player Development Area hourly rate (4 hour minimum)	\$250	
Activities in the Player Development Area daily rate	\$2,500	
Use of Video Board (per hour)	\$250	
Field Lights (per hour in use)	\$100	
Scoreboard Messages (content of all messages are subject to approval by Athletic Director or designated representative.)		
Message at non-standard time (plus message fee)	\$200	
Special message, standard time	\$100	
Standard birthday message, standard time	\$50	
User administrative fee	\$50	
Jaqua Academic Learning Center		
Tutoring session missed by student athletes	\$10	
The 2nd and 3rd Floors of the Academic Center are not available to rent.		
Jaqua Room Rental (*user will be assessed a fee for set-up and clean-up. Fee will vary according to type of use.)		
	University Affiliation	Community Affiliation
Atrium Rental Fee	\$1,000*	\$500*

Special Fees, Fines, Penalties and Service Charges
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Fee Description	Rates FY2017	
Atrium (Refundable) Security Deposit	\$500	None
Auditorium Rental Fee	\$850*	\$425*
Auditorium (Refundable) Security Deposit	\$500	None
Set-up and clean-up Fee	TBD*	TBD*
Brand Management		
University trademark licensing fee (advance royalty fee 8% - 15% royalty rate)	\$250-\$5,000	
Catering, cost negotiated with Food Services		
Clean-up, repair, restoration, etc.	Actual cost	
Facilities Services personnel	Actual cost	
Public Safety officers	Actual cost	
Advertising Filming or Video Taping (one vehicle, small crew, one day or less)		
Half day	\$100	
Per day	\$200	
Filming (major productions)		
Documentary films per day	\$400	
Documentary films per half day	\$200	
Entertainment shows per performance	\$200	
Motion picture or TV films: basic daily fee (other conditions and fees to be negotiated) per day	\$2,000	
TV commercial-advertising (per day)	\$2,000	
TV commercial-advertising (per half day)	\$1,000	
Use of Athletic facilities, negotiated fee with athletic department		
Photographs (one vehicle, small crew, one day or less)		
Advertising Photos (per day)	\$200	
Advertising Photos (per half day)	\$100	
Other Commercial Photos (per half day)	\$100	
Other Commercial Photos (per day)	\$200	
Business Affairs Office		
Accounts Receivable: Includes tuition, resource fees, monthly housing, parking fines, library fees, matriculation fees, health center charges, and class fees.		
Billing Charge if the total amount due has not been paid during the grace period.	\$6	
Charge for extensive record search to be determined by Director		

Special Fees, Fines, Penalties and Service Charges
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Fee Description	Rates FY2017
Referral charge for turnover of accounts receivable to Department of Revenue, or other authorized outside agency, each occurrence	\$20
Return check charge due to reasons such as non-sufficient funds, stop payment, or account closure. All returned checks will be assessed a fee.	\$20
Short Term Loan Fee	\$8
Interest Charges on Revolving Charge Account	
Annual interest rate	9%
Periodic rate of interest, per month or fraction thereof	0.75%
Long Term Loan Borrowers (Loans issued prior to July 1999)	
Interest rate from date of issuance on unpaid balance	9%
Service charge for each loan	\$10-\$25
Referral & return charge for turnover of loans to Department of Revenue, or other authorized outside agency, each occurrence	\$20
Return check charge due to reasons such as non-sufficient funds, stop payment, or account closure. All returned checks will be assessed a fee.	\$20
Late Charge	\$5
U of O Loans (Loans issued since March 1998 under new terms)	
Interest rate from date of issuance on unpaid balance	10%
Monthly billing charge	\$10
Monthly billing charge with Direct Debit Payments	\$5
Service Charge for Administrative Costs including skip tracing and letter generation	\$25
Referral & return charge for turnover of loans to Department of Revenue, or other authorized outside agency, each occurrence	\$20
Return check charge due to reasons such as non-sufficient funds, stop payment, or account closure. All returned checks will be assessed a fee.	\$20
Perkins Loans	
Interest rate from date of issuance on unpaid balance	5%
Loan Late Charge per billing period (after 60 days past due)	\$6
Service Charge for Administrative Costs including skip tracing and letter generation	\$25
Referral & return charge for turnover of loans to Department of Revenue, or other authorized outside agency, each occurrence	\$20
Return check charge due to reasons such as non-sufficient funds, stop payment, or account closure. All returned checks will be assessed a fee.	\$20
Campus Operations	
Keys Deposit	

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Fee Description	Rates FY2017
Contractor key	\$25
Key access card	\$20
Key for classified staff with signed waiver	\$1
Master key	\$50
Other key, except MIWA	\$10
Sub-master key	\$20
Bicycle Storage Lockers (per year)	
Key deposit and access code	\$25
Career Center	
Publications and materials provided by the Career Center	\$0.25-\$50
Fax (depending on number of pages sent)	\$0.50-\$5
Alumni Career Service Registration - 6 month period	up to \$300
Registration for non-student resume, interview or job search workshop	\$50-\$250
Postage for express mail service	Actual cost
Career Counseling for non-students, 1 hour appointment	\$150
On Campus Recruiting fee to employers Interview, Information Session, or Trabling	up to \$250
Employer Job Posting	up to \$25
Employer Advertising Fee	\$300-\$2,500
Self-Assessment Instrument Fee	\$10
Alumni Networking Event	
Event Registration - employer	up to \$750
Event Admission	up to \$200
Career Assessment Program and Service	
Currently enrolled student	No charge
Non-students	up to \$500
Career Fair	
Employer rate	\$100 -\$750
Campus Interview Day	\$100
Employer Sponsored Events	
Employer Sponsorship	up to \$10,000
Employer Workshop Registration	up to \$600

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Fee Description	Rates FY2017
Missed Appointment	
No show when preregistered for event attendance (per major event, per person)	up to \$25
CAS Information Technology Support Services	
IT Services provided for certain services above basic web development, per hour	\$60
IT Services provided for certain services above basic desktop support, per hour	\$40
Services provided during regular work hours or prearranged hours	\$60
After-hours/emergency service	\$100
Data Storage Service (250GB-20TB)	\$250-\$5,000
Software installation by IT Consultant (per install)	\$15
Research provided by Scientific Software Consultant (per hour)	\$70
Virtual Machine Hosting (per year)	\$500-\$3,300
Center on Assessment, Statistics, and Evaluation (CASE)	
Internal to UO clients Faculty time per hour	\$97
Internal to UO clients GTF Time per hour	\$52
External to UO clients Faculty time per hour	\$150
External to UO clients GTF Time per hour	\$90
Chemistry	
Cleaning/restocking equipment in chemistry lab locker when student fails to properly check out locker at end of term or when leaving the UO (per hour)	\$15
Lost or un-returned key to chemistry lab locker	\$5
Loss or breakage of glassware issued to student (first \$5 waived)	Actual cost
Cinema Studies Program	
Production Equipment Replacement or Repair Fees (for equipment available to students enrolled in production courses taught in the Cinema Studies Computer Lab)	\$5-\$3,000
Communication Disorders & Sciences	
Speech-Language-Hearing Center	
Services are provided by student clinicians who are supervised by certified Speech/language pathologists. (For exceptions, see below)	
A sliding fee scale is offered to clients and UO students who qualify through financial needs assessment.	
Contracted community screening and evaluation services are available. Please call the Center for specifics.	

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Fee Description	Rates FY2017
Screening, per session	
Speech/language	\$20
Hearing (air conduction/tympanometry)	\$12
Hearing Evaluation, per session	
Hearing (AC, BC, Speech)	\$60
UO students	\$30
Otoacoustic Emissions	\$40
Tympanometry	\$10
Industrial hearing testing, yearly (individual)	\$30
Evaluation: Speech-Language	
Speech/language (includes hearing screen)	\$120
UO students	\$50
Services provided by Graduate Student Clinicians	
Individual therapy	\$50
Group therapy	25.00
Aphasia group materials fee	\$35-\$50
UO student therapy	\$25
Services provided by faculty/staff	
Evaluation Speech, Language, Cognition, Swallowing	\$230
Individual therapy	\$80
Other Service Fees	
In services	Based on time spent
Support groups	No charge
Missed appointment fee (unexcused)	\$12
Medical Records Copying	
Insurance/attorneys	\$60
Clients/professionals, etc.	\$25
Counseling & Testing Center	

Special Fees, Fines, Penalties and Service Charges
June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Psychological and symptom inventories	\$5-\$30
Special testing fees	\$5 and up
Strong or other comparable vocational interest tests	\$10 and up
Substance Abuse Workshop (Basics I)	\$50
Basics II (Substance Abuse Individual Assessments)	\$100
Basics III (Substance Abuse Individual Assessments)	\$150
No-show/Late Cancellation fee (if not cancelled at least 24-hours in advance)	\$25
Placement Testing fee	\$10-\$45
UO Make-up Exam Fee	\$10-\$25

Couples and Family Therapy

Case File Copying	\$20
Therapy Sessions	\$10-\$100

Dance

Community Dance

Classes, per course (dance for non-UO students)	\$70
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Dougherty Dance Theatre (rental of dance studio)

Hourly rental rate for non-university group(s) or organization(s) certified non-profit organizations with \$2,000,000 certification of insurance (or at the Dean's direction)	\$150
Hourly rental rate for hall university group(s) or organization(s)	\$100

Dance studio rental

Hourly rate for university groups or organizations	\$35
Hourly rate non-University groups or organizations certified non-profit organizations with \$2,000,000 certification of insurance (or at the Dean's direction)	\$50

Applicable production charges requested by user (hourly rate)

Technical Director	\$35
Stage Manager	\$20
House Manager	\$20
Usher	\$15
Studio Technician	\$20

Dance Recordings (for students)

Copy of DVD recording of student performance	\$10
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Dean of Students

Special Fees, Fines, Penalties and Service Charges
June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Parent and Family Association Membership	\$75
Conflict Resolution Services Library damaged/lost book replacement fee	Fair Market Value
Restorative Justice (assessed for students who opt into the RJ process for unruly gathering citations)	\$75
Office of Student Conduct and Community Standards	
Conduct administrative fee (assessed for students found to have violated the student conduct code)	\$30
Organizational conduct administrative fee	\$50-\$1,000
Individual Educational Sanction Fee	\$20-\$200
Organizational Educational Sanction Fee	\$50-\$750
No Call/No Show Missed Appointment	\$15
Fraternity and Sorority Life Fee	
Interfraternity New Member Administrative Fee	\$35
Panhellenic New Member Administrative Fee	\$35
FSL Panhellenic Council Quarterly Dues (Fall, Winter and Spring only)	\$20 quarterly
FSL Interfraternity Council Quarterly Dues (Fall, Winter and Spring only)	\$20 quarterly
FSL Panhellenic Recruitment Registration Fee	\$50 (\$2.50 processing Fee)
Fraternity and Sorority Life Annual Administrative Fee	\$100
DeBusk Memorial Clinic	
Diagnostic and Assessment Services	
When appropriate to the client's circumstances, service fees may be waived at the discretion of the DeBusk Memorial Center staff.	
Career Assessment Services	\$20
Child and Family Assessment (per hour)	\$15
Counseling services, per session	up to \$20
Individual diagnostic assessment (per hour)	\$15
Student video tape and material use fee	\$15-\$100
Service and fees for establishing and maintaining client file	\$20
Digital and Social Media Communications	
Web design	\$150
Web development	\$150
Design and code html e-mail template	\$150
Each additional use of the e-mail template using outside e-mail provider	\$50

Special Fees, Fines, Penalties and Service Charges
June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Costs for emails sent by vendor Campaign Monitor	Actual cost
Custom programming/coding fee (per hour)	\$50
Application maintenance fee for sites with customized Content Management Systems and designs created and built by Web Communications (per month)	\$40
Sites with base features and customized Content Management Systems and designs created and built by Web Communications (per month)	\$30
Educational Methodology, Policy, and Leadership	
Administrative Certification Program, application fee	\$20
Xeroxing and class materials (no set courses)	\$25
Education	
Teaching License in the State of Oregon (transcript analysis)	
Out-of-state transcript	\$20
Foreign country	\$30
Oregon college or university other than University of Oregon	\$10
Educational & Community Supports	
DVDs and Video tapes (each)	\$5-\$45
Enterprise Risk Services	
Emergency Management & Continuity	
Pediatric Plus (CPR, AED and First Aid - Infant, Child, Adult) Training Class	\$35-\$45
Basic Plus (CPR, AED and First Aid - Adult Only) Training Class	\$30-\$40
Office of Risk Management	
International Travel Insurance: optional insurance for employees and students traveling international on UO affiliated business	Actual cost
Specialized Camp/Clinic Insurance: optional insurance for camps and clinic participants	Actual cost
Environmental Health & Safety	
ERS Services to Community (not to exceed)	Cost plus 50%
ERS Services to Campus	Actual cost
Environmental clean-up	Actual cost
Hazardous waste disposal (other than waste generated by grant supported research)	Actual cost
Personnel Radiation Monitoring	Actual cost
Safety Equipment	Cost + 10%
ERS Sampling/analysis	Actual cost

Special Fees, Fines, Penalties and Service Charges
 June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Hazardous Laundry Service	Actual cost
Erb Memorial Union	
Photocopy charge (per page, plus labor expense when applicable)	\$0.25
Lost Key	\$25-\$75
Accounting Office/Administration	
Late payment fine per month (after 30 days)	\$10-\$15
Purchase Order per book charge	\$10-\$15
Craft Center	
Alumni day use	\$10-\$18
Alumni membership per term	\$35-\$55
Classes/workshops	\$5-\$1,000
Community membership per term (required to take a workshop over \$20)	\$35-\$55
Faculty and staff and spouse membership per term	\$25-\$45
Faculty and staff day use	\$6-\$12
Student day use	\$4-\$7
Student or spouse membership per term	\$15-\$35
Workshop cancellation fee (charged for each class withdrawal)	\$15
Studio Rental Group User Fees	
Fibers or Painting/Graphic studio, 2-3 hours, 1-50 attendees	\$40-\$50
Craft Center student staff studio monitor, per hour	\$10-\$13
Studio Equipment use fee for 2-3 hours	\$20-\$50
Studio Clean-up fee	\$15-\$50
KWVA	
Safety Fee (per term)	\$10-\$15
ID Card Office	
Annual Fee for Campus Cash Usage	\$1
Fee for first ID card or badges (faculty, staff, non-matriculated student)	\$5-\$7.50
Fee for replacement of ID card or badges (faculty, staff, student)	\$15-\$25
Pre-paid UO ID card replacement fee, one time option offered during orientation only	\$50
Generic Campus Cash Cards	\$1
Image, each	\$3

Special Fees, Fines, Penalties and Service Charges
 June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Specialty program or ID badge	\$5-\$15
Technical Support Services per hour	\$25-\$50
Campus Cash Account Closure Service Fee	\$25
Moss Street Children's Center	
Child care late payment fee (per occurrence)	\$10-\$50
Enrollment deposit - one time per family	\$75-\$150
Late pickup fine, per minute	\$1-\$4
Registration fee per family per term	\$10-\$20
Supply fee per child - one time per family	\$15-\$25
Field trip	\$2-\$15
Meal Rates	
Breakfast Full price per meal	\$1.10-\$1.45
Breakfast Reduced price per meal	\$0.30-\$0.75
Lunch Full price per meal	\$2.15-\$2.35
Lunch Reduced price per meal	\$0.40-\$0.70
PM Snack Full Price per meal	\$1.10-\$1.60
PM Snack Reduced price per meal	\$0.15-\$0.30
Transportation Rates	
Daily transportation rate	\$4.50-\$6.50
Weekly transportation rate	\$14-\$18
Transportation Follow-Up Fine	\$15-\$19
Child Care Rates	
Littlest (under 2 years old, rate depends on students of UO or Non-UO students)	
Hourly rate Littlest	\$4.60-\$7.20
Weekly rate Littlest	\$205-\$276
Middles (2 year olds, rate depends on students of UO or Non-UO students)	
Hourly rate Middles	\$4.35-\$6.15
Weekly rate Middles	\$195-\$275
Preschool (3-5 years old; non-potty trained assessed an additional 10% of total cost of care, rate depends on students of UO or Non-UO students)	
Hourly rate Preschool	\$3.85-\$5.25
Weekly rate Preschool	\$168-\$223

Special Fees, Fines, Penalties and Service Charges
 June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
School-age (rate depends on students of UO or Non-UO students)	
Hourly rate School-age	\$3.85-\$5.45
Weekly rate School-age	\$155-\$210
Outdoor Program	
Co-op and Community Annual Membership	\$10-\$25
OP Equipment Rental	
OP equipment rental, per item per day	\$2-\$100
Safety library equipment late charge, per day	\$10
Rental Equipment Replacement, Repair and Late Fines	\$1-\$500

Special Fees, Fines, Penalties and Service Charges
 June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Bicycle Retail Sales	
Tubes, Tires and miscellaneous bike parts	\$5-\$20
Bike Loan Program	
Bike Loan Program per bike, per term	\$30.00
Bike Loan Program Late Fee, per day, per bike	\$15.00
Bike Loan Program Replacement Fee, per bike	\$150-\$200
Bike Share Program	
Bike Share Membership, rate depends on length of membership (day, term, annual)	\$5-\$50
Bike Share Rental, per bike, based on per half hour (rate discounted for members; rate varies based on amount of rental time)	\$1-\$20
Bike Share Replacement, if lost or stolen. If bike is later recovered, replacement cost less damages will be refunded.	\$1,500
EMU Scheduling and Event Services	
Consolidated Conference Coordination (per event)	10% of total costs assessed by UO entities
Room Rental Rates are assessed by Scheduling and Event Services for non-academic use of the EMU, General Use Classrooms, Gerlinger Lounge and Outdoor Spaces.	
Number ranges refer to the maximum number of row seats that each space can accommodate.	
All fees reflect the daily rate unless otherwise specified.	
Room Rental Rates EMU Programs, ASUO, Fee Funded Group Rate (Level 1)	
Attendance 1 - 600	No charge
Ballroom Area (four rooms and lobby)	No charge
Classroom Custodial Services Hourly Charge (2 hour minimum)	\$27-\$35
Other Dining Areas/Fountain Courtyard	No charge
Gerlinger Lounge	No charge
Outdoor Space	No charge
Room Rental Rates University Departments, Affiliated Groups, ASUO Non-Fee Funded Groups (Level 2)	
Rental Charge applies when Groups/Departments charge admissions or raise funds.	
Rate Based on Capacity 1-75	up to \$50/hr or \$600/day max
Rate Based on Capacity 75-200	up to \$65/hr or \$780/day max
Rate Based on Capacity 201-600	up to \$80/hr or \$960/day max
Ballroom Area (four rooms and lobby)	up to \$80/hr or \$960/day max
Classroom Custodial Services Hourly Charge (2 hour minimum)	\$27-\$35

Special Fees, Fines, Penalties and Service Charges
June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Other Dining Areas/Fountain Courtyard	\$125-\$200
Gerlinger Lounge	up to \$50/hr or \$600/day max
Outdoor Space	up to \$50/hr or \$600/day max
Room Rental Rates Non-University or Private Groups (Level 3)	
Rate Based on Capacity 1-75	up to \$80/hr or \$960/day max
Rate Based on Capacity 75-200	up to \$100/hr or \$1,200/day max
Rate Based on Capacity 201-600	up to \$125/hr or \$1,500/day max
Classroom Custodial Services Hourly Charge (2 hour minimum)	\$27-\$35
Other Dining Areas/Fountain Courtyard	\$250-\$500
Gerlinger Lounge	up to \$100/hr or \$1,200/day max
Outdoor Space	up to \$100/hr or \$1,200/day max
Rental Charge for Vendors/Sales/Information	
Art and Poster Retail Sales - Large Space	\$300
Art and Poster Retail Sales - Small Space	\$200
Information Only (non-retail sales) space	up to \$40
Minimum table use charge (regardless of customer's presence or absence)	up to \$10
Non-Profit Organization (not selling a product or soliciting donations/contributions)	\$10-\$20
Sale of Product (excluding art and poster sales) - Large Space	\$60
Sale of Product (excluding art and poster sales) - Small Space	\$40
Solicitation (credit cards, financial, telecomm., housing, property) - Large Space	\$450
Solicitation (credit cards, financial, telecomm., housing, property) - Small Space	\$250
Technical Equipment Packages	
These technical packages allow a user to group various pieces of equipment together at a significant discount from the ala carte prices listed in section D.	
** Unless otherwise noted, all of these packages <u>include</u> delivery, setup, takedown and pickup. Staff on duty for equipment operation necessitates a separate hourly staff charge.	
** These package prices are based on setup of equipment at a single location; setups in multiple locations or a combination of several packages may necessitate additional hourly staff charges.	
Sound Reinforcement Packages	
Minimal Sound Reinforcement System	\$20-\$86
Basic Sound Reinforcement System	\$50-\$130
* Intermediate Sound Reinforcement System (EQUIPMENT ONLY)	\$50-\$132
* Large Sound Reinforcement System (EQUIPMENT ONLY)	\$200-\$600

Special Fees, Fines, Penalties and Service Charges
June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Portable Lighting Packages	
Basic Lighting System	\$39-\$86
* Intermediate Lighting System (EQUIPMENT ONLY!)	\$50-\$132
* Large Lighting System (EQUIPMENT ONLY!)	\$200-\$600
Scheduling and Event Services Staff Time (hourly rates unless otherwise specified)	
Staff time applies to all services rendered for Technical Requests, Setups and Take-downs, Supervision and Monitoring for all areas including Gerlinger Lounge, EMU Spaces and Non-Academic use of Campus Facilities.	
Custodial (per event)	\$10-\$46
Late Request Charge (per event)	\$15-\$66
Meeting Room Setup/Takedown (per event)	\$10-\$46
Piano Tuning (per event)	\$125-\$225
Scheduling or Event Services Coordinator	\$13-\$40
Staff Leader/Area Supervisor (10 hours or less per event)	\$13-\$34
Staff Leader/Area Supervisor Overtime (exceeding 10 hours per event)	\$19.50-\$51
Staff/Technician/Monitor (10 hours or less per event)	\$10-\$46
Staff/Technician/Monitor Overtime (exceeding 10 hours per event)	\$15-\$69
Technical/Specialized Equipment Installation or Repair	\$20-\$60
Scheduling and Event Services 'ala carte' Equipment Rates	
* Requires Scheduling and Event Services staff for setup/operation /takedown. Unless otherwise indicated, all rates are per day; each 24 hour period or portion thereof is counted as one day. Consult Staff for long-term and/or quantity pricing.	
CANOPIES - Daily Rates (Labor + Equipment Rental) Additional charges may apply for delivery and set-up of ballast	
* 1 Canopy 20' x 20'	\$86-\$256
* 2 Canopies 20' x 20'	\$129-\$417
* 3 Canopies 20' x 20'	\$172-\$578
* Canopy 10' x 10', <u>each</u>	\$20-\$120
SPECIAL EQUIPMENT - Daily Rates	
LCD PROJECTOR (STANDARD INTENSITY)	\$20-\$120
LCD PROJECTOR (HIGH INTENSITY)	\$70-\$160
COMPUTER - Laptop Computer, MAC or PC (does not include output media)	\$40-\$99
VIDEOCONFERENCING SYSTEM	\$50-\$200

Special Fees, Fines, Penalties and Service Charges
 June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
AUDIOVISUAL EQUIPMENT - Daily Rates	
Blue-Ray/DVD/CD Player	\$12-\$23.50
OVERHEAD (TRANSPARENCY) PROJECTOR	\$6-\$25
SLIDE PROJECTOR (includes 80-slide tray, wired remote control with 25' extension)	\$10-\$20
4' x 4' TRIPOD SCREEN	\$10-\$30
6' x 6' TRIPOD SCREEN	\$10-\$30
8' x 8' TRIPOD SCREEN	\$10-\$30
10' x 10' CRADLE SCREEN	\$15-\$50
12' x 12' CRADLE SCREEN	\$15-\$50
EASEL WITH PAD & 2 MARKERS	up to \$16
EASEL only	up to \$12
DISTRIBUTION AMPLIFIER (1-In; 6-Out: for press conferences, media feeds, etc.)	\$8-\$25
AC EXTENSION CORD OR POWER BOX only (normally provided with equipment)	\$3-\$6.50
EQUIPMENT CART OR PROJECTION STAND (normally provided with equipment)	\$4-\$9.50
PORTABLE HDTV	\$23-\$70
SOUND REINFORCEMENT EQUIPMENT - Daily Rates	
* LAPTOP- Based Digital Recording + Transfer to Media	\$30-\$80
DIGITAL RECORDING DEVICE	\$30-\$80
CD/CASSETTE RACK (2 CD players & dual cassette deck: rack-mounted)	\$15-\$33
MEETING ROOM INTERNAL AV SYSTEM	\$22.50-\$120
WIRED MICROPHONE WITH CORD AND/OR STAND	\$5-\$13
WIRELESS MICROPHONE (hand-held or lavalier/clip-on style)	\$15-\$33
DIRECT INPUT (D.I.) BOX	\$5-\$13
MIXER / POWERED MIXER	\$20-\$40
EQUALIZER / COMPRESSOR / EFFECTS UNIT	\$10-\$20
POWER AMPLIFIER	\$20-\$40
MAIN OR MONITOR SPEAKER	\$10-\$20
* BALLROOM EQUIPMENT - Daily Rates	
BUILT-IN SOUND SYSTEM (includes up to 8 wired mics., CD/tape playback)	\$40-\$100
LECTURE LIGHTING	\$12-\$60
BANQUET LIGHTING	\$20-\$80
DANCE LIGHTING	\$60-\$250
CONCERT/STAGE/SPECIAL LIGHTING	\$50-\$250
FOLLOW SPOT	\$20-\$75
OTHER LIGHTING EQUIPMENT - Daily Rates	

Special Fees, Fines, Penalties and Service Charges
 June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
PORTABLE DIMMER PACK	\$10-\$20
PAR 64 OR OTHER LIGHTING INSTRUMENT	\$5-\$20
FLASHLIGHT/READING LIGHT/MUSIC STAND LIGHT	\$4-\$16
STROBE OR EFFECTS LIGHT	\$10-\$20
MIRROR BALL (with pinspots, if needed)	\$10-\$50
MISCELLANEOUS EQUIPMENT & SERVICES - Daily Rates	
MARLEY DANCE FLOOR	\$20-\$200
TELESCOPING STAND FOR SPEAKERS OR LIGHTING EQUIPMENT	\$5-\$20
TELEPHONE, SPEAKER-PHONE OR PHONE LINE	\$10-\$20
INTERNET CONNECTION	up to \$13
3-PHASE AC POWER SERVICE FOR USER-PROVIDED EQUIPMENT	up to \$120
INFLATABLE MOVIE SCREEN (rate depends on UO affiliation)	\$75-\$150
EXPENDABLES - Per Unit Only	
TRANSPARENCY OR FLIP CHART MARKERS	\$1
PAPER PADS FOR EASELS -- 27 x 34"	up to \$20
ROLL OF POSTING TAPE -- 3/4" wide	\$4
ROLL OF GAFFER TAPE (Black, Gray, White) -- 2" x 60 yd.	up to \$25
ROLL OF SPIKE TAPE -- 1/2" X 60 yd.	\$5
BATTERY -- AA or AAA	\$1
BATTERY -- 9 volt	\$2
Ticket Office	
Key checkout (part non-refundable, part refundable if returned by designated date. If authorized, may be renewed annually at no additional charge)	\$10-\$20
Ticket handling and mail fee (per ticket)	\$1-\$5
Fax Charges (rate based on local, long distance or international)	
First page	\$1-\$7
Each additional page	\$0.50 -\$1.50
Geological Science	
Summer Field Camp Lost Equipment Fine: Brunton Compass or Tommen Altimeter	\$182-\$304
Graduate School	
Graduate Application Fee	\$70

Special Fees, Fines, Penalties and Service Charges
 June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Petition Fee - General Petition to the Graduate School, Petition for Extension of Seven Year Deadline, Petition to Remove an Incomplete.	\$15
Health Center	
A standard fee list for services and procedures is available in the administrator's office, medical records, Clinics A, B, C, NSC, Sports Medicine, lab, pharmacy, dental, and X-Ray department.	
Fee for elective physical examinations	\$25-\$80
Missed medical care appointment fee (based on appointment length)	\$10-\$25
Missing Specialty Care Appointment with medical consultants, surgery procedures, dentist	\$20-\$35
Medical supplies and equipment (minimum charge)	Cost + basis
Non-Student charges for medical practitioner, exam room, office visit (academic yr fee plus)	\$30
Clinicians (per visit)	\$6-\$40
Dentist, Dental Hygienist, Dental Assistant	
Dental supplies	Cost + basis
Dental minimum charge to maximum charge	\$6-\$150
Laboratory Services	
Laboratory Phlebotomy fee	\$15
Laboratory minimum charge to maximum charge	\$3-\$600
Clinical Services	
Clinical and nursing services	\$2-\$900
Patient's Medical Records	
One copy of patient's medical record (per record volume)	\$5-\$50
Pharmaceuticals	
All pharmaceuticals, drugs, over-the counter supplies, injectables, and vaccines	Cost + basis
Minimum charge	\$3.50
Sports Medicine or Physical Therapy	
Minimum charge to maximum charge (per procedure)	\$4-\$85
Supplies/equipment	Cost + basis
X-ray	

Special Fees, Fines, Penalties and Service Charges
June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
X-Ray minimum charge to maximum charge (per x-ray)	\$25-\$150
X-ray film duplication charge	\$1-\$5

HEDCO Clinic

Room Fee's Hourly rate/Daily Max	UO Affiliates*	Non-UO Affiliates
Large Room	\$250-\$1,000	\$500-\$1,800
Medium Room	\$200-\$800	\$400-\$1,600
Small Room	\$100-\$400	\$200-\$800
Viewing Room, per hour	\$100	\$200

Extra Facility Charges, per hour

Video Recording	\$150	\$300
Additional IT Staff	\$100	\$250
Additional Administrative Staff	\$100	\$250

*Research without grants will be assessed a reduced rate

*Saturday fee's, 4 hour minimum

Historic Preservation

Graduate acceptance fee	\$100
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Holden Leadership Center

Alternative Break Trip Fee	\$50-\$3,000
Alternative Break Non-refundable Deposit	\$50-\$100
Alternative Break Trip Cancellation Fee	\$150-\$3,000
Wilderness Institute for Leadership Development Participant Fee	600.00
Wilderness Institute for Leadership Development Cancellation Fee	\$50-\$300
Cancellation fee for Catalyst, one day leadership curriculum workshop for students	\$25-\$50
Cancellation fee for LeaderShape, week long leadership workshop	\$50-\$200
Strengths Quest Code Fee	\$10

Honors College

Printing per page	\$0.02
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Housing

Photocopy charge per page	\$0.25
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Family Housing

Special Fees, Fines, Penalties and Service Charges
June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Expenses incurred for cleaning damage, loss, or removal of property in Family Housing premises in violation of the Family Housing Rental Agreement	
Expenses incurred for eviction	
Fine for unauthorized pets in Agate or Moon Court Apartments	\$50
Housing application fee	\$50
Housing security deposit. Required at time of application and/or assignment of housing; refunded 30 days after vacating (less any unpaid charges), unless forfeited	\$75
Penalty for tampering with fire and safety equipment	\$150
Technical Support of Non-ResNet Standard Ethernet Card	\$15
Penalty for failure to transfer utilities accounts to tenant name	\$35
East Campus	
Mail box key replacement	\$25
Pet deposit (non-refundable) for each authorized pet	\$50
Pet Violation Fee	\$50
Spencer View	
Fine for unauthorized pets	\$50
Mail box key replacement	\$25
On-Site ResNet Technical Service hourly rate with 1 hour minimum	\$15
Residence Halls	
Carrying food out of dining room	\$25
Conduct administration fee (assessed for students found to have violated the student conduct code)	\$25
Equipment late return charge, VCR, TV, etc.	\$15
Expenses incurred for cleaning, damage, loss or removal of property in residence hall premises in violation of the Residence Hall Contract	
Holdover fee	\$100
Late or improper check-out	\$50
Late return of keys	\$10
Ledge or roof-walking fines	\$50
Loaned key or key card checkout (after 3 checkouts)	\$5
Penalty for tampering with fire and safety equipment, activating false alarm in residence halls, reckless burning, or not abiding by the instructions of the fire inspector or university staff regarding the correcting of fire hazards (including candles)	\$150
Replacement of lost access card, outside door key, activity room key	\$50
Replacement of residence hall mailbox key	\$10
Room change	\$10
Technical support of non-ResNet standard Ethernet card	\$35

Special Fees, Fines, Penalties and Service Charges
June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Unauthorized dining center access	\$25
Unauthorized room change	\$50
Early arrival for Winter term/Spring term	\$25

Special Fees, Fines, Penalties and Service Charges
June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Room Charges Winter Break (when school is not in session)	
Quarter Students at Barnhart and Global Scholars Halls	\$840
Quarter Students except Barnhart and Global Scholars Halls	\$540
Semester Students at Barnhart and Global Scholars Halls	\$700
Semester Students except Barnhart and Global Scholars Halls	\$450
Summer Storage	
Minimum 14 cubic feet	\$45
Each additional cubic foot	\$1
Human Physiology	
Cadaver anatomy laboratory (usage per hour)	\$35
Outpatient Motion Analysis (fee paid by doctor referring to lab)	\$400-\$1,600
Bowerman Sports Science Clinic athlete testing	\$25-\$200
Human Resources	
Computerized name labels and lists for a desired employee category, cost per set special project	Varies
Myers-Briggs Type Indicator Instrument and materials per person	\$20
Photocopies per page for UO departments, UO employees	\$0.25
Photocopies per page for public	\$0.25
Training materials mailed outside the university community	Varies
Information Services	
Collaboration Center	
Replacement of loaned equipment	Actual cost + \$5
Network and Telecommunication Services	
For details on rates see http://telcom.uoregon.edu/coordinator/billing.html	
Network and Telecommunications services and support (cost based on type of service)	\$1.00-\$250.00
Network and Telecommunications equipment and materials (cost based on type of service)	\$1.00-\$1,200.00
Operations	
OMR test scanning per page	up to \$1
OMR Scanner: Minimum charge	\$5
Services and Consulting (does not include facility & equipment rental)	

Special Fees, Fines, Penalties and Service Charges
June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Applications programming and consulting (commercial hourly rate)	\$125
International Affairs	
Annual costs to OIP to petition for U.S. permanent resident and working visas	\$100-\$200
Lists of students/International students label	\$1-\$5
Photocopy (per page)	\$0.25
Study Abroad and Internship	
Application fee per program	\$50-\$150
Deposit per program	\$200-\$800
Fee per term	\$100-\$20,000
Journalism and Communication	
Application fee	\$300
Color laser printing 11 X 17, per copy or print, fee based on paper quality	\$0.50 -\$1.75
Color laser printing 8 1/2 X 11, per copy or print, fee based on paper quality	\$0.25-\$1
Black and White laser printing 11 X 17 paper, per copy	\$0.20
Black and White laser printing 8 1/2 X 11 paper, per copy	\$0.10
Equipment Rental Rates	
Non-return fee: Users are responsible for returning notebook computers, video projectors, video cameras, still cameras, audio recorders and associated production equipment in working order. Users will be assessed the full replacement value for lost and/or damaged equipment.	Actual replacement cost
Late return fee-CEMC Checkout Room/IT Help Desk: Patrons will only be charged for hours when the checkout center is open for business. Overdue Fine: If the patron returns the equipment after we have printed the intent to bill notice, the patron will also be assessed the rental rate for the equipment.	\$0.75 per item, per hour/ \$5 max
Equipment Rental (daily rate) Blu-Ray player	\$23.50
Equipment Rental (daily rate) Camera, digital video (Camcorder or DSLR)	\$72
Equipment Rental (daily rate) Camera, digital still (Point-and-shoot)	\$60
Equipment Rental (daily rate) Video Light Kit	\$50-\$132
Equipment Rental (daily rate) Photographic Light Kit	\$50-\$133
Equipment Rental (daily rate) Projector, computer/video	\$72
Equipment Rental (daily rate) Computer remote (wireless mouse)	\$6
Equipment Rental (daily rate) Document camera, digital	\$60
Equipment Rental (daily rate) Wired Microphone (Lav) with cord	\$30
Equipment Rental (daily rate) Wireless Microphone	\$30-\$250
Equipment Rental (daily rate) Wired Microphone (handheld) with cord	\$12

Special Fees, Fines, Penalties and Service Charges
June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Equipment Rental (daily rate) Tripod, camera	\$30
Equipment Rental (daily rate) Voice recorder, digital	\$30
Equipment Rental (daily rate) Mac adapter	\$30
Equipment Rental (daily rate) Notebook/Tablet Computer	\$40-\$99
Equipment Rental (daily rate) Conference Phone	\$38
Equipment Rental (daily rate) Video Conference	\$50-\$200
Rental of Electronic Classrooms and Computer Labs	
Room Rental (hourly) reservations (hourly rate)(non-university groups)	\$25
Room Rental (hourly) after hours reserved use (university groups) (hourly rate)	Varies
Room Rental (hourly) more than two hours (maximum \$250 per day) (all groups)	\$30
Set-up, software installation, trouble shooting or operator fee (per hour, minimum 3 hours) (all groups)	\$30-\$100
Room Rental (daily rate) Electronic Classroom	\$25-30/hr (\$250/day maximum)
Room Rental (daily rate) Electronic Classroom (after hours)	Varies
Room Rental (daily rate) AV Delivery: Set-up/Operator/Troubleshooting	\$30-100
Room Rental (daily rate) Set-up/Take down	\$20-35
Room Rental University Daily Fee (10 hours maximum)	\$200
Room Rental University Fee per hour (4 hours maximum)	\$20
Operator (hourly rate) Set-up, software installation, trouble shooting or operator fee (per hou	\$30-\$100
Operator (hourly rate) Studio Use	\$20-\$500
Operator (hourly rate) Video Conferencing (with Operator)	\$30-\$250
Operator (hourly rate) Live Web Streaming	\$50-\$250
Operator (hourly rate) Staff/Technician/Monitor (10 hours or less per event)	\$10-\$26
Operator (hourly rate) Staff/Technician/Monitor (overtime)	\$15-\$39
Landscape Architecture	
Incoming MLA Students	
Non-refundable orientation/field trip/professional development and thesis production fee	\$500
Incoming Undergraduate Fee	
Non-refundable orientation/field trip/professional development fee. (Assessed when a student accepts the offer of admission to the department)	\$200
Law, School of	
Administrative processing fee per semester for visiting another law school	\$200
Law School Events Fee (entering students, first year only)	\$150

Special Fees, Fines, Penalties and Service Charges
June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Locker charge for failure to clean locker	\$25
Photocopy	\$0.25
Video conference (hourly rate for non-Law groups)	\$100
J.D. Substitution Certificate (change of record and new certifications)	
With any balance to scholarship fund, subject to change to actual cost of having single J.D. certificate printed and engraved	\$50
Law Center Room and Related Services	
Law School Commons (available summer only)	\$350
Per day maximum (by non-University group(s) or organization(s))	\$250
Per week maximum (by non-University group(s) or organization(s))	\$1,250
Placement Bulletin Publication	
Non-alumnus, annually	\$30
Supplementary materials (actual quick copy and photo cost)	
Tuition and Application deposits	
Application	\$50
SCAT deposit	\$100
Tuition	\$100-\$300
TV and VCR	
Daily rate maximum	\$25
Operator time at current rate plus OPE	
Weekly rate maximum	\$125
Law School Room Rentals	
The Assistant Dean for Alumni Relations may waive said fees in consideration of services received by the college or as a contribution to public service organizations.	
First Floor Classrooms	
Hourly Rate/Daily max University Affiliate	\$40 hr/\$500 max
Hourly Rate/Daily max Non-UO Group	\$60 hr/\$750 max
Second Floor Classrooms	
Hourly Rate/Daily max University Affiliate	\$20 hr/\$250 max

Special Fees, Fines, Penalties and Service Charges
June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Hourly Rate/Daily max Non-UO Group	\$30 hr/\$375 max
Extra Facility Charges	
Client meals & participant food; parking; custodial - going university rates	
Tables	\$10
Chairs	\$5
Panels	\$25
Key Deposit	\$25
Lectern	\$25
AV Equipment Charges, rate based on UO affiliation	
Conference Phone	\$25-\$38
Microphones (table or wireless)	\$25-\$38
Digital Camera	\$50-\$75
Mac Adaptor	\$30
Video Conference	\$150-\$225/hr
Libraries	
Adelaide Church Memorial Reading Room (Browsing Room), Paulson (Special Collections) Reading Room and Price Science Social Commons	
Additional charges for food, media, security, and/or labor services are the responsibility of the event sponsor. Security and/or labor services may be mandatory for some events at the discretion of the building manager or University Librarian.	
Non-university sponsors are required to pay a non-refundable deposit at the time reservation is made.	\$50
Non-university daily fee (10 hours maximum)	\$350
Non-university per hour, 4 hour Minimum	\$35
AV delivery, set-up, operator, and/or troubleshooting (hourly rate)	\$30-\$100
Set-up/take down	\$20-\$35
University daily fee (10 hours maximum)	\$200
University, per hour, 4 hour minimum	\$20
Aerial Photography Research Service	
Setup fee (per order)	\$20
Image fee (per 2x2" image)	\$10
Oversized image fee (per oversized image, depending on size)	\$12-\$20
Special projects (hourly rate)	\$75

Special Fees, Fines, Penalties and Service Charges
 June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Communications and Marketing	
Advertising, marketing, or product-related use including but not limited to: posters, book jackets, album covers, picture postcards, print advertising or other users in which a library provided image is employed in whole or in part.	Negotiated rate
Design development by Exhibit Services staff from patron rough input, plus material costs, per hour (minimum \$10)	Cost plus 10%
Copying and Printing (Library and Computing Labs)	
Color 11 X 17, per copy or print, fee based on paper quality	\$0.50 -\$1.75
Color 8 1/2 X 11, per copy or print, fee based on paper quality	\$0.25-\$1
Laser color printing per foot	\$5
Black and White, With Campus Cash (printing or photocopies)	
11 X 17 paper, per copy	\$0.20
8 1/2 X 11 paper, per copy	\$0.10
8 1/2 X 14 paper, per copy	\$0.15
Microfilm reader-printers per copy	\$0.25
Black and White, Without Campus Cash (photocopies only, printing not available without campus cash)	
11 X 17 paper, per copy	\$0.25
8 1/2 X 11 paper, per copy	\$0.15
8 1/2 X 14 paper, per copy	\$0.20
Microfilm reader-printers	\$0.30
3-D printing and Science Maker Space use	
MakerBot 3D Printer	\$0.35 per gram of filament used
Laser Cutter (Pinnacle)	\$5.00 per 15 min. of appointment time
Drill bits	\$3.00 per bit
Other materials for use in Maker Space	Cost plus 10%
Interlibrary Loan and Document Delivery	
US Libraries	\$20
International (non- US) Libraries	\$30
Processing ILL requests for non UO students, faculty, or staff	\$30

Special Fees, Fines, Penalties and Service Charges
 June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Microform Reader/Printer charges for Interlibrary Loan Charge to out-of-state academic, public, and special libraries, and Oregon special libraries (i.e., commercial, hospital, and Federal)	
Non-IFM copies article fee (per article) (electronic or paper) (requires invoice)	\$15
Non-IFM copies Billing fee (per order, may be more than one article)	\$30
OCLC IFM Participating Libraries copies per article (electronic or paper)	\$15
Scanning and electronic delivery of items from UO Libraries collections, per article, for UO library patrons	\$15
Rush Loan Service Expedited shipping (overnight or 2-day)	Actual cost
Rush Loan Service charge per rush request	\$25
Metadata and Digital Library Services	
Archival digital storage	Negotiated rate
Consulting fee: metadata, digital collection, or Digital preservation consulting (hourly rate)	\$50
Newspaper digitization facilitation, storage, and delivery (negotiated vendor fee plus \$0.20 per page library administrative fee)	
Miscellaneous	
Admission fee for teleconference, per attendee	\$1-\$5
Library training workshops and consultation services to non-UO individuals or educational, governmental, and non-profit agencies	Negotiated rate
Workshop materials (handbooks, tool kits, etc.)	Cost + 10%
Clean and resurface CDs, DVDs, Video Game	\$2
Scanning, self-service	\$0.10
Purchase Oregon Card	\$5
Library Keys	
Late fee per hour (\$40 maximum)	\$5/hour
Replacement of lost or unreturned key (will be assessed if more than 6 days overdue).	\$10
Re-keying (if needed for security purposes) - actual Lock Shop charges assessed	
Notebook Computers	
Non-return fee: Users are responsible for returning notebook computers on time and in working order. Users will be assessed the full replacement value for lost computers in addition to applicable overdue fees	Actual cost plus overdue fees
Overdue Fine: Per hour up to maximum of \$100.00. Borrowers failing to return computer after the maximum fine has accrued will be charged the replacement cost, plus the amount of the fine, plus a service fee of \$20.00. If the patron returns the equipment after we have printed an intent to bill notice the patron will also be assessed the rental rate for that equipment.	\$20

Special Fees, Fines, Penalties and Service Charges
 June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Overdue Fines (General Conditions)	
Damaged or Mutilated Library Materials: Repair charge at cost, to be determined by the librarian. If the item cannot be repaired, the replacement fee and service charge will be assessed.	Actual cost
General Circulating Collections: Each item overdue. (\$40 maximum)	
Non-return Fee: Borrowers failing to return materials after the maximum has elapsed will be charged a replacement fee. Actual or average cost, fine & service fee of \$20.00.	\$20
Restricted and Recalled Materials: Fines vary by category of material and location but shall not exceed \$10.00 per day. (\$40 maximum)	
Reserve Materials: Overdue fines per hour (\$40 maximum)	\$3/hour
Digitization and Photographic Services	
Library may negotiate a separate or unique contract for large projects or projects involving valuable or unique resources.	
Digitization of architectural drawings or oversized materials (>11"x17").	Cost plus 10%
Preparation charge on all orders requiring 30 minutes or more to prepare or supervise, per hour	\$30
Rush order charge. Turn around time on a rush order will generally be 2-5 business days, dependent on size and complexity of project. Normal service is 4-6 weeks.	Plus 100% surcharge
Digitization services performed by staff, including printed material and film scanning <11"x17", with basic correction, dust and scratch removal. \$5.00 minimum charge.	Cost plus 10%
Mounting and matting (minimum \$20)	Cost plus 10%
Service fee for special requests, including but not limited to optical character recognition, extensive digital reconstruction, preparation and handling of rare or fragile materials, or other services necessarily performed by highly skilled staff.	Cost plus 10%
Microform sales, Preservation Microfilming, and Microfilm Digitization	
Print master negative or use copies	Cost plus 10%
Per-frame cost	Cost plus 10%
Preparation cost, per hour	\$40
Rush fee, if applicable	100%
Microfilm digitization	Cost plus 10%
Photographic Production or Duplicate Negatives of Photographs and Negatives in the Library's Collection	
Photographic services performed by library staff, per hour	\$50.00
Actual cost by commercial photographer, per order varies	Plus 100% surcharge
Minimum charge for all mail orders, per order	\$15

Special Fees, Fines, Penalties and Service Charges
June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
User Fees	
Non-profit use in a newspaper, book, journal, television, or public display. Each photograph	Negotiable to \$25
Profit use in a newspaper, book, journal, television, or public display. Each Photograph	Negotiable to \$100
Public display, such as, in a commercial building, for posters, greeting cards, murals, picture postcards, and similar uses. Each photograph	Negotiable to \$100
Preservation and Binding Services	
Commercial binding with a \$40 processing fee	Cost plus 10%
Deacidification, per square inch, minimum \$15.00	\$1
Diazo duplication of black and white microfiche	Cost plus 10%
Document boxes; basic book and document repair, per hour	\$60
Encapsulation, per square inch, Minimum \$15.00	\$1
Library may negotiate a separate rate for large projects or for valuable, unique, or specialized materials.	Cost plus 10%
OUS School newspapers (master negative plus two service copies)	Cost plus 10%
Print master negatives, Rush fee of 100%, if applicable	Cost plus 10%
Rental of Library Electronic Classrooms, Computer Labs, Visualization Lab and Makerspace	
Reservations (hourly rate) (non-university groups)	\$100
After hours reserved use (university groups) (hourly rate)	\$25
More than two hours, maximum \$250 per day (all groups)	Varies
Set up, software installation, trouble shooting or operator fee (per hour, minimum 3 hours) (all groups)	\$30-\$100
Reprint Publishing	
Binding fee (per volume borrowed)	\$20
Lending fee (per volume borrowed)	\$15
Loan agreement for reproduction of printed materials from the UO Library, assessable to reprint publishers. The Library may negotiate a separate or unique contract for large projects or for valuable or unique resources.	Negotiated rate
Reprint fee (per physical volume)	\$30
Search fee (per title)	\$10
Research Fee Non-OUS Related Person(s) or Group(s) (mail or telephone)	
In-state hourly rate request	\$50
Out-of-state hourly rate request	\$60
Plus microfilm reader-printer charge (per page)	\$0.50

Special Fees, Fines, Penalties and Service Charges
 June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Plus photocopy charge (per page)	\$0.25
Plus print charge (per page)	\$0.25

Archives and Special Collections

Production Fees (includes materials costs and labor*, does not include use, service, or shipping and handling fees.)

*UO requests will be billed at discounted labor rates

Architectural records duplication or transfer (minimum \$60)	Cost plus 10%
Audio-visual duplication or transfer (minimum \$20)	Cost plus 10%
Computer-generated hard copy (slides, transparencies, etc.; min \$10)	Cost plus 10%
Image duplication or transfer (minimum \$20)	Cost plus 10%
Laser-print output from scan	\$7.50
Microfilm sales: non-profit agencies (minimum \$20)	Cost plus 10%
Photocopy, per page (staff mediated)	\$1
Photocopy (staff mediated) surcharge for large orders (more than 100 pages), hourly rate (n	\$50
Photographic and photo-documentation services hourly rate (minimum 1/2 hour)	\$50
Service fees for preparation charge on all orders requiring 30 minutes or more to prepare or supervise hourly rate, out-of-state request	\$60

Use Fees

Commercial publication or display of surrogates of archival materials or rare books; per item or project rate, requires written consent of Curator. Negotiated rate.	up to \$5,000
Fine for unauthorized use or duplication of archival materials or rare books (may also be subject to prosecution)	up to \$2,500
Non-commercial publication or display of surrogates of archival materials or rare books; per item or project rate, requires written consent of Curator. Negotiated rate.	up to \$1,000
Special requests subject to additional fees including but not limited to preparation and handling charges for unusual specifications, rush orders, or re-use. Library may negotiate separate or unique contract for large projects or projects involving valuable or unique resources	Varies

CENTER FOR MEDIA AND EDUCATIONAL TECHNOLOGIES (General Condition: rates may be adjusted for special circumstances; additional charges for extraordinary travel; special set construction, overnight shoots, etc.)

LMS Site and Project Consultation, Management, and Production	\$74-\$250/hour
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Audiovisual

AV delivery, set-up, operator, and/or troubleshooting (hourly rate)	\$30-\$100
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Special Fees, Fines, Penalties and Service Charges
June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Overdue Fine: If the patron returns the equipment after we have printed the intent to bill notice, the patron will also be assessed the rental rate for the equipment.	\$0.75 per item, per hour/ \$5 max
Equipment Rental (daily rates)	
Multiformat VHS deck, Region-free DVD player, Laserdisc player	\$48
16mm film projector (operator required, unless staff approved)	\$48
25' remote cord for 35mm slide projector or controller	\$5
35mm slide projector, with tray and remote	\$18
80 slot slide projector carousel tray	\$5
Power extension cord, 25'	\$5
VCR, DVD player, CD stereo player	\$21
Camera, digital video	\$72
Camera, digital still	\$60
Projector, computer/video	\$72
Computer remote (wireless mouse)	\$6
Document camera, digital	\$60
Microphone for camcorder	\$30
Microphone, wireless for PA	\$30-\$250
Microphone, wired with cord	\$12
Mixer, audio	\$36
Portable PA, 3 mic input, 1 stereo input	\$36
Projection screen	\$10
Slide projector lenses, various length	\$20
Speaker, portable	\$30
Tripod, camera	\$30
Voice recorder, digital	\$30
Web camera	\$30
Broadcast Television Equipment (based on UO;-non-UO Educational; Gov't or Non-Profit; For-Profit)	
Video and Streaming Media Services	
Video Production, Pre-production, and/or Post-Production per hr. Can include field production, editing, DVD authoring, web development (for streaming media) and encoding.	\$50-\$250
Tape Duplication	
DVD-R recording	\$5-\$20
Satellite downlinking, per hour	\$30-\$50
Videoconferencing & Webinar Services	

Special Fees, Fines, Penalties and Service Charges
 June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Web seminars, per hour	\$30-\$250
Videoconference with operator, per hour	\$30-\$250
Videoconferences without operator, per hour	\$30-\$250
Miscellaneous media services	
Studio use, per hour	\$20-\$500
Standards Conversion (labor charge, per staff per hour)	\$50-\$250
Routing Projects (if external vendors are necessary, additional charges may be assessed at cost + 10%)	
Signal routing	\$50-\$100
Live Web Streaming	\$50-\$250
Encoding	\$50-\$250
ISDN Phone Line	up to \$50
Broadcast Engineering Services (per hour)	\$100-\$250
Production / Project Management Services (per hour)	\$100-\$250
Operator, Delivery and Set-up Charges	
Late charge for non-instructional orders per day	Rent + \$15
Delivery and pick-up	\$50-\$250
Hourly fee	\$25-\$250
CMET Classroom Technologies	
AV equipment not in classrooms or studios-additional charge	\$25
Rush Service (for equipment and/or operators requested after 2:00 P.M. of the day prior to use)	100% Surcharge
Technical Consultation, Installation, Repair Service	
Labor (per hour)	\$75-\$250
AV System Design and Programming (per hour)	\$50-\$250
Parts	Cost + 25%
Portland Library and Learning Commons	
Portable digital projector (daily rate)	\$50
Slide projector (daily rate)	\$15
Mobile laptop cart (20 laptops) (per hour, maximum \$200 per day)	\$25

Special Fees, Fines, Penalties and Service Charges
 June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Technical support/monitoring for Room 374 computer classroom, (per hour, maximum \$200 per day)	\$25
Custom software installation or configuration (per hour)	\$30
Event technical support (per hour)	\$50
Videoconference with operator (per hour)	\$100
Videoconference without operator (per hour)	\$50
Tandberg Content Server hosting (per one hour event, per academic term, for non-profits only)	\$60
Video recording (per hour)	\$30
Video conversion, without editing (per hour)	\$50
Room 072 classroom (hourly rate, without equipment charges)	\$40-\$115

Portland Library and Learning Commons - Output Room

University Affiliate Rates

Large format scan	\$4
Large format print (matte) (price is per foot depending on width)	\$3-\$9/ foot
Large format print (gloss), (price is per foot depending on width)	\$6-\$12/ foot
Vinyl cut	\$4 / foot

Non-University Affiliate Rates

Large format scan	\$16
Large format print (matte) (price is per foot depending on width)	\$12-\$18 / foot
Large format print (gloss) (price is per foot depending on width)	\$15-\$21 / foot
Vinyl cut	\$10 / foot

Lundquist College of Business

The Associate Dean for Administration may waive said fees in consideration of services received by the college or as a contribution to public service organizations.

Printing

Color per page	\$0.40-\$1
Laser per page	\$.05 - \$0.50

Computer Lab - Cannot be reserved Fall/Winter/Spring Quarters due to student demands

Rental rates are based upon current lab set-up and computer configuration and software. If specialized software or configuration is required, a proof of license must be supplied and an additional fee of \$250.00 will be assessed.

Special Fees, Fines, Penalties and Service Charges
 June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Staff Overtime: When events are scheduled outside the Lillis business Complex normal operating hours (all days and times, hourly rate)	\$30
Computer Lab hourly rate University or community activities (rate depends on if group is assessing a fee)	\$50-\$75
Computer Lab per day University or community activities (rate depends on if group is assessing a fee)	\$250-\$375
Computer Lab hourly rate Non-UO group or organization	\$100
Computer Lab per day Non-UO group or organization	\$500
Chiles Business Center	
Additional technology assistance other than the standard in-room equipment and software (all days and times hourly rate. Includes setup & orientation for any of the following: computer, data projector, VCR, TV, and/or a remote presentation device)	\$30
Staff Overtime: When events are scheduled outside the Lillis business Complex normal operating hours (all days and times, hourly rate)	\$30
Rooms 225 - Cannot be reserved during Fall/Winter/Spring quarters due to student demand	
Room 225 Security Fee	\$20
Hourly rate University or community activities (rate depends on if group is assessing a fee)	\$100-\$125
Hourly rate Non-UO group or organization	\$200
Room 125A, 125B	
Security, Set-up, Cleaning Fee University or community activities (rate depends on if group is assessing a fee)	\$30-\$40
Security, Set-up, Cleaning Fee Non-UO group or organization	\$60
Hourly Rate University or community activities (rate depends on if group is assessing a fee)	\$30
Hourly Rate Non-UO group or organization	\$50
Lillis Business Complex	
Additional technology assistance other than the standard in-room equipment and software (all days and times hourly rate. Includes setup & orientation for any of the following: computer, data projector, VCR, TV, and/or a remote presentation device)	\$30
Staff Overtime: When events are scheduled outside the Lillis business Complex normal operating hours (all days and times, hourly rate)	\$30
Atrium	
Atrium (only available nights & weekends, per day) University activities (rate depends on if group is assessing a fee)	\$250-\$500
Atrium (only available nights & weekends, per day) Non-UO group/organization and community	\$250-\$1,000

Special Fees, Fines, Penalties and Service Charges
June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017	
Room 211		
Security Fee University or community activities (rate depends on if group is assessing a fee)	\$20-\$30	
Security Fee Non-UO group or organization	\$40	
Hourly rate University or community activities (rate depends on if group is assessing a fee)	\$20-\$40	
Hourly rate Non-UO group or organization	\$100	
Rooms 440 (Community) and 450 (Boardroom); (all days and times per day)		
Rental Fee University or community activities (rate depends on if group is assessing a fee)	\$250-\$800	
Rental Fee Non-UO group or organization	\$500-\$1,000	
Rooms 132, 162, 212, 232, 245, 255, 262, 275, 285		
Security Fee	\$20	
Hourly rate University or community activities (rate depends on if group is assessing a fee)	\$20	
Hourly rate Non-UO group or organization	\$40	
Business Research Institute 226 and 228 Chiles (Fees for 228D cover group room; reception room; control room; Host; IT support staff; Cleaning services)		
	University Affiliation	Community Affiliation
Large Group Room (228D)		
Hourly Rate/Daily max	\$200-\$900	\$400-\$1,800
If only one group	\$350	\$700
If 90 minutes or longer/group	\$300	\$450-\$550
If 2 hr. groups/group	\$225-\$275	\$450-\$550
Hedco Behavioral Lab (228B)		
Computer Use (per computer)		\$150
Computer Use (hourly)	\$250	
Small Group Room (226)		
Per hour	\$150	\$300
For viewing Only	\$50	\$100
Extra Facility Charges		
Client meals & participant food; parking - going university rates		
Furniture rental and re-staging (per set-up)		\$250
Projector use	\$75	\$150
Videoconferencing (includes IT support staff)	\$100	\$200
Additional Staff (per hour)	\$30	\$30

Special Fees, Fines, Penalties and Service Charges
June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Client Responsibilities	
Moderator; Participant Recruitment; Participant Incentives; Note Taker	
¹ Research without grants will be assessed at a reduced rate	
Marketing Communications	
Images \$10 for in-house image database, \$20 for stock images	\$10-\$20
Project Fee Level 1: Simple jobs	up to \$75
Project Fee Level 2: Standard fee	\$200
Project Fee Level 3: Large or complex jobs may be up to \$1,000 (fee to be determined in advance by client, appropriate DES staff member, and DES director)	\$200-\$1,000
Multicultural Academic Excellence	
Tutor Voucher	
Cost of voucher will be assessed to students who do not attend tutoring sessions.	\$125
Test Prep Workshop Voucher	
Cost of voucher will be assessed to students who do not attend workshops:	
MCAT	\$350
LSAT	\$85
GMAT/GRE	\$70
Museum of Art	
Collection Loan	\$25-\$100/plus expenses
Lecture Fee	\$15
Rights & Reproduction Fee	\$100-\$300/plus expenses
Music at the Museum	\$10
Catalog Sales	\$3-\$50
Education Fees	
Art Activity following school tours (per person)	\$3
Art Classes in studio (per person)	\$1-\$190
Art Classes at schools (per person)	\$75
E.I. Training	\$25-\$50
Puppet Show (per person)	\$1
Studio Party (up to 12 with total of 18)	\$165 + \$2.50/ea
Admission Charge	
General	\$5

Special Fees, Fines, Penalties and Service Charges
June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Other tours (per person)	\$1-\$6
School tours and post tour	\$6
Seniors	\$3
Special exhibit	\$10

Special Fees, Fines, Penalties and Service Charges
June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Space Rental	
A deposit of 50% of the total cost is required when a Letter of Agreement is signed. The space requested is not confirmed until the Letter of Agreement is signed and the deposit is received.	
Reception Hall and South Courtyard, per hour University Community	\$62.50
Reception Hall and South Courtyard, per hour Museum Members	\$200
Lecture Hall and North Courtyard, per hour University Community	\$63
Lecture Hall and North Courtyard, per hour Museum Members	\$200
Cancellation Fee	
Cancellation of any event requires notifying the museum well in advance. The following refund policy will be observed in the event of a cancellation.	
Six (6) months or more in advance of the event: \$100 cancellation fee, remainder of deposit refunded	
Three (3) months or more in advance of event: 50% of the remaining deposit is retained, after the \$100 cancellation fee	
Less than three (3) months in advance of the event: 100% of deposit is retained	
Staffing Rates (per hour)	
Security	\$50
Museum staff	\$25
Additional Charges (per event)	
Cleaning Deposit	\$100
Audio/Visual Cart	\$25
Podium	\$10
Portable microphone set	\$10
Flameless candles	\$3
Bistro tables	\$8
Museum of Natural & Cultural History	
8" X 10" photographic print from Museum negatives, per print	\$20
Admission to special films, exhibitions, workshops (exact rate to depend on cost to Museum)	\$1-\$100
Deaccessioning of collections previously accepted for permanent curation, per cubic foot (one-time charge)	\$100-\$200
Duplicate color slide from those in Museum collections (per slide)	\$20
Actual cost per person for field trips involving transportation and incidentals	Actual cost
Guided group tours of displays, per person in the tour	\$2

Special Fees, Fines, Penalties and Service Charges
June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Original photography of artifacts or material, per photograph or color slide delivered, plus printing or slide processing charge below	\$40
Photocopies	\$0.25
Professional consultation services related to environmental/cultural resource impact assessments, and to museum curation and conservation practices/requirements (per hour)	\$50
Published use of photographs of items from collections (when photograph is to be used in commercial publications or for other commercial purposes), each, plus one copy of publication	\$50
Searches of archaeological/pale ontological records/literature for information pertaining to environmental impact reports or to past museum activities, per hour	\$40
Use of microcomputer, per hour	\$5
Admission Charges	
Adult	\$5
Youth (3 - 18 years)	\$3
Senior (62 and up)	\$3
Family	\$10
Fax Services	
Per page plus long distance charge	\$0.50
Receive per page	\$0.50
User fee for after hours rental of lobby (up to 4 hours)	
1 staff member	\$25
Non-university group(s)	\$150
University group(s)	\$100
Carryalls and pickups (per mile)	
Professional consultation services related to environmental/cultural resource impact assessments, and to museum curation and conservation practices/requirements (per hr)	\$1
Trailers (plus trip insurance costs)	Actual cost
Cataloging of collections (per hour)	
Accessioning of collections accepted for permanent curation (per cubic ft.). Minimum charge (\$125)	\$400
Records filing (for time actually spent in tasks)	\$25
Temporary Curation	
Per cubic foot	\$20
Per month	\$100

Special Fees, Fines, Penalties and Service Charges
 June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Music	
High school music Summer Session, per session	\$310-\$700
Instrument storage locker fee (per term)	\$8-\$25
Jazz Instrumental Ensemble guest artist fee per academic year	\$30
Oregon Marching Band uniforms and equipment fee	\$45-\$75
Piano accompaniment fee, per quarter	\$50-\$200
Piano Pedagogy Program per term, 40 minute private lesson per week.	\$180
Student Computer Lab, printer usage	\$0.05-\$0.25
Headphones	\$25-\$40
Beall Hall	
Hourly rental rate for non-university group(s) or organization(s) certified non-profit organizations with \$1,000,000 certification of insurance or at the Dean's direction	\$150
Hourly rental rate for hall university group(s) or organization(s)	\$100
Risers (seated or standing - per section - per service)	\$10
Applicable production charges requested by user (hourly rate)	
House Manager	\$20
Piano Technician	\$80
Recording Engineer	\$65
Stage Manager	\$50
Cancellation Fee: charged if recording/event canceled less than 2 full days prior during academic session; less than 4 weeks during spring break, winter break, or summer session or summer break. Fee will equal 2 hours of time for any production charge per performance/date	\$40-\$150
Streaming in Beall Concert Hall (streams event live over the internet) cost per hour for Non-University groups	\$30
DVD of event in Beall Concert Hall (for Non-University Group) - standard resolution (per copy)	\$10
DVD of event in Beall Concert Hall (for Non-University Group) - high resolution (per copy)	\$30
Musical Instrument and Equipment Rental	
If available, and appropriate, rental for non-profit organizations only on a per service basis off site with written confirmation of appropriate insurance liability for full market value replacement coverage.	\$30-\$250
Late return of university instruments (per week)	\$10
Rental of university instruments varies based on use and value, per term	\$30-\$60
Short term rental of university instruments (per week)	\$10

Special Fees, Fines, Penalties and Service Charges
June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Summer Rental Fee, any instrument	\$60
Concert Harp depending on availability, per service	\$50-\$200
Concert Harpsichords and Clavinovas, per service	\$100-\$400
Harpsichord tuning (per hour)	\$85
Ahrend organ (one rehearsal and performance)	\$350
Organ touch-up tuning of reeds only	\$100-\$200
Concert Percussion Equipment, depending on equipment used (one rehearsal and performance)	\$50-\$200
Piano lid removal (per piano)	\$50-125
Concert Piano Rental per service. If requested, and piano requires moving from outside moving company, those charges may be added to rental charge	\$20-\$400
Recordings and Recitals	
CD Recording fee, non University groups (per hour)	\$65
Second copy of audio recordings	\$10
Recital fee, per recital (includes CD recording fee)	\$85
Recital fee, per recital (without CD recording fee)	\$75
Streaming for Student Recital with one DVD	\$15
Additional DVD of Streamed Student Recital - standard resolution (per copy)	\$10
Additional DVD of Streamed Student Recital - high resolution (per copy)	\$30
Student recording projects including non-degree recitals plus material (per hour)	\$30-\$65
Sound Reinforcement/Audio assistance (with CD recording) per hour	\$65-\$85
Piano tuning for requested recording, non-degree related (per hour)	\$80
Piano Moving, if requested and required, non-degree related (per hour). If requested, and piano requires moving from outside moving company, those charges may be added to rental charge	\$75
Recording for student lecture/presentation/Jr Recital (degree related)	\$40
Rehearsal Room	
Hourly rate for university groups or organizations	\$10-\$35
Hourly rate non-University groups or organizations certified non-profit organizations with \$1,000,000 certification of insurance or at the Dean's direction	\$35-\$50
Rental per day, maximum (8 hours = one day)	\$400
Applicable production charges requested by user (hourly rate)	
House Manager	\$20
Piano/Harpsichord Technician	\$80
Recording Engineer	\$65

Special Fees, Fines, Penalties and Service Charges
 June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Stage Manager	\$50
Community Music Institute	
Individual lessons, group Lessons, children and adult 30-60 minute lesson per week, per lesson	\$14-\$80
Late fee for payments received 5 days past due	\$25
Registration per term	\$30
Continuing Education Students	
Use of Music practice rooms, rehearsal rooms, computer lab (per term)	\$50
Music Early Childhood, for families	
Participation in the laboratory section of the seminar, per family	\$35
Neuroscience	
Histology Facility Charges (includes paraffin, epon and cryostat embedding and sectioning)	
Commercial hourly rate	\$40
University hourly rate (currently not applicable)	
Oregon Institute of Marine Biology	
Key deposits, per key (refunded upon return of key)	\$10
Rental of lab space per month	\$210
Teaching lab, per day	\$45
Visitor fee to fax documents	
Foreign (first page)	\$2
Foreign (additional pages)	\$0.20
Local (per page)	\$0.10
Long distance (first page)	\$1
Long distance (additional pages)	\$0.10
Research Vessels	
Pluteus (42') includes fuel and crew (hourly rate)	\$150
Pluteus (42') internal use only	\$70
Small boats with operator (14' - 20' per half day)	\$80
Small boats (14' -20' per half day)	\$30

Special Fees, Fines, Penalties and Service Charges
 June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Rental of Auditorium	
Rental per day 0-49 people	\$60
Rental per day 50 or more people	\$120
Rental of OIMB Dining Hall	
Rental per day with use of kitchen	\$300
Rental per day as meeting space (without kitchen use)	\$120
Rental Fees	
Late fee for late payment of room and board charges	\$50
Security deposit for cottages and dorms	\$100
Security non-refundable pet deposit	\$100
Summer Session dorm deposit (subject to cancellation fee)	\$100
Dorm Rentals	
Dormitory facilities by visiting persons (must furnish linen, bedding etc. Charge per person, per night)	\$20
Facilities with use of station cook (includes board and room, 25 person minimum, per person, per night)	\$51
OIMB student room charges during regular terms (per week)	\$77
OIMB student room and board charges during regular terms (per week)	\$203
Banquet (special requests)	
Banquet per person	\$25-\$35
Meal Charges for OIMB students and staff	
Breakfast	\$7
Lunch	\$8
Dinner	\$10
Sunday brunch	\$10
Meals Only, Visitor Rates	
Breakfast	\$9
Lunch	\$10
Dinner	\$14
Sunday Brunch	\$14

Special Fees, Fines, Penalties and Service Charges
 June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Invertebrates Dorm Rental (rate based on rental of night, week or month)	
Invertebrates dorm, individual room; occupant must furnish, bedding and linens.	\$20-0\$200
Cottage rental for marine education and research purposes (rate based on rental of night, week or month)	
Cottage # 1 (3 bedroom-furnished)	\$55-\$550
Cottage # 2, 3 and 4 (2 bedroom-furnished)	\$50-\$500
Cottage # 6 (garage apartment-furnished)	\$40-\$400
Cottage # 7 (gate cottage-furnished)	\$50-\$500
Cottage # 9 (beach cottage-furnished)	\$55-\$550
Cottage #10 plus utilities (graduate housing complex-furnished room, extra individual in any room is additional \$60/month)	\$200
Researcher Residence (1 bedroom-furnished)	\$50-\$500
Seafoam House	\$50-\$500
Seafoam 2 bedroom cottage	\$50-\$500
Seafoam studio	\$30-\$300
Cottage rental for other purposes (rate based on rental of night, week or month)	
Cottage # 1 (3 bedroom-furnished)	\$70-\$700
Cottage # 2, 3 and 4 (2 bedroom-furnished)	\$65-\$650
Cottage # 6 (garage apartment-furnished)	\$60-\$600
Cottage # 7 (gate cottage-furnished)	\$65-\$650
Cottage # 9 (beach cottage-furnished)	\$70-\$700
Researcher Residence (1 bedroom-furnished)	\$65-\$650
Seafoam House	\$70-\$700
Seafoam 2 bedroom cottage	\$65-\$650
Seafoam studio	\$40-\$400
Oregon Quarterly	
Advertising fees	Actual cost
Parking & Transportation	
Bicycle Parking	
Impound fee	\$30
Unauthorized storage	\$30
Bicycle Storage Lockers (per year)	

Special Fees, Fines, Penalties and Service Charges
June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Enclosed bicycle parking cages	\$55
Faculty, staff and student lockers	\$75
Faculty, staff, student lockers Columbia Garage (current parking permit holders)	\$25
Parking Fines (OAR 571-10-005 thru 571-10-065)	
Citation fine doubles if unpaid within 30 days of date of issue.	
Blocking driveways, entrances, alleys; parking in service drives or restricted areas; improper parking or parking in yellow zones	\$35
Counterfeiting, altering, defacing, or for giving false information in an application or hearing, or for misuse of any permit.	\$250
Transferring a parking permit to another vehicle for which the permit is not issued	\$100
Use of lost/stolen permit (marked in system as no longer valid)	\$250
Designated visitor lot or space	\$25
No permit	\$40
No permit displayed (warning on first violation)	\$10
No Permit for area	\$35
Fire hydrant or in a posted fire lane	\$75
Illegally at a hooded meter	\$75
Lawn, sidewalks, campus landscaped areas or any area outside clearly delineated parking spaces where such parking causes actual or potential damage to natural or landscaped features. This is in addition to cost of damage to property.	\$45
Multiple violations, after 5 or more unpaid incidents, additional fine	\$50
On university property, vehicle towed for other violation	\$75
Overtime parking: lot meters, street meters, posted 24-minute zones	\$20
Loading zone	\$20
Posted or reserved space	\$75
Parking in space designated for disabled parking	\$470
Taking the space of two or more vehicles	\$35
Vehicle has been booted for repeated parking violations	\$50
Unauthorized removal or damage to a vehicle immobilizing device	\$250
Impound Administrative Fee	\$100
Parking Permit - Other	
Non-Arena garage Athletic event parking (per event; not to exceed)	\$15
Non-Arena garage pre-paid Special Event parking rates (non-Athletic)	\$15
30 day permit	\$67
Daily parking space rental, UO entity, not to exceed	\$35
Daily parking space rental, Non-UO entity, not to exceed	\$50

Special Fees, Fines, Penalties and Service Charges
 June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Daily parking space rental, Construction/Operations	\$20
EC Cares Lot (per month)	\$10
Baker Downtown Center	\$12,000
Meter key (not to exceed)	\$20
Meter parking per hour (not to exceed \$6)	\$2/hour
Motorcycle parking permit lock	\$15
Motorcycle parking permit (with automobile permit)	\$15
Request for location change of a reserved parking space	\$25
Automobile theft prevention steering wheel locks	\$15
Parking Permit (daily and monthly rates only)	
Replacement parking permit	\$36
Visitor one day permit (does not apply to Arena underground parking)	\$10
Daily Faculty/staff hang-tag (requires daily validation)	\$26
Daily parking validation for faculty/staff permit holders	\$5
Temporary multi-day (does not apply to Arena underground parking)	\$10
Temporary multi-day overnight (does not apply to Arena underground parking)	\$15
Temporary one-day overnight (does not apply to Arena underground parking)	\$15
Car Pool	\$17
Commercial vehicle	\$67
Construction vehicle (per contract and availability of space)	\$256
Motorcycle, daytime	\$8
Faculty and staff (excluding Arena Garage & Alumni Center)	\$36
Reserved space 7:00am-6:00pm, in addition to regular permit	\$101
Reserved Space At All Times, in addition to regular permit	\$114
After 3:00 pm parking permit (excludes events & Arena underground garage)	\$13
Student Day Permit	\$31
Student Overnight parking permit, all locations	\$87
Physical Education & Recreation Services	
Areas and Facilities Rental Rates	
Concessions fee per day	\$150
Daily rate applies for rental lasting 8 or more hours (equals 8 times hourly rate)	
Field	\$320-\$560
Artificial turf field lights	\$80-\$120

Special Fees, Fines, Penalties and Service Charges
 June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Court	\$320-\$560
Gerlinger 220	\$320-\$560
Indoor Track	\$120-\$336
SRC Expansion Pool - Entire aquatic facility (lifeguard additional)	\$1,480-\$2,800
SRC Expansion Pool - Lap Pool (lifeguard additional)	\$880-\$1,600
SRC Expansion Pool - Leisure Pool (lifeguard additional)	\$760-\$1,400
Non-activity area (patio, sun porch, table)	\$280-\$528
Outdoor track	\$280-\$528
Racquetball	\$80-\$160
Rock wall	\$600-\$1,320
Tennis courts	\$80-\$160
Weight and Fitness Space	\$600-\$1,320

Rental rates for non-university groups charging admission/entry fees hourly rate

Field	\$70
Artificial turf field lights	\$15
Court	\$70
Gerlinger 220	\$70
Indoor Track	\$42
SRC Expansion Pool - Entire aquatic facility (lifeguard additional)	\$350
SRC Expansion Pool - Lap Pool (lifeguard additional)	\$200
SRC Expansion Pool - Leisure Pool (lifeguard additional)	\$175
Non-activity area (patio, sun porch, table)	\$66
Outdoor track	66.00
Racquetball	\$20
Rock wall	\$165
Tennis courts	\$20
Weight and Fitness Space	\$165
Studio Rental, hourly rate	\$66

Rental rates for University organization(s) charging admission/entry fees, university organization(s) with event open to non-university participants, non-university group(s) not charging admission/entry fees hourly rate

Field	\$60
Artificial turf field lights	\$13
Court	\$60
Gerlinger 220	\$60

Special Fees, Fines, Penalties and Service Charges
 June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Indoor Track	\$23
SRC Expansion Pool - Entire aquatic facility (lifeguard additional)	\$290
SRC Expansion Pool - Lap Pool (lifeguard additional)	\$165
SRC Expansion Pool - Leisure Pool (lifeguard additional)	\$145
Non-activity area (patio, sun porch, table)	\$55
Outdoor track	\$55
Racquetball	\$16
Rock wall	\$135
Tennis courts	\$16
Weight and Fitness Space	\$135
Studio Rental, hourly rate	\$55
Youth Party Rentals, for 2 hours	\$185-\$200

Rental rates for university organization(s) conducting normal university activities, not charging admission/entry fees hourly rate

Field	\$40
Artificial turf field lights	\$10
Court	\$40
Gerlinger 220	\$40
Indoor Track	\$15
SRC Expansion Pool - Entire aquatic facility (lifeguard additional)	\$185
SRC Expansion Pool - Lap Pool (lifeguard additional)	\$110
SRC Expansion Pool - Leisure Pool (lifeguard additional)	\$95
Non-activity area (patio, sun porch, table)	\$35
Outdoor track	\$35
Racquetball	\$10
Rock wall	\$75
Tennis courts	\$10
Weight and Fitness Space, hourly rate	\$75
Studio Rental, hourly rate	\$35

Equipment Charges

These prices represent estimated charges. If the equipment is lost or damaged the current market cost to replace the item will be assessed.

Ab Slings	\$68
Ab Rollers	\$62
Badminton racquet	\$25

Special Fees, Fines, Penalties and Service Charges
 June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Basketballs	\$44
Bocce ball set	\$70
Boxing gloves	\$50
Chain Dip Belt	\$60
Chairs, folding (replacement cost)	\$30-\$44
Cone	\$10
Court tarp (per piece)	\$450
Dodge ball (vinyl)	\$10
Dodge ball (vinyl - set of 8)	\$70
Duffel or softball bag	\$25
First aid, crutches, pair	\$43
Foam Rollers	\$25
Football (leather)	\$30
Frisbee	\$20
Golf Bag	\$20
Golf Driver, each	\$52
Golf Iron, each	\$26
Hand radio	\$900
Heavy bag	\$200
Jump ropes	\$10
Lock	\$9
Manta Ray	\$50
Measuring tape	\$16
Medicine Ball	\$100
Mesh bags	\$16
Playground balls (set of 6)	\$30
Podium	\$500
Racquetball goggles	\$17
Racquetball goggles over glasses	\$25
Racquetball racquets	\$25
Racquet restringing (per racquet)	\$50
Rock Wall Shoes	\$55-\$90
Rock Wall Harness	\$45-\$70
Rock Wall Belay Device	\$20-\$40
Resistance Tubing	\$30
Soccer ball- indoor and outdoor	\$30

Special Fees, Fines, Penalties and Service Charges
June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Speed bag	\$70
Squash racquet	\$25
Squat Pad	\$15
Stop watches	\$20
Table tennis paddle	\$13
Table tennis post and net set	\$70
Tennis Ball machine	\$1,700
Tennis racquet	\$30
Table tennis net only	\$20
Tent with sides	\$250
Towel	\$10
Tug-O-War rope, large	\$72
Weight belt	\$35
Volleyball	\$40
Volleyball Net (set)	\$390

Equipment Rental Per Day

These prices represent rental charges. If the equipment is lost or damaged the current market cost of the item will be assessed.

Audio Visual pack (LCD, media screen, stereo, microphone)	\$5-\$50
Flag football flags- (set of 12)	\$10
Megaphone	\$10
Remote sound rental	\$25
Scoreboard	\$25
Small sports equipment rental	\$2-\$25
Sound system accessories	\$5-\$150
Stage	\$25
Tennis ball machine	\$5-\$35
Tent sides	\$5
Tent, 9x 9	\$50
TV and DVD package	\$25
Overnight Equipment Rental (Daily)	\$20

Fines

When equipment is returned after a replacement fee has been accessed, a full refund may be issued provided equipment has not been damaged. The \$5.00 fine per day for keeping equipment overnight is non-refundable.

Special Fees, Fines, Penalties and Service Charges
 June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Administration fee, violation of regulations	\$10
Laundry fee, per pound	\$1
Locker clearance	\$20
Overnight equipment non-return (per day)	\$5
Hourly Rates For Personnel	
Belayer	\$25
Building Supervisor	\$25
Custodian	\$30
Equipment Attendant	\$25
Lifeguard	\$25
Pool Operator	\$35
Set-up/per person	\$20
Locker Rental	
1/2 locker SRC (large)	
Faculty and Staff Annual	\$120
Faculty and Staff Per Term	\$30
Other Annual (available fall term only, 3 terms)	\$160
Other Per Term	\$40
Students Per Term	\$30
1/3 locker SRC (small)	
Faculty and Staff Annual	\$100
Faculty and Staff Per Term	\$25
Other Annual (available fall term only, 3 terms)	\$140
Other Per Term	\$35
Students Per Term	\$25
Membership Fees	
Rec Center Punch card Access Pass	\$6-\$170
Visiting Faculty or Short-Term Individual, rate based on number of weeks (1-4 weeks)	\$30-\$60
UO Member, Affiliated members - Associates	\$100
Alumni Members, Aligned members-current Alumni Association, true UO Alumni (graduates) per term	\$125
Community members-Non-UO affiliated or aligned individuals. Community at large, per term	\$170

Special Fees, Fines, Penalties and Service Charges
 June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Participation Fees	
Employee Certification CPR, First Aid and Lifeguard Training Certifications	\$5-\$45
Employee Certification Non-credit training and experience	\$10-\$50
Non-Credit Workshops and Classes	\$10-\$150
Fitness Services and Individual Training	
Fitness assessment	\$30
Personal Training and Fitness	\$40-\$60
Recreational fitness workouts	\$5-\$120
Recreational Sports Entry	
Intramural individual	\$5-\$35
Intramural re-instatement	\$10
Intramural team	\$5-\$100
Rock Wall	
Sponsored Member Pass	
Day Pass	\$10
Monthly Pass	\$55
Nine (9) Month Pass	\$300
One (1) Term Pass	\$120
Two (2) Terms Pass	\$240
Rock Wall Equipment Rental	
Belay device only	\$1
Chalk bag only	\$1
Harness only	\$1
Shoes only	\$2
Shoes, harness, belay device and chalk bag	\$3
Rock Wall Instruction	
Non-member hourly rate after basic checkout	\$30
Member hourly rate after basic checkout	\$20
Swim Instruction (for members and non-members)	
Swim instruction, group of six (6) 30/45 minutes	\$5-\$8

Special Fees, Fines, Penalties and Service Charges
 June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Tennis Instruction	
Non-member hourly rate	\$50
Member hourly rate	\$40
Workshops and Camps	
Youth activities (per week, per person) possible before and after camp care	\$85-\$350
Youth Lessons and Workshops (per person), hourly rate	\$4-\$15
Workshops and Camp Week 1 - Week 8 (rate based group size and number of weeks)	
Group size 1-10	\$50-\$400
Group size 11-20	\$100-\$800
Group size 21-30	\$150-\$1,200
Group size 31-40	\$200-\$1,600
Group size 41-50	\$250-\$2,000
Group size 51-60	\$300-\$2,400
Group size 61-70	\$350-\$2,800
Group size 71-80	\$400-\$3,200
Group size 81-90	\$450-\$3,600
Group size 91- Up	\$500-\$4,000
Physics	
Rental Rates for Paul Olum Atrium in Willamette Hall	
University Departments, Affiliated Groups	
*Rental Charge applies when Groups/Departments charge admissions or raise funds.	
Set-up/Clean-Up Fee	\$25
*Rental Fee	\$250
Non-University Entities	
Set-up/Clean-Up Fee	\$25
Rental Fee	\$250
Planning, Public Policy and Management	
Community and Regional Planning (CRP), Nonprofit Management (MNM), and Public Administration (MPA)	
Incoming master's graduate students non-refundable acceptance and orientation fee	\$250
Oregon Leadership in Sustainability	
Non-refundable deposit for incoming OLIS graduate certificate students.	\$300

Special Fees, Fines, Penalties and Service Charges
 June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Police Department	
Smoking on Campus fine	\$30
Rape Aggression Defense (RAD) instruction (not to exceed)	\$40
Environmental, Physical and Technical Security Alarms	
Specialized lock maintenance per unit	\$15
Initiating a false alarm after 3rd occurrence within 6 months	\$50
Monitoring (monthly, not to exceed)	\$30
Set-Up (not to exceed)	\$175
Software support - labor hourly rate (not to exceed)	\$60
Fingerprint Services and Pre-employment Background Assessment	
Fingerprint - first card, UO affiliate	\$15
Fingerprint - each card thereafter, UO affiliate	\$10
Fingerprint - non-UO affiliate	\$25
Background Check (criminal, motor vehicle)	\$50
Event Security Services	
Subject to change if/when there are changes in averaged labor costs	
Special Response Fee (plus cost of personnel)	\$100
Manager (i.e. Captain, Lieutenant; per hour/per person; not to exceed)	\$100
Supervisor (i.e. Sergeant, Corporal; per hour/per person)	\$85
Campus Police Officer (per hour/per person)	\$75
Campus Public Safety Officer (per hour/per person)	\$65
Communications Officer (per hour/per person)	\$55
Security Officer (per hour/per person)	\$50
Security Assistant (per hour/per person)	\$29
Contracted Security Personnel	Actual cost + 20% service fee
Contracted Police Personnel	Actual cost + 20% service fee
Law Enforcement Records Request	
Other campus public safety records per page	\$0.25
Labor not to exceed \$65/hour	not to exceed \$65/hour
Bicycle Parking	
Impound fee	\$30
Unauthorized storage	\$30

Special Fees, Fines, Penalties and Service Charges
 June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Bicycle, Roller-skate and Skateboard	
Acrobatic or stunt skating	\$45
Acrobatic or stunt bicycling	\$45
Bicycle theft prevention locks	\$15
Bicycle permit	No charge
Bicycle replacement permit (not to exceed)	\$5
Blocking violations (traffic, ramps, entrance, exit)	\$30
Failure to obey "Dismount and Walk" sign	\$30
Failure to register bicycle (all permits void upon sale of bicycle)	\$30
Failure to yield to pedestrian	\$40
Prohibited parking (no bicycle parking sign, yellow zones, landscape areas, library area)	\$30
Skating in building or structure	\$40
Violation of bicycle equipment requirements	\$35
Bike lock cut: cable lock	\$15
Bike lock cut: U lock	\$15
Traffic Violation	
Careless driving on university property	\$150
Disregarding traffic control devices	\$150
Operating a motor vehicle on closed portion of 13th Street (Kincaid to University)	\$45
Impound Administrative Fee	\$100
Failure to Yield to a Pedestrian	\$50
Portland Programs	
Equipment Rental and Additional Event Fees	
Stage/Riser	\$100
Staff - Security per hour	\$25
Webcasting per hour	\$30
Video Recording-Active per hour	\$50
Conference Line (multiple lines)	\$20
Extended Hours, past Monday-Friday, 8am-8pm	\$60
Weekend Hours, per day	\$240
Room Set-up: Extensive, Change day of event, or Short Turnaround, client request	\$50
Microphone, Lapel	\$30
Projector-Mobile	\$45

Special Fees, Fines, Penalties and Service Charges
June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Screen-Mobile	\$45
Sound System-Mobile	\$75
Screen/Projector-Mobile (Combo)	\$75
Video Conference-Mobile	\$50
Video Conference-per additional site	\$10
Cancellation Fee, based on room rental rate, when canceled within 7 days of event date	30% of room rental fee
Cleanup-Extensive, per hour	\$100
Staff-Additional Requests, per hour	\$50
Laptop-Mac and PC	\$50
Wristbands, per tag, for events serving alcohol	\$0.25
Laser Pointer Remote Control	\$10
Cable-Comcast	\$45

Oregon Executive MBA

Prox Card Replacement - facility access card	\$10
Prox Card Replacement - student ID access card	\$15
Room Rental Fees - Full Day (5+ hrs.), external customers, fees based on affiliation	\$425-\$850
Room Rental Fees - Part Day (1-4 hrs), external customers, fees based on affiliation	\$325-\$625
Room Rental Fees - Conference Room hourly rate, external customers, fees based on affilia	\$45/hr-\$60/hr
Paper Course Packets/Books	actual cost
Visa Procurement Fee	actual cost
Elective Cancellation (less than 45 days to start of course)	\$150
Global Experience Cancellation Fee (fee is set by third-party vendor who provides the trip)	actual cost

White Stag Block Room Rental

Room Rental Rates (4 hour minimum) - External Groups

Event Room 142/144	\$750
Event Room 142/144 + Light Court Commons	\$875
Skidmore Lobby	\$500
Classrooms *072A, 150, 152, *346	\$450
Computer Classroom	\$1,000
Conference Rooms 105, 149, 267B, 324, *342, 366D	N/A
Turnbull Center Open Space	\$675
Wayne Morse Suite	\$675
Additional Hour(s), rate varies per room	\$60-\$250

Room Rental Rates (4 hour minimum) - Non-profits

Special Fees, Fines, Penalties and Service Charges
June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Event Room 142/144	\$400
Event Room 142/144 + Light Court Commons	\$485
Skidmore Lobby	\$275
Classrooms *072A, 150, 152, *346	\$250
Computer Classroom	\$600
Conference Rooms 105, 149, 267B, 324, *342, 366D	N/A
Turnbull Center Open Space	\$370
Wayne Morse Suite	\$370
Additional Hour(s), rate varies per room	\$35-\$150

Room Rental Rates (4 hour minimum) - OUS/State/ Municipal Agencies

Event Room 142/144	\$260
Event Room 142/144 + Light Court Commons	\$300
Skidmore Lobby	\$175
Classrooms *072A, 150, 152, *346	\$160
Computer Classroom	\$400
Conference Rooms 105, 149, 267B, 324, *342, 366D	N/A
Turnbull Center Open Space	\$240
Wayne Morse Suite	\$240
Additional Hour(s), rate varies per room	\$25-\$100

Room rental rates include: Audiovisual equipment - basic AV in (most) rooms include: AV technician support for event setup, plasma/projector with screen, conference phone, PC or Mac laptop, microphone (up to three), basic video-conferencing, DVD player. Room setup arranged as coordinated with Event Manager prior to event

Additional fees may apply: Advanced AV and Facility needs; Weekend or night events; Security

President's Office

Various labor charges for the identifying, locating, collecting, and assembling of public records to be provided to entities outside the State Board of Higher Education, whether or not the requestor asks for copies or simply to inspect public records Current rate + OPE

Printing and copies per page for UO employees	\$0.25
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Printing & Mail Services

Courier fee (minimum per piece)	\$1.50
Labor charges per hour for services outside normal mailing duties (includes handling non-machinable mail, sealing, applying meter tapes to slick surfaces, etc.)	\$36
Letter charge per piece	\$0.08
Unsorted mail per hour	\$36
Campus Copy print and bindery services	Varies

Registrar's Office

Special Fees, Fines, Penalties and Service Charges
June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Credit by examination (per credit hour)	\$25
Duplicate diplomas, per diploma	\$50
Late registration	\$100
Penalty fee for waiver of published registration deadlines	\$1-\$50
Notary Public Fee	\$10
FERPA Breach Fee	\$250/incident plus \$1/student

Student Directory Information

Basic charge (labor, programming time) hourly rate with a minimum charge of one hour	\$50
Diskette or CD	\$1

Student Record

Basic or minimum charge (per request if not registered student)	\$40
Copy of documents filed with Admissions or Registrar, (other than official or un-official UO transcripts) per page.	\$0.25
Express delivery of transcripts	Actual cost
Express or certified delivery	Actual cost
Transcript special service fee (fee when transcript request requires special handling or rush service; charged per recipient address)	\$15
Excess Transcript Order fee (charged per copy for each copy ordered over 5 in a single day or 30 in the same 12 month period)	\$5

School Psychology

At the discretion of the clinic supervisor, these fees may be waived or adjusted.

Curriculum based measurement probe materials	\$2-\$12
Evaluation fee for interpretation of video tapes for applicants for State certification as school psychologists	\$15-\$35
Materials fee	\$5-\$10
Consultative Service fee	\$5-\$40
Diagnostic assessment, per hour	\$15-\$96
Diagnostic interview	\$15-\$149

Diagnostic and Assessment

Consultative Service fee	\$5-\$40
Diagnostic assessment, per hour	\$15-\$96
Diagnostic interview	\$15.00-149.00

Social Science Instructional Lab

Special Fees, Fines, Penalties and Service Charges
June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Color prints	\$0.10
Laser prints	\$0.10
Plotter prints	\$2.50-5.00/ft.
Distance Education Lab services (per student)	\$25
GIS Lab rental use (per student)	\$45
General Lab rental use (per student)	\$20

McKenzie Advanced Laboratory

Daily rate Instructional class with a CRN number	\$100
Daily rate Non-instructional, rate depends on with or without support	\$25
Hourly rate Instructional class with a CRN number	\$200-\$280
Hourly rate Non-instructional, rate depends on with or without support	\$40-\$56

Room 442

Daily rate Instructional class with a CRN number	\$250
Daily rate Non-instructional, rate depends on with or without support	\$45
Hourly rate Instructional class with a CRN number	\$420-\$505
Hourly rate Non-instructional, rate depends on with or without support	\$95-\$125

Room 445

Daily rate Instructional class with a CRN number	\$200
Daily rate Non-instructional, rate depends on with or without support	\$35
Hourly rate Instructional class with a CRN number	\$365-\$450
Hourly rate Non-instructional, rate depends on with or without support	\$65-\$85

Student Orientation

New Student Orientation One-day Program Fee	\$195
New Student Orientation Two-day Program Fee	\$280
New Student Orientation Out-of-State Fee	\$280
New Student Orientation Hawaii Fee	\$280
New Student Orientation Extra Guest Fee	\$95

Teaching & Learning Center

Workshops

Campus groups	\$25-\$200
Faculty	\$15-\$700
Non-campus or public groups	\$30-\$700
Students	\$15-\$1,000

Special Fees, Fines, Penalties and Service Charges
 June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Tutoring	\$10-\$200

Theater Arts

Replacement cost for costumes	
Men's	\$5-\$100
Period costumes	\$5-\$100
Women's	\$5-\$100

Costume Rentals

Maximum charge for late return	\$10
Per day charge for late return	\$1
Rental of costumes by off campus users	Varies

Vivian Olum Child Development Center

Photocopy charge (per page public, UO employees and students)	\$0.25
Late Pickup Fee per minute late	\$1-\$2
Transportation No-Call Notification	\$12.50-\$15

Year-Round Program

Annual Insurance/Supply	\$75-\$100
Application	\$15-\$25

Rates and Schedules	UO Affiliates	Community Members
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Infant Monthly Rates		
Full-Time	\$1,194-\$1,325	\$1,655-\$1,837
AM	\$757-\$840	\$1,050-\$1,165
PM	\$795-\$882	\$1,102-\$1,223
MWF	\$932-\$1034	\$1,291-\$1,433
UH	\$621-\$689	\$861-\$955
Infant Additional Time (hourly rate)	\$7.55-\$8.35	\$10.45-\$11.60

Toddler Monthly Rates

Full-Time	\$1,149-\$1,275	\$1,600-\$1,776
AM	\$728-\$809	\$1,015-\$1,126
PM	\$765-\$849	\$1,066-\$1,183
MWF	\$896-\$995	\$1,248-\$1,385

Special Fees, Fines, Penalties and Service Charges
June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017	
UH	\$597-\$663	\$832-\$923
Toddler Additional Time (hourly rate)	\$7.25-\$8.05	\$10.10-\$11.20
Preschool/Pre-Kindergarten Monthly Rates		
Full-Time	\$894-\$992	\$1,037-\$1,151
AM	\$567-\$629	\$658-\$730
PM	\$595-\$661	\$691-\$766
MWF	\$697-\$774	\$809-\$898
UH	\$465-\$516	\$539-\$599
Preschool/Pre-Kindergarten Additional Time (hourly rate)	\$5.65-\$6.25	\$6.55-\$7.25
PreK Summer Weekly	\$215-\$239	\$247-\$274
School Age Monthly Rates		
M-F	\$349-\$387	\$381-\$423
MWF	\$275-\$305	\$299-\$332
UH	\$183-\$203	\$199-\$221
School Age Additional Time (hourly rate)	\$5.70-\$6.30	\$6.10-\$6.77
School Age Van Transportation Monthly	\$66-\$73	\$71-\$79
School Age Walking Transportation Monthly	\$31-\$34	\$36-\$40
School Age Summer		
Weekly Full-Time	\$200-\$222	\$215-\$239
Summer Registration	\$20-\$35	\$20-\$35
School Age School Day Out (daily rate)		
Morning Care	\$29-\$32	\$31-\$34
Afternoon Care	\$30-\$33	\$33-\$37
All Day Care	\$59-\$65	\$64-\$71
Yamada Language Center		
Camcorder Fee: Digital, Hi-8 or VHS video camera (fee waived if CRN provided; per day)	\$5-\$20	
Satellite teleconference facility hourly rate	\$75-\$150	
Self-study fee for community members (maximum)	\$150	
Technology Training workshops hourly rate	\$50	
Laser printer per page	\$0.15	
Photocopy per page	\$0.25	

Special Fees, Fines, Penalties and Service Charges
 June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Dubbing Fee	
Cassette tape, maximum	\$2.50
CD, Maximum	\$5
PAL to NTSC video, per tape	\$15
Video tape	\$3
Foreign Language Day	
FLIS T-Shirts	\$5-\$20
Participation fee per person (high school student; maximum)	\$10
Late Fines on Audio Tapes	
Charge for in-lab-use tapes returned after closing time that day	\$1
1st day 8:30 a.m. - 10:00 a.m. grace period	
1st day 10:00 a.m. - 12:00 p.m.	\$0.50
1st day 12:01 p.m. - 9:00 p.m.	\$1
2nd day	\$1.50
3rd day	\$2
Multimedia Services	
Computer programming hourly rate	\$25-\$50
Digital media hourly rate	\$25-\$50
Establish or update web-site home page hourly rate	\$25-\$50
Rental of multi-media equipment per day	\$50
Video editing hourly rate	\$25-\$50
New Recording Media	
Audio cassettes 60, 90, 120 minutes (maximum)	\$2.50
CDs, maximum	\$4
Diskettes 3 1/2" high density (maximum)	\$2
Video tapes VHS, 8mm, Hi-8 (maximum)	\$12
Room Rental	
Pacific Hall room rental (rooms 113, 115, 119, 122), OUS	\$50
Pacific Hall room rental (rooms 113, 115, 119, 122), Community	\$75
Pacific Hall room rental (rooms 113, 115, 119, 122), UO CRN	No charge
Town Patron Card	
Per year	\$20

Special Fees, Fines, Penalties and Service Charges
June 30, 2016 - July 1, 2017

Fee Description	Rates FY2017
Per term (non-UO student and faculty)	\$5