



UNIVERSITY OF OREGON

University of Oregon

Special Fees, Fines, Penalties
and Service Charges
Effective July 1, 2017

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	Rates
Affirmative Action & Equal Opportunity	
Photocopies per page	\$0.25
Academic Advising	
National Student Exchange	
Application fee	\$215
Participation fee for incoming students	\$70
Academic Extension	
Special services including AV, computing, videoconferencing set-up/clean-up may incur additional cost	
Education materials for workshops and classes (per class or workshop)	\$5-\$250
Electronic equipment rental (per hour)	\$1-\$35
Event staffing (per hour)	\$25-\$65
Fees for conferences, lectures, workshops, courses, short courses, seminars, including those activities co-sponsored by other departments, per day (plus actual cost of food and/or lodging and transportation).	\$50-\$1,200
Miscellaneous fees	\$5-\$250
Facility Use Fees	
50% discount for certain room combinations, hourly rates; 2 hour minimum	
University Affiliation Rates	
Alaska Conference Room 130	\$50
Belize Conference Room 131	\$40
Mexico Conference Room 132	\$45
UO Bend Center Classroom	\$40
Equipment rental (per hour)	\$1-\$35
Community Affiliation Rates	
Alaska Conference Room 130	\$60-\$75
Belize Conference Room 131	\$45-\$55
Mexico Conference Room 132	\$55-\$65
Canada Conference Room 134	\$45-\$55
UO Bend Center classroom	\$45-\$55
Equipment rental (per hour)	\$1-\$35
Admissions	
Domestic Undergraduate Student Application Fee	\$65
International Undergraduate Student Application Fee	\$75
Tuition deposit	\$200
Copy of documents filed with Admissions or Registrar, (other than official/un-official UO transcripts) per page	\$0.25
Alumni Association	
Event Spaces	
Lee Barlow Giustina Ballroom	
Ballroom 1/2 day room rental (up to 6 hours)	
Ballroom full day room rental (up to 12 hours)	\$650-\$1,950
Equipment Rental (additional fee for labor may be required)	
Projector Package Options A - D University affiliation	\$45-\$115
Projector Package Options A - D Community affiliation	\$75-\$175
Ballroom Event Lighting (Note: house lighting comes with room rental package. Event lighting includes additional theatrical lighting fixtures)	\$45-\$85

Rates

Outsourced Lighting Equipment (Note: additional lighting may be obtained for special events. Consult Building Manager for equipment options)	
Ballroom Sound system Package (Note: Basic Sound system includes podium, 1 wireless mic with stand or clip-on wireless lav and built-in audio equipment.	\$55-\$105
Ballroom Additional Wireless Mics	\$15-\$30
Ballroom Setup/Takedown	
Quick Turnaround for room resets occurring during a single event	\$45-\$85
Lobby/Hearth Clean/Reset	\$25-\$50
Ballroom Stage Riser package	\$55-\$125
Ballroom Dance Floor package	\$175-\$450
University Affiliation Rates	
Ballroom seating rate based on room set-up	\$95-\$175
Ballroom Max + Hearth rate based room set-up	\$195
Community Affiliation Rates	
Ballroom seating rate based on room set-up	\$75-\$350
Ballroom Max + Hearth rate based room set-up	\$225-\$375
Conference Room Space, and Equipment Rental Rates	
Randy Pape Hearth (no helium balloons allowed in Atrium area)	
Hearth 1/2 day space rental (up to 6 hours)	\$90-\$175
Hearth full day space rental (up to 12 hours)	\$105-\$210
Atrium Event Lighting	\$150-\$250
Tykeson Family Hall & Lobby/Pre-function	
Lobby/Pre-function 1/2 day space rental (up to 6 hours)	\$90-\$175
Lobby/Pre-function full day space rental (up to 12 hours)	\$105-\$210
Atrium Event Lighting	\$150-\$250
Required Event Monitor hourly rate	\$15-\$45
201 Edward W. Robert Conference Room	
Conference Room Rental hourly	\$55-\$95
Conference Room A/V Package	\$45-\$70
202 Multi-Purpose Room	
Conference Room Rental hourly	\$55-\$95
Conference Room A/V Package	\$45-\$70
204 Suzanne Schoenfeldt Fields Library	
Conference Room Rental hourly	\$55-\$95
301 Sydney & Spencer Brush Conference Room	
Conference Room Rental hourly	\$55-\$95
Conference Room A/V Package	\$45-\$70
302 Mary Glass O'Leary & Jay O'Leary Conference Room	
Conference Room Rental hourly	\$55-\$95
303 Jean & Allyn Pederson Conference Room	
Conference Room Rental hourly	\$55-\$95
304 David Lofts Conference Room	
Conference Room Rental hourly	\$55-\$95
305 Edward Kingzett & Susan Martingale Kingzett Staff Commons	
Conference Room Rental hourly	\$55-\$95

	Rates
401 Debra Gonyea Madden & Michelle Gonyea Laing Conference Room	
Conference Room Rental hourly	\$55-\$95
Conference Room A/V Package	\$45-\$70
402 Jordan D Schnitzer & The Schnitzer Family Foundation Conference Room	
Conference Room Rental hourly	\$55-\$95
403 UOAA Past Presidents Executive Board Room	
Board Room Rental hourly	\$75-\$125
Videoconferencing Room A/V Package	\$45-\$110
Ford Alumni Center	
Personnel Hourly Rates	
Event Supervisor	\$17-\$47
Event Assistant Supervisor	\$14-\$32
Event Monitor	\$14-\$32
Event Support	\$14-\$32
Event Technician on Call	\$14-\$32
Event Technician on Duty	\$17-\$47
Extra Cleaning	\$14-\$32
Building Manager/Scheduling Coordinator	\$25-\$55
Setup/Takedown/Other Rates	
1-6 Rectangular Tables/2Chairs	\$45-\$75
7-16 Rectangular Tables/2Chairs	\$60-\$90
16-30 Rectangular Tables/2 Chairs	Varies
Courtyard & West Lawn Area Setup/Takedown	Varies
Note: West Lawn Area use consultation with Building Manager before event planning. If alcohol is served, additional Monitor staffing may be required.	
Conference Room Lecture/Row 25 seats	\$25-\$45
Conference Room Lecture/Row 50 seats	\$50-\$70
Conference Room Lecture/Row 70 seats	\$60-\$80
Building Additional Setup Fee	Varies
Building Damages Fee	Varies
Cancellation Fee	Varies
Extended Building Hours Fee hourly	\$40-\$140
Late Add Fee Note: Applies to events scheduled within 10 days of event date	\$150-\$60
Security Required	Varies
A/V, Teleconferencing & Videoconferencing Resources	
Conference Phone	\$20-\$40
Conference Room A/V Package	\$245-\$70
Videoconferencing Room A/V Package	\$45-\$110
Mobile Videoconferencing Unit	\$45-\$125
Miscellaneous Resources	
Cable - TV	\$15-\$45
Easel + Pad + Pens	\$12-\$24
Ethernet Line (wireless guest accounts are issued by UO Network Services and are the responsibility of the event sponsor to obtain.)	\$10
Tape - Posting	\$7

	Rates
Tape - Gaffers	\$16
Flag/United States	-
Flag/State	-
Ballroom Podium	-
Wedding Package	\$3,500
Cascade Panel Image display (custom design)	\$50
Animal Care Services	
Boarding Animals	
Species non-subsidized per diem rate	
Laminar Flow, each shoebox	\$2.97-\$25
Mouse, each box	\$1.08-\$5
Rabbit, each	\$3.61-\$7
Rat, each	\$0.66-\$7
Species subsidized per diem rate	
Fish Cages, load	\$5-\$15
Laminar Flow, each shoebox	\$1.44-\$7
Mouse, each box	\$0.50-\$5
Owl, each	\$0.78-\$7
Rabbit, each	\$2.50-\$5
Rat, each	\$0.50-\$5
Purchasing	
Bedding	\$4-\$25
Medical and surgical supplies	up to \$3,000
Mice, each	\$1-\$100
Rabbit terminals	\$30-\$100
Rabbits, each	\$35-\$100
Rats, each	\$2-\$100
Technical services (per hour)	\$13.50-\$100
Architecture & Allied Arts, School of	
Architecture & Interior Architecture	
Incoming Track I and Track II Master's Programs (Professional Degrees)	
Track I Non-refundable application and events fee	\$375
Track II Non-refundable application and events fee (includes Portland students)	\$250
MS Arch	
Non-refundable application and events fee	\$275
PhD Program	
Application and events fee (assessed when students confirm)	\$500
Pre-Structures Workshop	
Entire Workshop	\$100
One day Math Module	\$20
Two day Force Vector Module	\$40
Two day Moment/Equilibrium Module	\$40
Arts & Administration	
Graduate Acceptance Fee	\$125

	Rates
Historic Preservation	
Graduate acceptance fee	\$100
Landscape Architecture	
Incoming MLA Students	
Non-refundable orientation/field trip/professional development and thesis production fee	\$500
Incoming Undergraduate Fee	
Non-refundable orientation/field trip/professional development fee. Assessed when a student accepts the offer of admission to the department	\$200
Planning, Public Policy and Management	
Community and Regional Planning (CRP), Nonprofit Management (MNM), Public Administration (MPA)	
Incoming master's graduate students non-refundable acceptance and orientation fee	\$250
Oregon Leadership in Sustainability	
Non-refundable deposit for incoming OLIS graduate certificate students.	\$300
Arts & Sciences, College of	
American English Institute	
Activities (not to exceed) published cost to student	
Express Mail to students upon their request	\$45
Special application fee (not to exceed)	\$150
Testing (not to exceed)	\$50
SPEAK test (not to exceed)	\$50
Technology and Tech Service fees (not to exceed)	\$100
Tutoring hourly rate (not to exceed)	\$35
AEI Home Stay Application, when appropriate may be waived by the Director	\$150
AEI Home Stay Cancellation Fee	\$300
Late fees when appropriate may be waived by the Director	\$10-\$100
Late Registration fee charged when students do not show up for registration, when appropriate may be waived by the Director	\$110
International Undergraduate Student fee per term (non-matriculated international students).	\$200 F/W/Spr; \$150 Su
AEI Advance Tuition Deposit (non-refundable, applied toward the student's tuition once they register)	\$200
International Graduate Teaching Fellows (IGTF) Oral Interview	\$50
Non-Credit Tuition and University Fees	
UO students non-credit course prorated based on 20 hours per week full-time tuition	
10-week session not to exceed UO non-resident undergraduate tuition plus fees	
Part-time: 3 hours, 5, hours, 7 hours or 10 hours (or any combination of these hours) Prorated based on 20 hours per week full-time tuition plus UO fees	
Special course prorated based on 10-week tuition	
CAS Information Technology Support Services	
IT Services provided for certain services above basic web development, hourly	\$75
IT Services provided for certain services above basic desktop support, hourly	\$45
Services provided during regular work hours or prearranged hours	\$70
After-hours/emergency service	\$120
Data Storage Service (250GB-20TB)	\$250-\$5,000
Software installation by IT Consultant (per install)	\$25
Research provided by Scientific Software Consultant (per hour)	\$95
Virtual Machine Hosting (per year)	\$500-\$53,000

Rates**Chemistry**

Cleaning/restocking equipment in chemistry lab locker when student fails to properly check out locker at end of term or when leaving the UO (per hour)	\$15
Lost or un-returned key to chemistry lab locker	\$5
Loss or breakage of glassware issued to student (first \$5 waived)	Actual Cost

Cinema Studies Program

Production Equipment Replacement or Repair Fees (for equipment available to students enrolled in production courses taught in the Cinema Studies Computer Lab)	\$5-\$3,000
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Earth Sciences

Summer Field Camp Lost Equipment Fine: Brunton Compass or Tommen Altimeter	\$182-\$304
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Human Physiology

Cadaver anatomy laboratory (usage per hour)	\$35
Outpatient Motion Analysis (fee paid by doctor referring to lab)	\$400-\$1,600
Bowerman Sports Science Clinic athlete testing	\$25-\$200

Social Science Instructional Lab

Color prints	\$0.25
Laser prints	\$0.10
Plotter prints	\$2.50-5.00/ft.
Distance Education Lab services (per student)	\$30
GIS Lab rental use by departments (per student)	\$55
General Lab rental use by departments (per student)	\$50

McKenzie Advanced Laboratory

Daily rate Instructional class with a CRN number	\$100
Daily rate Non-instructional, rate depends on with or without support	\$200-\$280
Hourly rate Instructional class with a CRN number	\$30
Hourly rate Non-instructional, rate depends on with or without support	\$40-\$56

Room 442

Daily rate Instructional class with a CRN number	\$300
Daily rate Non-instructional, rate depends on with or without support	\$420-\$505
Hourly rate Instructional class with a CRN number	\$45
Hourly rate Non-instructional, rate depends on with or without support	\$95-\$125

Room 445

Daily rate Instructional class with a CRN number	\$200
Daily rate Non-instructional, rate depends on with or without support	\$365-\$450
Hourly rate Instructional class with a CRN number	\$40
Hourly rate Non-instructional, rate depends on with or without support	\$65-\$85

Theater Arts**Replacement cost for costumes**

Men's	\$5-\$100
Period costumes	\$5-\$100
Women's	\$5-\$100

Costume Rentals

Maximum charge for late return	\$10
Per day charge for late return	\$1
Rental of costumes by off campus users	Varies

	Rates
Yamada Language Center	
Camcorder Fee: Digital, Hi-8 or VHS video camera (fee waived if CRN provided; per day)	\$5-\$20
Self-study fee for community members (maximum)	\$175
Technology Training workshops hourly rate	\$50
Laser printer per page	\$0.15
Photocopy per page	\$0.25
Dubbing Fee	
CD, Maximum	\$5
PAL to NTSC video, per tape	\$15
Video Tape	\$3
Foreign Language Day	
FLIS T-Shirts	\$5-\$20
Participation fee per person (high school student; maximum)	\$10
Late Fines on Audio Tapes	
Charge for in-lab-use tapes returned after closing time that day	\$1
1st day 8:30 a.m. - 10:00 a.m. grace period	
1st day 10:00 a.m. - 12:00 p.m.	\$0.50
1st day 12:01 p.m. - 9:00 p.m.	\$1
2nd day	\$1.50
3rd day	\$2
Multimedia Services	
Computer programming hourly rate	\$25-\$50
Digital media hourly rate	\$25-\$50
Establish or update web-site home page hourly rate	\$25-\$50
Rental of multi-media equipment per day	\$50
Video editing hourly rate	\$25-\$50
New Recording Media	
CDs, maximum	\$4
Video tapes VHS, 8mm, Hi-8 (maximum)	\$12
Room Rental	
McKenzie Hall room rental (rooms 151, 152, 157 158, 159) OUS	\$50
McKenzie Hall room rental (rooms 151, 152, 157 158, 159) Community	\$75
McKenzie Hall room rental (rooms 151, 152, 157 158, 159) UO CRN	No Charge
Town Patron Card	
Per year	\$20
Per term (non-UO student and faculty)	\$5
Associated Students of the University of Oregon	
ASUO non-return and/or damage fee (any equipment/property purchased with incidental fee, and entrusted to students and/or student organizations)	Fair Market Value
Legal Services missed appointment fee	\$5-\$10
Fee for Community Card (ASUO benefit card) or replacement card	\$7-\$25
Athletics	
Athletic Director or designee may waive said fees in consideration of services received by Athletic Department or as a contribution to public service organizations. The director or designee reserves the right to accept or deny any event.	

Rates

Unauthorized charges to the Athletic Department will be charged back with a billing fee. Refund of charge and fee will be made only if the billing was in error. \$10

Athletic Equipment

Refund Statement: When equipment is returned a 75% refund will be issued. Billing fee will be charged regardless of whether or not equipment is returned \$10

General issue athletic equipment all purpose gear \$9-\$150

Damaged/Missing Athletic Equipment

Baseball \$7-\$400

Basketball \$25-\$250

Football \$12-\$1,000

Golf \$25-\$5,000

Lacrosse \$7-\$150

Soccer \$7-\$100

Softball \$7-\$400

Acrobatics and Tumbling \$7-\$150

Tennis \$9-\$300

Track & Field \$9-\$1,000

Volleyball \$15-\$115

Electronics - All Sports Actual Cost

Athletic Facilities

Spectator is defined as a person who views an event.

Rates are general parameters. Certain events may take more or less time and will be assessed contract by contract.

Hourly rates start when space is occupied and set-up begins.

Users are expected to leave the facility in the same condition of cleanliness as they found it prior to their use.

Facility rental costs are based on each venue's intended use for sporting/spectator activities. Uses outside of this purpose will be negotiated separately.

Staffing

Cost of labor and materials will be charged when any additional set-up/clean-up requested. Athletic staff will be on site whenever facility is occupied. Hourly rates start when set-up or space is occupied.

Facility Director hourly rate \$60

Event Manager / Facility Manager \$50

Electronic Controls Systems technician \$50

Event Coordinator / Facility Assistant \$40

Changeover Labor \$30

A/V Technician \$28

A/V Production (camera operators, editing), hourly rate \$40

Laborer \$28

Custodial Staff hourly rate \$25

Security Staff \$25

Ticket Takers \$22

Ushers \$22

Elevator Operation \$22

Ticket Sellers \$18

Switchboard operator \$15

Rates**Services**

The following services vary widely depending on venue, attendance and ability/inability to perform the service with athletic department resources.

Post Event Clean Up	\$150-\$15,000
Garbage & Recycling	\$50-\$1,500 / day
Lot Sweeping	\$50-\$500 / day
Audio/Visual Service, rate determined by event	Varies
Equipment Rental with operator (forklifts, scissor lifts, etc.)	\$100-\$1,000 / day
Materials and Supplies (items requested beyond standard included in lease agreement), rate determined by request	Varies

Equipment Rental

Audio/Visual Equipment (per hour)	\$50-\$500 / day
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Autzen Stadium

Football activities hourly rate without spectators (i.e. team walk thru)	\$150
Football activities hourly rate (4 hour minimum)	\$1,000
Football Activities daily rate	\$10,000
Use of Video Board	\$400
Field Lights (per hour in use)	\$200
Parking lot daily rate for whole lot	\$4,500

Autzen Stadium Endzone Terrace Room

Hourly rate (4 hour minimum)	\$250
Daily rate (with 12 hour maximum)	\$1,500

Club at Autzen

Hourly rate (4 hour minimum)	\$750
Daily rate (with 12 hour maximum)	\$4,500

Ed Moshofsky Sports Center

Athletic activities with spectators hourly rate (4 hour minimum)	\$400
Athletic activities with spectators daily rate	\$4,000

Hatfield-Dowlin Complex (Rate will be based on hourly usage)

Lobby	\$250-\$1,000
Dining Room	\$750-\$3,000
Executive Dining Room	\$250-\$1,000
Dining & Executive Dining	\$875-\$3,500
Outdoor Plaza	\$1,250-\$5,000

Hayward Field

Track & Field Activities utilizing W Grandstand	\$2,500
Track & field Activities utilizing E & W Grandstands, other areas	\$5,000
Premium Track & Field Activities; Ticketed, All Areas	Negotiated
Field Lights (per hour in use)	\$100
Use of Video Board (per hour)	\$250

Jane Sanders Stadium

Softball Activities hourly rate (4 hour minimum)	\$500
Softball Activities daily rate	\$5,000
Field Lights (per hour in use)	\$100
Use of Video Board (per hour)	\$250

	Rates
Matthew Knight Arena	
Athletic activities daily rate	\$10,000
McArthur Club rental (per hour)	\$500
Use of Video Board (per hour)	\$250
Pape' Field (Soccer/Lacrosse)	
Athletic Activities hourly rate (minimum 4 hours)	\$500
Athletic activities with spectators daily rate	\$5,000
Athletic activities hourly rate without spectators (minimum 2 hours)	\$150
Athletic activities without spectators (per day)	\$1,800
Other activities with spectators (minimum per day or percent of gate receipts)	\$3,200
Field Lights (per hour in use)	\$100
PK Park	
Baseball activities hourly rate (4 hour minimum)	\$500
Baseball activities daily rate	\$5,000
Use of Video Board (per hour)	\$250
Field Lights (per hour in use)	\$100
Scoreboard Messages	
Content of all messages are subject to approval by Athletic Director or designated representative.	
Message at non-standard time (plus message fee)	\$200
Autzen Stadium	\$100
Other Athletics facilities (i.e. MKA, PK Park, JSS, Hayward Field)	\$50
User administrative fee	\$50
Jaqua Academic Learning Center	
Tutoring session missed by student athletes	\$10
The 2nd and 3rd Floors of the Academic Center are not available to rent.	
Room Rental	
Atrium Rental Fee Community affiliation	\$1,000
Atrium Rental Fee University affiliation	\$500
Atrium (Refundable) Security Deposit Community affiliation	\$500
Auditorium Rental Fee Community affiliation	\$850
Auditorium Rental Fee University affiliation	\$425
Auditorium (Refundable) Security Deposit Community affiliation	\$500
Set-up and clean-up fee - will vary according to type of use	TBD
Brand Management	
University trademark licensing fee (advance royalty fee 8% - 15% royalty rate)	\$250-\$5,000
Catering, cost negotiated with Food Services	
Clean-up, repair, restoration, etc.	Actual Cost
Facilities Services personnel	Actual Cost
Public Safety officers	Actual Cost
Advertising Filming or Video Taping (one vehicle, small crew, one day or less)	
Half day	\$100
Per day	\$200
Filming (major productions)	
Documentary films per day	\$400

	Rates
Documentary films per half day	\$200
Entertainment shows per performance	\$200
Motion picture or TV films: basic daily fee (other conditions and fees to be negotiated) per day	\$2,000
TV commercial-advertising (per day)	\$2,000
TV commercial-advertising (per half day)	\$1,000
Use of Athletic facilities, negotiated fee with athletic department	
Photographs (one vehicle, small crew, one day or less)	
Advertising Photos (per day)	\$200
Advertising Photos (per half day)	\$100
Other Commercial Photos (per half day)	\$100
Other Commercial Photos (per day)	\$200
Business Affairs Office	
Accounts Receivable	
Includes tuition, resource fees, monthly housing, parking fines, library fees, matriculation fees, health center charges, and class fees.	
Billing Charge if the total amount due has not been paid during the grace period.	\$6
Charge for extensive record search to be determined by Director	
Referral charge for turnover of accounts receivable to Department of Revenue, or other authorized outside agency, each occurrence	\$20
Return check charge due to reasons such as non-sufficient funds, stop payment, or account closure. All returned checks will be assessed a fee.	\$20
Short Term Loan Fee	\$8
Interest Charges on Revolving Charge Account	
Annual interest rate	9%
Periodic rate of interest, per month or fraction thereof	0.75%
U of O Loans (Loans issued since March 1998 under new terms)	
Interest rate from date of issuance on unpaid balance	10%
Monthly billing charge	\$10
Monthly billing charge with Direct Debit Payments	\$5
Service Charge for Administrative Costs including skip tracing and letter generation	\$25
Referral & return charge for turnover of loans to Department of Revenue, or other authorized outside agency, each occurrence	\$20
Return check charge due to reasons such as non-sufficient funds, stop payment, or account closure. All returned checks will be assessed a fee.	\$20
Perkins Loans	
Interest rate from date of issuance on unpaid balance	5%
Loan Late Charge per billing period (after 60 days past due)	\$6
Service Charge for Administrative Costs including skip tracing and letter generation	\$25
Referral & return charge for turnover of loans to Department of Revenue, or other authorized outside agency, each occurrence	\$20
Return check charge due to reasons such as non-sufficient funds, stop payment, or account closure. All returned checks will be assessed a fee.	\$20
Campus Planning and Facilities Management	
Design and Construction	
Owner's Representative	\$78.15
Construction Project Manager II	\$73

	Rates
Construction Project Manager I	\$61.46
Systems Engineer	\$81.45
Inspector	\$62.32
Architect Consultant	\$76.27
Energy Systems Coordinator	\$56.23
Design Associate	\$51.04
Move Coordinator	\$62.04
Lock and Door Shop	
Keys	
Contractor key	\$25
Key access card replacement	\$22
Key for classified staff with signed waiver	\$1
Master key	\$50
Other key, except MIWA	\$10
Sub-master key	\$20
Bicycle Storage Lockers (per year)	
Key deposit and access code	\$25
Career Center	
Publications and materials provided by the Career Center	\$0.25-\$50
Fax (depending on number of pages sent)	\$0.50-\$5
Alumni Career Service Registration - 6 month period	up to \$300
Registration for non-student resume, interview or job search workshop	\$50-\$250
Postage for express mail service	Actual Cost
Career Counseling for non-students, 1 hour appointment	\$150
On Campus Recruiting fee to employers Interview, Information Session, or Trabling	up to \$250
Employer Job Posting	up to \$25
Employer Advertising Fee	\$300-\$2,500
Self-Assessment Instrument Fee	\$10
Missed Appointment/No show when preregistered for event attendance (per major event, per person)	up to \$25
Alumni Networking Event	
Event Registration - employer	up to \$750
Event Admission	up to \$200
Career Assessment Program and Service	
Currently enrolled student	No Charge
Non-students	up to \$500
Career Fair	
Employer rate	\$100-\$750
Campus Interview Day	\$100
Employer Sponsored Events	
Employer Sponsorship	up to \$10,000
Employer Workshop Registration	up to \$600
Center on Assessment, Statistics, and Evaluation	
Personnel Rates	
Internal to UO clients Faculty time per hour	\$97

	Rates
Internal to UO clients GTF Time per hour	\$52
External to UO clients Faculty time per hour	\$150
External to UO clients GTF Time per hour	\$90
Counseling & Testing Center	
Psychological and symptom inventories	\$5-\$30
Special testing fees	\$5 and up
Strong or other comparable vocational interest tests	\$10 and up
Substance Abuse Workshop (Basics I)	\$50
Basics II (Substance Abuse Individual Assessments)	\$100
Basics III (Substance Abuse Individual Assessments)	\$150
No-show/Late Cancellation fee (if not cancelled at least 24-hours in advance)	\$25
Placement Testing fee	\$10-\$45
UO Make-up Exam Fee	\$10-\$25
Dean of Students	
Conflict Resolution Services Library damaged/lost book replacement fee	Fair Market Value
Restorative Justice (assessed for students who opt into the RJ process for unruly gathering citations)	\$75
Office of Student Conduct and Community Standards	
Conduct administrative fee (assessed for students found to have violated the student conduct code)	\$30
Organizational conduct administrative fee	\$50-\$1,000
Individual Educational Sanction Fee	\$20-\$200
Organizational Educational Sanction Fee	\$50-\$750
No Call/No Show Missed Appointment	\$15
Fraternity and Sorority Life Fees	
Interfraternity New Member Administrative Fee	\$35
Panhellenic New Member Administrative Fee	\$35
FSL Panhellenic Council Quarterly Dues (Fall, Winter and Spring only)	\$20 quarterly
FSL Interfraternity Council Quarterly Dues (Fall, Winter and Spring only)	\$20 quarterly
FSL Panhellenic Recruitment Registration Fee	\$50/\$2.50 processing Fee
Fraternity and Sorority Life Annual Administrative Fee	\$100
Digital and Social Media Communications	
Web design	\$150
Web development	\$150
Design and code html e-mail template	\$150
Each additional use of the e-mail template using outside e-mail provider	\$50
Costs for emails sent by vendor Campaign Monitor	Actual cost
Custom programming/coding fee (per hour)	\$50
Application maintenance fee for sites with customized Content Management Systems and designs created and built by Web Communications (per month)	\$40
Sites with base features and customized Content Management Systems and designs created and built by Web Communications (per month)	\$30
Education, College of	
Student Academic Services	
Teaching License in the State of Oregon (transcript analysis)	
Out-of-state transcript	\$20
Foreign country	\$30

	Rates
Oregon college or university other than University of Oregon	\$10
Center for Equity Promotion (CEQP)	
Translation Services, hourly rate depends on complexity of document being translated.	\$25-\$50
Communication Disorders & Sciences	
Speech-Language-Hearing Center	
Services are provided by student clinicians who are supervised by certified Speech/language pathologists. (For exceptions, see below)	
A sliding fee scale is offered to clients and UO students who qualify through financial needs assessment.	
Contracted community screening and evaluation services are available. Please call the Center for specifics.	
Screening, per session	
Speech/language	\$0-\$50
Hearing (air conduction/tympanometry)	\$0-\$25
Hearing Evaluation, per session	
Hearing (AC, BC, Speech)	\$0-\$70
UO students	\$0-\$50
Oatoacoustic Emissions	\$0-\$50
Tympanometry	\$0-\$10
Industrial hearing testing, yearly (individual)	\$0-\$40
Evaluation: Speech-Language	
Speech/language (includes hearing screen)	\$0-\$150
UO students	\$0-\$50
Services provided by Graduate Student Clinicians	
Individual therapy	\$0-\$75
Group therapy	\$0-\$50
Aphasia group materials fee	\$35-\$50
UO student therapy	\$0-\$25
Services provided by faculty/staff	
Evaluation Speech, Language, Cognition, Swallowing	\$0-\$250
Individual therapy	\$0-\$100
Other Service Fees	
In services	Based on time spent
Support groups	No Charge
Missed appointment fee (unexcused)	\$12
Medical Records Copying	
Insurance/attorneys	\$60
Clients/professionals, etc.	\$25
Couples and Family Therapy	
Case File Copying	\$20
Therapy Sessions	\$10-\$100
DeBusk Memorial Clinic	
Diagnostic and Assessment Services	
When appropriate to the client's circumstances, service fees may be waived at the discretion of the DeBusk Memorial Center staff.	
Career Assessment Services	\$20
Child and Family Assessment (per hour)	\$15

	Rates
Counseling services, per session	up to \$20
Individual diagnostic assessment (per hour)	\$15
Student video tape and material use fee	\$15-\$100
Service and fees for establishing and maintaining client file	\$20
<i>Educational Methodology, Policy, and Leadership</i>	
Administrative Certification Program, application fee	\$20
Xeroxing and class materials (no set courses)	\$25
<i>Educational & Community Supports</i>	
DVDs and Video tapes (each)	\$5-\$45
<i>HEDCO Clinic</i>	
Facility Use Fees	
Room Fee Hourly rate / Daily Max	
*Research without grants will be assessed a reduced rate	
*Saturday fee's, 4 hour minimum	
Large Room University affiliation	\$250-\$1,000
Large Room Community affiliation	\$500-\$1,800
Medium Room University affiliation	\$200-\$800
Medium Room Community affiliation	\$400-\$1,600
Small Room University affiliation	\$100-\$400
Small Room Community affiliation	\$200-\$800
Viewing Room, per hour University affiliation	\$100
Viewing Room, per hour Community affiliation	\$200
Extra Facility Charges Hourly Rate	
Video Recording University affiliation	\$150
Video Recording Community affiliation	\$300
Additional IT Staff University affiliation	\$100
Additional IT Staff Community affiliation	\$250
Additional Administrative Staff University affiliation	\$100
Additional Administrative Staff Community affiliation	\$250
<i>School Psychology</i>	
At the discretion of the clinic supervisor, these fees may be waived or adjusted	
Curriculum based measurement probe materials	\$2-\$12
Evaluation fee for interpretation of video tapes for applicants for State certification as school psychologists	\$15-\$35
Materials fee	\$5-\$10
Consultative Service fee	\$5-\$40
Diagnostic assessment, per hour	\$15-\$96
Diagnostic interview	\$15-\$149
Diagnostic and Assessment	
Consultative Service fee	\$5-\$40
Diagnostic assessment, per hour	\$15-\$96
Diagnostic interview	\$15.00-149.00
<i>Special Education</i>	
HEDCO Autism Assessment and Treatment Center	
Services are provided by student clinicians who are supervised by certified Board Certified Behavior Analysts (BCBA or BCBA-D). (For exceptions, see below)	

Rates

A sliding fee scale is offered to clients and UO students who qualify through financial needs assessment.

Contracted community assessment, treatment, and consultation services are available. Please call the Center for specifics.

Assessment, per assessment

Behavior Identification assessment	\$0-\$525
Observational behavioral follow-up assessment	
Exposure behavioral follow-up assessment	

Treatment, per session

Adaptive behavior treatment by protocol	
Adaptive behavior treatment with protocol modification	
Group adaptive behavior treatment	
Group adaptive behavior treatment with protocol modification	
Family adaptive behavior treatment guidance	\$0-\$60
Multiple family group adaptive behavior treatment guidance	\$0-\$35
Adaptive behavior treatment social skills group	\$0-\$54
Exposure adaptive behavior treatment with protocol modification	

Other Service Fees

Missed appointment fee (unexcused)	\$12
Assessment tools, supplies	\$0-\$30

Medical Records Copying

Insurance/attorneys	\$0-\$60
Clients/professionals, etc.	\$0-\$25

Erb Memorial Union

Photocopy charge (per page, plus labor expense when applicable)	\$0.25
Lost Key	\$25-\$75

Accounting Office / Administration

Late payment fine per month (after 30 days)	\$10-\$15
Purchase Order per book charge	\$10-\$15

Center for Student Involvement (CSI)

Poster Route Distribution Fee	\$25
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Craft Center

Alumni day use	\$10-\$18
Alumni membership per term	\$35-\$55
Classes/workshops	\$5-\$1,000
Community membership per term (required to take a workshop over \$20)	\$35-\$55
Faculty and staff and spouse membership per term	\$25-\$45
Faculty and staff day use	\$6-\$12
Student day use	\$4-\$7
Student or spouse membership per term	\$15-\$35
Workshop cancellation fee (charged for each class withdrawal)	\$15

Studio Rental Group User Fees

Fibers or Painting/Graphic studio, 2-3 hours, 1-50 attendees	\$40-\$50
Craft Center student staff studio monitor, per hour	\$10-\$13
Studio Equipment use fee for 2-3 hours	\$20-\$50
Studio Clean-up fee	\$15-\$50

	Rates
KWVA	
Safety Fee per term	\$10-\$15
ID Card Office	
Annual Fee for Campus Cash Usage	\$1
Fee for first ID card or badges (faculty, staff, non-matriculated student)	\$7-\$10
Fee for replacement of ID card or badges (faculty, staff, student)	\$15-\$25
Pre-paid UO ID card replacement fee, one time option offered during orientation only	\$50
Generic Campus Cash Cards	\$1
Image, each	\$3
Specialty program or ID badge	\$7-\$25
Technical Support Services per hour	\$25-\$50
Campus Cash Account Closure Service Fee	\$25
Moss Street Children's Center	
Child care late payment fee (per occurrence)	\$10-\$50
Enrollment deposit - one time per family	\$75-\$150
Late pickup fine, per minute	\$1-\$4
Registration fee per family per term	\$10-\$20
Supply fee per child - one time per family	\$15-\$25
Field trip	\$2-\$15
Meal Rates	
Breakfast Full price per meal	\$1.10-\$1.45
Breakfast Reduced price per meal	\$0.30-\$0.75
Lunch Full price per meal	\$2.15-\$2.35
Lunch Reduced price per meal	\$0.40-\$0.70
PM Snack Full Price per meal	\$1.10-\$1.60
PM Snack Reduced price per meal	\$0.15-\$0.30
Transportation Rates	
Daily transportation rate	\$4.50-\$6.50
Weekly transportation rate	\$14-\$18
Transportation Follow-Up Fine	\$15-\$19
Child Care Rates	
Littlest (under 2 years old, rate depends on students of UO or Non-UO students)	
Hourly rate Littlest	\$4.60-\$7.20
Weekly rate Littlest	\$208-\$285
Middles (2 year olds, rate depends on students of UO or Non-UO students)	
Hourly rate Middles	\$4.35-\$6.15
Weekly rate Middles	\$198-\$275
Preschool (3-5 years old; non-potty trained assessed an additional 10% of total cost of care, rate depends on students of UO or Non-UO students)	
Hourly rate Preschool	\$3.85-\$5.25
Weekly rate Preschool	\$171-\$230
School-age (rate depends on students of UO or Non-UO students)	
Hourly rate School-age	\$3.85-\$5.45
Weekly rate School-age	\$157-\$215

Rates**Outdoor Program**

Co-op and Community Annual Membership	\$10-\$25
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OP Equipment Rental

OP equipment rental, per item per day	\$2-\$100
Safety library equipment late charge, per day	\$10
Rental Equipment Replacement, Repair and Late Fines	\$1-\$500

Bicycle Retail Sales

Tubes, Tires and miscellaneous bike parts	\$5-\$100
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Bike Loan Program

Bike Loan Program per bike, per term	\$30.00
Bike Loan Program Late Fee, per day, per bike	\$15.00
Bike Loan Program Replacement Fee, per bike	\$150-\$200

Scheduling and Event Services

Consolidated Conference Coordination, per event percent total costs assessed by UO entities	10%
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Room Rental Rates are assessed by Scheduling and Event Services for non-academic use of the EMU, General Use Classrooms, Gerlinger Lounge and Outdoor Spaces.

Number ranges refer to the maximum number of row seats that each space can accommodate.

All fees reflect the daily rate unless otherwise specified.

Room Rental Rates**EMU Programs, ASUO, Fee Funded Group Rate (Level 1)**

Attendance 1 - 600	No Charge
Ballroom Area (four rooms and lobby)	No Charge
Classroom Custodial Services Hourly Charge (2 hour minimum)	\$27-\$35
Other Dining Areas/Fountain Courtyard	No Charge
Gerlinger Lounge	No Charge
Outdoor Space	No Charge

UO Affiliated Groups, ASUO Non-Fee Funded Groups (Level 2)

Rental Charge applies when Groups/Departments charge admissions or raise funds.

Rate Based on Capacity 1-75	up to \$60/hr or \$600/day
Rate Based on Capacity 75-200	up to \$80/hr or \$780/day
Rate Based on Capacity 201-600	up to \$100/hr or \$960/day
Ballroom Area (four rooms and lobby)	up to \$100/hr or \$960/day
Classroom Custodial Services Hourly Charge (2 hour minimum)	\$27-\$35
Other Dining Areas/Fountain Courtyard	\$125-\$200
Gerlinger Lounge	up to \$80/hr or \$600/day
Outdoor Space	up to \$80/hr or \$600/day

Non-University or Private Groups (Level 3)

Rate Based on Capacity 1-75	up to \$80/hr or \$960/day max
Rate Based on Capacity 75-200	up to \$120/hr or \$1,200/day
Rate Based on Capacity 201-600	up to \$150/hr or \$1,500/day
Classroom Custodial Services Hourly Charge (2 hour minimum)	\$27-\$35
Other Dining Areas/Fountain Courtyard	up to \$175/hr or \$1,000/day
Gerlinger Lounge	up to \$100/hr or \$1,200/day
Outdoor Space	up to \$100/hr or \$1,200/day

Rates**Rental Charge for Vendors/Sales/Information**

Art and Poster Retail Sales - Large Space	\$300
Art and Poster Retail Sales - Small Space	\$200
Information Only (non-retail sales) space	up to \$40
Minimum table use charge (regardless of customer's presence or absence)	up to \$10
Non-Profit Organization (not selling a product or soliciting donations/contributions)	\$10-\$20
Sale of Product (excluding art and poster sales) - Large Space	\$60
Sale of Product (excluding art and poster sales) - Small Space	\$40
Solicitation (credit cards, financial, telecomm., housing, property) - Large Space	\$450
Solicitation (credit cards, financial, telecomm., housing, property) - Small Space	\$250

Technical Equipment Packages

These technical packages allow a user to group various pieces of equipment together at a significant discount from the ala carte prices listed in section D.

“ Unless otherwise noted, all of these packages include delivery, setup, takedown and pickup. Staff on duty for equipment operation necessitates a separate hourly staff charge.

“ These package prices are based on setup of equipment at a single location; setups in multiple locations or a combination of several packages may necessitate additional hourly staff charges.

Sound Reinforcement Packages

Minimal Sound Reinforcement System	\$30-\$100
Basic Sound Reinforcement System	\$50-\$200
* Intermediate Sound Reinforcement System (EQUIPMENT ONLY)	\$70-\$200
* Large Sound Reinforcement System (EQUIPMENT ONLY)	\$200-\$600

Portable Lighting Packages

Basic Lighting System	\$50-\$200
* Intermediate Lighting System (EQUIPMENT ONLY!)	\$70-\$200
* Large Lighting System (EQUIPMENT ONLY!)	\$200-\$600

Scheduling and Event Services Staff Time (hourly rates unless otherwise specified)

Staff time applies to all services rendered for Technical Requests, Setups and Take-downs, Supervision and Monitoring for all areas including Gerlinger Lounge, EMU Spaces and Non-Academic use of Campus Facilities.

Custodial (per event)	\$10-\$46
Late Request Charge (per event)	\$15-\$66
Meeting Room Setup/Takedown (per event)	\$10-\$46
Piano Tuning (per event)	Cost + 10%
Scheduling or Event Services Coordinator	\$13-\$40
Staff Leader/Area Supervisor (10 hours or less per event)	\$13-\$34
Staff Leader/Area Supervisor Overtime (exceeding 10 hours per event)	\$19.50-\$51
Staff/Technician/Monitor (10 hours or less per event)	\$10-\$46
Staff/Technician/Monitor Overtime (exceeding 10 hours per event)	\$15-\$69
Technical/Specialized Equipment Installation or Repair	\$20-\$60

Scheduling and Event Services 'ala carte' Equipment Rates

* Requires Scheduling and Event Services staff for setup/operation /takedown. Unless otherwise indicated, all rates are per day; each 24 hour period or portion thereof is counted as one day. Consult Staff for long-term and/or quantity pricing.

Canopies - Daily Rates (Labor+Equipment Rental) Additional charges may apply for delivery and set-up of ballast	
* 1 Canopy 20' x 20'	\$86-\$256
* 2 Canopies 20' x 20'	\$129-\$417
* 3 Canopies 20' x 20'	\$172-\$578
* Canopy 10' x 10', <u>each</u>	\$20-\$120
SPECIAL EQUIPMENT - Daily Rates	
LCD PROJECTOR (STANDARD INTENSITY)	\$20-\$120
LCD PROJECTOR (HIGH INTENSITY)	\$70-\$160
COMPUTER - Laptop Computer, MAC or PC (does not include output media)	\$40-\$99
VIDEOCONFERENCING SYSTEM	\$50-\$200
AUDIOVISUAL EQUIPMENT - Daily Rates	
Blue-Ray/DVD/CD Player	\$12-\$23.50
OVERHEAD (TRANSPARENCY) PROJECTOR	\$6-\$25
SLIDE PROJECTOR (includes 80-slide tray, wired remote control with 25' extension)	\$10-\$20
6' x 6' TRIPOD SCREEN	\$10-\$30
8' x 8' TRIPOD SCREEN	\$10-\$30
10' x 10' CRADLE SCREEN	\$15-\$50
12"x7" Fast Fold Screen	\$15-\$50
EASEL WITH PAD & 2 MARKERS	up to \$16
EASEL only	up to \$12
PORTABLE HDTV	\$23-\$70
SOUND REINFORCEMENT EQUIPMENT - Daily Rates	
* LAPTOP- Based Digital Recording + Transfer to Media	\$30-\$80
DIGITAL RECORDING DEVICE	\$30-\$80
WIRED MICROPHONE WITH CORD AND/OR STAND	\$5-\$13
WIRELESS MICROPHONE (hand-held or lavalier/clip-on style)	\$15-\$40
DIRECT INPUT (D.I.) BOX	\$5-\$13
MIXER / POWERED MIXER	\$20-\$40
EQUALIZER / COMPRESSOR / EFFECTS UNIT	\$10-\$20
POWER AMPLIFIER	\$20-\$40
MAIN OR MONITOR SPEAKER	\$10-\$20
* BALLROOM EQUIPMENT - Daily Rates	
LECTURE LIGHTING	\$12-\$60
BANQUET LIGHTING	\$20-\$80
DANCE LIGHTING	\$60-\$250
CONCERT/STAGE/SPECIAL LIGHTING	\$50-\$250
FOLLOW SPOT	\$20-\$75
OTHER LIGHTING EQUIPMENT - Daily Rates	
PORTABLE DIMMER PACK	\$10-\$20
PAR 64 OR OTHER LIGHTING INSTRUMENT	\$5-\$20
FLASHLIGHT/READING LIGHT/MUSIC STAND LIGHT	\$4-\$16
STROBE OR EFFECTS LIGHT	\$10-\$20
MIRROR BALL (with pinspots, if needed)	\$10-\$50

	Rates
MISCELLANEOUS EQUIPMENT & SERVICES - Daily Rates	
MARLEY DANCE FLOOR	\$20-\$200
TELESCOPING STAND FOR SPEAKERS OR LIGHTING EQUIPMENT	\$5-\$20
TELEPHONE, SPEAKER-PHONE OR PHONE LINE	\$13-\$30
3-PHASE AC POWER SERVICE FOR USER-PROVIDED EQUIPMENT	up to \$120
Pipe and Drape	\$2-\$9/foot
Outdoor Propane Heater	\$18-\$40/day
EXPENDABLES - Per Unit Only	
TRANSPARENCY OR FLIP CHART MARKERS	\$1
PAPER PADS FOR EASELS -- 27 x 34"	up to \$20
ROLL OF POSTING TAPE -- ¾" wide	\$4
ROLL OF GAFFER TAPE (Black, Gray, White) -- 2" x 60 yd.	up to \$25
ROLL OF SPIKE TAPE --1/2" X 60 yd.	\$5
BATTERY -- AA or AAA	\$1
BATTERY -- 9 volt	\$2
Student Sustainability Center (SSC)	
Grove Garden Plot Registration Fee	\$25
Ticket Office	
Key checkout (part non-refundable, part refundable if returned by designated date. If authorized, may be renewed annually at no additional charge)	\$10-\$20
Ticket handling and mail fee (per ticket)	\$1-\$5
Fax Charges (rate based on local, long distance or international)	
First page	\$1-\$7
Each additional page	\$0.50 -\$1.50
Graduate School	
Graduate Application Fee	\$70
Petition Fee - General Petition to the Graduate School, Petition for Extension of Seven Year Deadline, Petition to Remove an Incomplete.	\$15
Health Center	
A standard fee list for services and procedures is available in the administrator's office, medical records, Clinics A, B, C, NSC, Sports Medicine, lab, pharmacy, dental, and X-Ray department.	
Missed medical care appointment fee (based on appointment length)	\$10-\$25
Missing Specialty Care Appointment with medical consultants, surgery procedures, dentist	\$20-\$35
Medical supplies and equipment (minimum charge)	Cost + basis
Non-Student charges for medical practitioner, exam room, office visit (academic yr fee plus)	\$30
Clinicians (per visit)	\$6-\$200
Dentist, Dental Hygienist, Dental Assistant	
Dental supplies	Cost + basis
Dental minimum charge to maximum charge	\$6-\$360
Laboratory Services	
Laboratory Phlebotomy fee	\$15
Laboratory minimum charge to maximum charge	Cost + basis
Clinical Services	
Clinical and nursing services	\$2-\$900

	Rates
Patient's Medical Records	
One copy of patient's medical record (per record volume)	\$5-\$50
Pharmaceuticals	
All pharmaceuticals, drugs, over-the counter supplies, injectables, and vaccines	Cost + basis
Minimum charge	\$3.50
Sports Medicine or Physical Therapy	
Minimum charge to maximum charge (per procedure)	\$4-\$85
Supplies/equipment	Cost + basis
X-ray	
X-Ray minimum charge to maximum charge (per x-ray)	\$25-\$150
X-ray film duplication charge	\$1-\$5
Holden Leadership Center	
Alternative Break Trip Fee	\$50-\$3,000
Alternative Break Non-refundable Deposit	\$50-\$100
Alternative Break Trip Cancellation Fee, when appropriate may be waived or reduced by the Director	\$150-\$3,000
Wilderness Institute for Leadership Development Participant Fee	\$600
Wilderness Institute for Leadership Development Cancellation Fee, when appropriate may be waived or reduced by the Director	\$50-\$600
Cancellation fee for Catalyst, one day leadership curriculum workshop for students, when appropriate may be waived or reduced by the Director	\$25-\$50
Cancellation fee for LeaderShape, week long leadership workshop, when appropriate may be waived or reduced by the Director	\$50-\$750
Strengths Quest Code Fee	\$10
Honors College	
Printing black/white per page	\$0.10
Printing color per page	\$0.25
Housing	
Photocopy charge per page	\$0.25
Family Housing	
Expenses incurred for cleaning damage, loss, or removal of property in Family Housing premises in violation of the Family Housing Rental Agreement	
Expenses incurred for eviction	
Fine for unauthorized pets in Agate or Moon Court Apartments	\$50
Housing application fee	\$50
Housing security deposit. Required at time of application and/or assignment of housing; refunded 30 days after vacating (less any unpaid charges), unless forfeited	\$75
Penalty for tampering with fire and safety equipment	\$150
Technical Support of Non-ResNet Standard Ethernet Card	\$15
East Campus	
Mail box key replacement	\$25
Pet deposit (non-refundable) for each authorized pet	\$50
Pet Violation Fee	\$50
Spencer View	
Fine for unauthorized pets	\$50
Mail box key replacement	\$25

	Rates
On-Site ResNet Technical Service hourly rate with 1 hour minimum	\$15
Residence Halls	
Carrying food out of dining room	\$25
Conduct administration fee (assessed for students found to have violated the student conduct code)	\$25
Equipment late return charge, VCR, TV, etc.	\$15
Expenses incurred for cleaning, damage, loss or removal of property in residence hall premises in violation of the Residence Hall Contract	
Holdover fee	\$100
Late or improper check-out	\$50
Late return of keys	\$10
Ledge or roof-walking fines	\$50
Loaned key or key card checkout (after 3 checkouts)	\$5
Penalty for tampering with fire and safety equipment, activating false alarm in residence halls, reckless burning, or not abiding by the instructions of the fire inspector or university staff regarding the correcting of fire hazards (including candles)	\$150
Replacement of lost access card, outside door key, activity room key	\$50
Replacement of residence hall mailbox key	\$10
Room change	\$10
Technical support of non-ResNet standard Ethernet card	\$35
Unauthorized dining center access	\$25
Unauthorized room change	\$50
Early arrival for Winter term/Spring term	\$25
Room Charges Winter Break (when school is not in session)	
Quarter Students at Barnhart and Global Scholars Halls	\$780
Quarter Students except Barnhart and Global Scholars Halls	\$420
Semester Students at Barnhart and Global Scholars Halls	\$650
Semester Students except Barnhart and Global Scholars Halls	\$350
Summer Storage	
Minimum 14 cubic feet	\$45
Each additional cubic foot	\$1
Human Resources	
Computerized name labels and lists for a desired employee category, cost per set special project	Varies
Myers-Briggs Type Indicator Instrument and materials per person	\$20
Photocopies per page for UO departments, UO employees	\$0.25
Photocopies per page for public	\$0.25
Training materials mailed outside the university community	Varies
Information Services	
Help Desk	
Replacement of loaned equipment	Actual Cost + \$5
Network and Telecommunication Services	
For details on rates see http://telcom.uoregon.edu/coordinator/billing.html	
Network and Telecommunications services and support (cost based on type of service)	\$1.00-\$250.00
Network and Telecommunications equipment and materials	Cost based on service
Operations	
OMR test scanning per page	up to \$1

	Rates
OMR Scanner: Minimum charge	\$5
Services and Consulting (does not include facility & equipment rental)	
Applications programming and consulting (commercial hourly rate)	\$125
International Affairs	
Annual costs to OIP to petition for U.S. permanent resident and working visas	\$100-\$200
Lists of students/International students label	\$1-\$5
Photocopy (per page)	\$0.25
Study Abroad and Internship	
Application fee per program	\$50-\$150
Deposit per program	\$200-\$800
Fee per term	\$100-\$20,000
Journalism and Communication, School of	
Application fee	\$300
Color laser printing 11 X 17, per copy or print, fee based on paper quality	\$0.50 - \$1.75
Color laser printing 8 1/2 X 11, per copy or print, fee based on paper quality	\$0.25-\$1
Black and White laser printing 11 X 17 paper, per copy	\$0.20
Black and White laser printing 8 1/2 X 11 paper, per copy	\$0.10
Equipment Rental Rates	
Non-return fee: Users are responsible for returning notebook computers, video projectors, video cameras, still cameras, audio recorders and associated production equipment in working order. Users will be assessed the full replacement value for lost and/or damaged equipment.	Actual Replacement Cost
Late return fee-CEMC Checkout Room / IT Help Desk: Patrons will only be charged for hours when the checkout center is open for business. Overdue Fine: If the patron returns the equipment after we have printed the intent to bill notice, the patron will also be assessed the rental rate for the equipment.	\$0.75 per item, per hour / \$5 maximum
Daily Rates	
Blu-Ray player	\$23.50
Camera, digital video (Camcorder or DSLR)	\$72
Camera, digital still (Point-and-shoot)	\$60
Video Light Kit	\$50-\$132
Photographic Light Kit	\$50-\$133
Projector, computer/video	\$72
Computer remote (wireless mouse)	\$6
Document camera, digital	\$60
Wired Microphone (Lav) with cord	\$30
Wireless Microphone	\$30-\$250
Wired Microphone (handheld) with cord	\$12
Tripod, camera	\$30
Voice recorder, digital	\$30
Mac adapter	\$30
Notebook/Tablet Computer	\$40-\$99
Conference Phone	\$38
Video Conference	\$50-\$200
Electronic Classrooms and Computer Labs	
Hourly Room Rental Rates	
Reservations hourly rate Community affiliation	\$25
After hours reserved use hourly rate University affiliation	Varies

	Rates
More than two hours, maximum \$250 per day, all groups	\$30
Set-up, software installation, trouble shooting or operator fee per hour, minimum 3 hours, all groups	\$30-\$100
Daily Room Rental Rates	
Electronic Classroom	\$25-30/hr (\$250/day max)
After hours Electronic Classroom	Varies
AV Delivery: Set-up/Operator/Troubleshooting	\$30-\$100
Set-up/Take down	\$20-\$35
University Daily Fee (10 hours maximum)	\$200
University Fee per hour (4 hours maximum)	\$20
Operator Hourly Rates	
Set-up, software installation, trouble shooting or operator fee (per hour, minimum 3 hours) (all groups)	\$30-\$100
Studio Use	\$20-\$500
Video Conferencing (with Operator)	\$30-\$250
Live Web Streaming	\$50-\$250
Staff/Technician/Monitor (10 hours or less per event)	\$10-\$26
Staff/Technician/Monitor (overtime)	\$15-\$39
Law, School of	
Administrative processing fee per semester for visiting another law school	\$200
Law School Events Fee (entering students, first year only)	\$150
Locker charge for failure to clean locker	\$25
Photocopy	\$0.25
Video conference (hourly rate for non-Law groups)	\$100
Tuition and Application deposits	
Application	\$50
SCAT deposit	\$100
Tuition	\$100-\$300
J.D. Substitution Certificate (change of record and new certifications)	
With any balance to scholarship fund, subject to change to actual cost of having single J.D. certificate printed and engraved	\$50
Law Center Room and Related Services	
Law School Commons (available summer only)	\$350
Per day maximum (by non-University group(s) or organization(s))	\$250
Per week maximum (by non-University group(s) or organization(s))	\$1,250
Placement Bulletin Publication	
Non-alumnus, annually	\$30
Supplementary materials (actual quick copy and photo cost)	
Equipment Rental	
TV and VCR	
Daily rate maximum	\$25
Operator time at current rate plus OPE	
Weekly rate maximum	\$125
Law School Room Rentals	
The Assistant Dean for Alumni Relations may waive said fees in consideration of services received by the college or as a contribution to public service organizations.	

Rates**First Floor Classrooms**

Hourly Rate/Daily max University Affiliate	\$40 hr/\$500 max
Hourly Rate/Daily max Non-UO Group	\$60 hr/\$750 max

Second Floor Classrooms

Hourly Rate/Daily max University Affiliate	\$20 hr/\$250 max
Hourly Rate/Daily max Non-UO Group	\$30 hr/\$375 max

Extra Facility Charges

Client meals & participant food; parking; custodial - going university rates	
Tables	\$10
Chairs	\$5
Panels	\$25
Key Deposit	\$25
Lectern	\$25

AV Equipment Charges, rate based on UO affiliation

Conference Phone	\$25-\$38
Microphones (table or wireless)	\$25-\$38
Digital Camera	\$50-\$75
Mac Adaptor	\$30
Video Conference	\$150-\$225/hr

Libraries**Adelaide Church Memorial Reading Room (Browsing Room), Paulson (Special Collections) Reading Room and Price Science Social Commons**

Additional charges for food, media, security, and/or labor services are the responsibility of the event sponsor. Security and/or labor services may be mandatory for some events at the discretion of the building manager or University Librarian.

Non-university sponsors are required to pay a non-refundable deposit at the time reservation is made.	\$50
Non-university daily fee (10 hours maximum)	\$350
Non-university per hour, 4 hour Minimum	\$35
Set-up/take down	\$20-\$35
University daily fee (10 hours maximum)	\$200
University, per hour, 4 hour minimum	\$20

Aerial Photography Research Service: UO students, faculty, staff 20% discount for research/teaching use

Setup fee (per order)	\$35
Special projects or research fee (hourly rate)	\$90
Standard coverage area (<1 sq. mi) image fee	\$12
Standard coverage area (<1 sq. mi) image fee, high resolution	\$14
Extended coverage area (> 1 sq. mile, <3 sq. mile) coverage	\$16
Extended coverage area (> 1 sq. mile, <3 sq. mile) coverage, high resolution	\$20
Full Frame aerial photograph scan 600	\$30
Full Frame aerial photograph scan high resolution	\$40
Map Scan Full Sheet color	\$5
Map Scan Full Sheet High Resolution (> 300 dpi)	\$6
Map Scan Oversize (>24"x36")	\$6
Map Scan Oversize High Resolution	\$7
CD/DVD with Digital Images mailed	\$10

	Rates
Cancellation Fee	\$35
Letter of Certification	\$10
Rush order charge - one business day turn-around.	Plus 100% surcharge
<i>Copying and Printing</i>	
Copying and Printing (Library and Computing Labs)	
Color 11 X 17, per copy or print, fee based on paper quality	\$0.50 -\$1.75
Color 8 1/2 X 11, per copy or print, fee based on paper quality	\$0.25-\$1
Laser color printing per foot	\$5
Black and White, With Campus Cash (printing or photocopies)	
11 X 17 paper, per copy	\$0.20
8 1/2 X 11 paper, per copy	\$0.10
8 1/2 X 14 paper, per copy	\$0.15
Microfilm reader-printers per copy	\$0.25
Black and White, Without Campus Cash (photocopies only, printing not available without campus cash)	
11 X 17 paper, per copy	\$0.25
8 1/2 X 11 paper, per copy	\$0.15
8 1/2 X 14 paper, per copy	\$0.20
Microfilm reader-printers	\$0.30
3-D printing and Science Maker Space use	
MakerBot 3D Printer, per gram of filament used	\$0.35
Laser Cutter (Pinnacle), per 15 minutes of appointment time	\$5
Drill bit	\$3
Other materials for use in Maker Space	Cost plus 25%
<i>Interlibrary Loan and Document Delivery</i>	
US Libraries	\$20
International (non- US) Libraries	\$30
Processing ILL requests for non UO students, faculty, or staff. Cost plus copyright/borrowing fees from lender	\$30 plus fees from lender
Scanning and electronic delivery of items from UO Libraries collections, per article, for UO library patrons	\$15
Rush Loan Service Expedited shipping (overnight or 2-day)	Actual cost
Rush Loan Service charge per rush request	\$25
<i>Digital Library Services (including digitization and photographic services)</i>	
General hourly labor charge including metadata consulting, digitization or photographic services not otherwise specified by a separate fee. Rate depends on level of staff performing the work.	\$30-\$250/hr
Archival digital storage	Negotiated Rate
Library may negotiate a separate or unique contract for large projects or projects involving valuable or unique resources.	
Digitization services performed by staff, including printed material and film scanning <11"x17", with basic correction, dust and scratch removal. N.B. negative digitization or other specialized services are billed at standard labor rates plus materials costs recovery and overhead.	\$20-\$60
Digitization of architectural drawings or oversized materials (>11"x17"), per item	\$20
Newspaper digitization facilitation, storage, and delivery	Negotiated Rate
Print master negative or use copies of newspaper microfilm	\$75 / reel
Microfilm digitization, including non-newspaper materials	Cost plus 25%
Photographic services performed by library staff, per hour	\$30-\$250/hr
Photographic services - Actual cost by commercial photographer	Cost plus 25%

	Rates
Rush order charge. Turn around time on a rush order will generally be 2-5 business days, dependent on size and complexity of project. Normal service is 4-6 weeks.	Plus 100% surcharge
Materials costs (such as mouting and matting supplies) and shipping	Cost plus 25%
Service fee for special requests, including but not limited to optical character recognition, extensive digital reconstruction, preparation and handling of rare or fragile materials, or other services necessarily performed by highly skilled staff.	\$30-\$250/hr
Miscellaneous	
Library training workshops and consultation services to non-UO individuals or educational, governmental, and non-profit agencies	Negotiated Rate
Workshop materials (handbooks, tool kits, etc.)	Cost plus 25%
Clean and resurface CDs, DVDs, Video Game	\$2
Scanning, self-service	\$0.10
Purchase Oregon Card	\$5
Library Keys	
Late fee per hour (\$40 maximum)	\$5/hour
Replacement of lost or unreturned key (will be assessed if more than 6 days overdue).	\$10
Re-keying (if needed for security purposes) - actual Lock Shop charges assessed	
Notebook Computers	
Non-return fee: Users are responsible for returning notebook computers on time and in working order. Users will be assessed the full replacement value for lost computers in addition to applicable overdue fees	Actual cost + overdue fees
Overdue Fine: Per hour up to maximum of \$100.00. Borrowers failing to return computer after the maximum fine has accrued will be charged the replacement cost, plus the amount of the fine, plus a service fee of \$20.00. If the patron returns the equipment after we have printed an intent to bill notice the patron will also be assessed the rental rate for that equipment.	\$20
Overdue Fines (General Conditions)	
Damaged or Mutilated Library Materials: Repair charge at cost, to be determined by the librarian. If the item cannot be repaired, the replacement fee and service charge will be assessed.	Actual Cost
General Circulating Collections: Each item overdue. (\$40 maximum)	
Non-return Fee: Borrowers failing to return materials after the maximum has elapsed will be charged a replacement fee. Actual or average cost, fine & service fee of \$20.00.	\$20
Restricted and Recalled Materials: Fines vary by category of material and location but shall not exceed \$10.00 per day. (\$40 maximum)	
Reserve Materials: Overdue fines per hour (\$40 maximum)	\$3/hour
User Fees (for library copyrighted items)	
Non-profit use in a newspaper, book, journal, television, or public display. Each photograph	Negotiable to \$25
Profit use in a newspaper, book, journal, television, or public display. Each Photograph	Negotiable to \$100
Public display, such as, in a commercial building, for posters, greeting cards, murals, picture postcards, and similar uses. Each photograph	Negotiable to \$100
Rental of Library Electronic Classrooms, Computer Labs, Visualization Lab and Makerspace	
Reservations (hourly rate) (non-university groups)	\$100-\$200
After hours reserved use (university groups) (hourly rate)	\$25
More than two hours (all groups) daily rate maximum	\$500
Set up, software installation, trouble shooting or operator fee (per hour, per staff, minimum 3 hours) (all groups) Note: See CMET section for AV services and support	\$30-\$250
Reprint Publishing	
Binding fee (per volume borrowed)	\$20
Lending fee (per volume borrowed)	\$15

	Rates
Loan agreement for reproduction of printed materials from the UO Library, assessable to reprint publishers. The Library may negotiate a separate or unique contract for large projects or for valuable or unique resources.	Negotiated Rate
Reprint fee (per physical volume)	\$30
Search fee (per title)	\$10
Research Fee Non-OUS Related Person(s) or Group(s) (mail or telephone)	
In-state hourly rate request	\$50
Out-of-state hourly rate request	\$60
Plus microfilm reader-printer charge (per page)	\$0.50
Plus photocopy charge (per page)	\$0.25
Plus print charge (per page)	\$0.25
Archives and Special Collections	
Fees are for research services, retrieval, and preparation of materials housed by Special Collections and University Archives. See Digital Library Services (above) for scanning and reproduction fees, including materials costs.	
*UO requests will be billed at discounted labor rates	
Audio-visual duplication or transfer (minimum \$20)	Cost plus 25%
General labor charge on all orders requiring 30 minutes or more to prepare or supervise, hourly rate. Rate depends on level of staff performing the work.	\$30-\$250/hr
Use Fees	
Commercial publication or display of surrogates of archival materials or rare books; per item or project rate, requires written consent of Curator. Negotiated rate.	up to \$5,000
Fine for unauthorized use or duplication of archival materials or rare books (may also be subject to prosecution)	up to \$2,500
Non-commercial publication or display of surrogates of archival materials or rare books; per item or project rate, requires written consent of Curator. Negotiated rate.	up to \$1,000
Special requests subject to additional fees including but not limited to preparation and handling charges for unusual specifications, rush orders, or re-use. Library may negotiate separate or unique contract for large projects or projects involving valuable or unique resources	Varies
Center for Media and Educational Technologies	
General Condition: rates may be adjusted for special circumstances; additional charges for extraordinary travel; special set construction, overnight shoots, etc.	
LMS Site and Project Consultation, Management, and Production per hour	\$75-\$250
Equipment Rental Audiovisual	
AV delivery, set-up, operator, and/or troubleshooting (hourly rate)	\$30-\$250
Overdue Fine: If the patron returns the equipment after we have printed the intent to bill notice, the patron will also be assessed the rental rate for the equipment. Maximum charge equals replacement cost plus 25%	\$0.75 per item, per hour
Equipment Rental Daily Rates - labor and operator fees are additional	
Multiformat VHS deck, Region-free DVD player, Laserdisc player	\$48
16mm film projector (operator required, unless staff approved)	\$48
25' remote cord for 35mm slide projector or controller	\$5
35mm slide projector, with tray and remote	\$18
80 slot slide projector carousel tray	\$5
Power extension cord, 25'	\$5
VCR, DVD player, CD stereo player, Blu-ray, doc cam or other standard presentation equipment	\$21
Camera, digital video	\$72
Camera, digital still	\$60

	Rates
Projector, computer/video	\$72
Computer remote (wireless mouse)	\$6
Document camera, digital	\$60
Microphone for camcorder	\$30
Microphone, wireless for PA	\$30-\$250
Microphone, wired with cord	\$12
Mixer, audio	\$36
Portable PA, 3 mic input, 1 stereo input	\$36
Projection screen	\$10
Slide projector lenses, various length	\$20
Speaker, portable	\$30
Tripod, camera	\$30
Voice recorder, digital	\$30
Web camera	\$30
Broadcast Television Equipment - Rates based on UO affiliation	
Video and Streaming Media Services	
Video Production, Pre-production, and/or Post-Production per hr. Can include field production, editing, DVD authoring, web development (for streaming media) and encoding.	\$50-\$250
Vyvx Connection per hour	\$250-\$750
Tape Duplication	
DVD-R recording	\$5-\$20
Satellite downlinking, per hour, rate depends on level of staff performing the work	\$50-\$250
Videoconferencing & Webinar Services	
Web seminars, per hour	\$30-\$250
Videoconference with operator, per hour	\$30-\$250
Videoconferences without operator, per hour	\$30-\$250
Miscellaneous media services	
Studio use, per hour (plus staffing required at standard labor rates)	\$20-\$500
Standards Conversion (labor charge, per staff per hour)	\$50-\$250
Routing Projects	
If external vendors are necessary, additional charges may be assessed at cost + 10%	
Signal routing	\$50-\$250
Live Web Streaming	\$50-\$250
Encoding	\$50-\$250
ISDN Phone Line	\$0-\$250
Broadcast Engineering Services (per hour)	\$100-\$250
Production / Project Management Services (per hour)	\$100-\$250
Operator, Delivery and Set-up Charges	
Late charge for non-instructional orders per day	Rent + \$15
Delivery and pick-up	\$50-\$250
Hourly fee	\$25-\$250
CMET Classroom Technologies	
AV equipment not in classrooms or studios-additional charge	\$0-\$250
Rush Service (for equipment and/or operators requested after 2:00 P.M. of the day prior to use)	100% Surcharge

	Rates
AV Design, Engineering, Installation, Repair, and Support	
General Labor (per hour)	\$75-\$250
AV System Design and Programming (per hour)	\$50-\$250
Parts	Cost plus 25%
Portland Library and Learning Commons	
Portable digital projector (daily rate)	\$50
Slide projector (daily rate)	\$15
Tandberg Content Server hosting (per one hour event, per academic term, for non-profits only)	\$60
Room 072 classroom (hourly rate, without equipment charges)	\$40-\$115
AV Design, Engineering, Installation, Repair, and Support	
General labor charge (per hour)	\$75-\$250
AV system design and programming (per hour)	\$50-\$250
Parts	Cost plus 25%
Output Room	
University Affiliate Rates	
Large format scan	\$4-\$7
Large format print (matte) (price is per foot depending on width)	\$4 - \$12/ foot
Large format print (gloss), (price is per foot depending on width)	\$9 - \$15/ foot
Vinyl cut	\$4 - \$6 /foot
Non-University Affiliate Rates	
Large format scan	\$16
Large format print (matte) (price is per foot depending on width)	\$12-\$18 / foot
Large format print (gloss) (price is per foot depending on width)	\$15-\$21 / foot
Vinyl cut	\$10 / foot
Lundquist College of Business	
The Associate Dean for Administration may waive said fees in consideration of services received by the college or as a contribution to public service organizations.	
Printing	
Color per page	\$0.40-\$1
Laser per page	\$0.05 - \$0.50
Computer Lab	
Cannot be reserved Fall/Winter/Spring Quarters due to student demands	
Rental rates are based upon current lab set-up and computer configuration and software. If specialized software or configuration is required, a proof of license must be supplied and an additional fee of \$250.00 will be assessed.	
Staff Overtime: When events are scheduled outside the Lillis business Complex normal operating hours (all days and times, hourly rate)	\$30
Computer Lab hourly rate University or community activities (rate depends on if group is assessing a fee)	\$50-\$75
Computer Lab per day University or community activities (rate depends on if group is assessing a fee)	\$250-\$375
Computer Lab hourly rate Non-UO group or organization	\$100
Computer Lab per day Non-UO group or organization	\$500
Chiles Business Center	
Additional technology assistance other than the standard in-room equipment and software (all days and times hourly rate. Includes setup & orientation for any of the following: computer, data projector, VCR, TV, and/or a remote presentation device)	\$30

	Rates
Staff Overtime: When events are scheduled outside the Lillis business Complex normal operating hours (all days and times, hourly rate)	\$30
Room 225	
Cannot be reserved during Fall/Winter/Spring quarters due to student demand	
Room 225 Security Fee	\$20
Hourly rate University or community activities (rate depends on if group is assessing a fee)	\$100-\$125
Hourly rate Non-UO group or organization	\$200
Room 125A, 125B	
Security, Set-up, Cleaning Fee University or community activities (rate depends on if group is assessing a fee)	\$30-\$40
Security, Set-up, Cleaning Fee Non-UO group or organization	\$60
Hourly Rate University or community activities (rate depends on if group is assessing a fee)	\$30
Hourly Rate Non-UO group or organization	\$50
Lillis Business Complex	
Additional technology assistance other than the standard in-room equipment and software (all days and times hourly rate. Includes setup & orientation for any of the following: computer, data projector, VCR, TV, and/or a remote presentation device)	\$30
Staff Overtime: When events are scheduled outside the Lillis business Complex normal operating hours (all days and times, hourly rate)	\$30
Atrium	
Atrium (only available nights & weekends, per day) University activities (rate depends on if group is assessing a fee)	\$250-\$500
Atrium (only available nights & weekends, per day) Non-UO group/organization and community	\$250-\$1,000
Room 211	
Security Fee University or community activities (rate depends on if group is assessing a fee)	\$20-\$30
Security Fee Non-UO group or organization	\$40
Hourly rate University or community activities (rate depends on if group is assessing a fee)	\$20-\$40
Hourly rate Non-UO group or organization	\$100
Rooms 440 (Community and 450 (Boardroom); (all days and times per day)	
Rental Fee University or community activities (rate depends on if group is assessing a fee)	\$250-\$800
Rental Fee Non-UO group or organization	\$500-\$1,000
Rooms 132, 162, 212, 232, 245, 255, 262, 275, 285	
Security Fee	\$20
Hourly rate University or community activities (rate depends on if group is assessing a fee)	\$20
Hourly rate Non-UO group or organization	\$40
Business Research Institute	
Fees for 228D cover group room; reception room; control room; Host; IT support staff; Cleaning services	
Large Group Room 228D Chiles	
University Affiliation Rates	
Hourly Rate/Daily Max	\$200-\$900
If only one group	\$350
If 90 minutes or longer/group	\$300
If 2 hours group(s)	\$225-\$275
Community Affiliation Rates	
Hourly Rate/Daily Max	\$400-\$1,800
If only one group	\$700

	Rates
If 90 minutes or longer/group	\$450-\$550
If 2 hours group(s)	\$450-\$550
Hedco Behavioral Lab 228B Chiles	
Computer use per computer Community affiliation	\$150
Computer Use hourly University affiliation	\$250
Small Group Room 226 Chiles	
University Affiliation Rates	
Per hour	\$150
For viewing Only	\$50
Community Affiliation Rates	
Per hour	\$300
For viewing Only	\$100
Extra Facility Charges	
University Affiliation Rates	
Client meals & participant food; parking - going university rates	
Projector use	\$75
Videoconferencing (includes IT support staff) University affiliation	\$100
Additional Staff (per hour)	\$30
Community Affiliation Rates	
Client meals & participant food; parking - going university rates	
Furniture rental and re-staging (per set-up)	\$250
Projector use	\$150
Videoconferencing (includes IT support staff)	\$200
Additional Staff (per hour)	\$30
Client Responsibilities	
Moderator; Participant Recruitment; Participant Incentives; Note Taker	
Research without grants will be assessed at a reduced rate	
Marketing Communications	
Images \$10 for in-house image database, \$20 for stock images	\$10-\$20
Project Fee Level 1: Simple jobs	up to \$75
Project Fee Level 2: Standard fee	\$200
Project Fee Level 3: Large or complex jobs may be up to \$1,000 (fee to be determined in advance by client, appropriate DES staff member, and DES director)	\$200-\$1,000
Multicultural Academic Excellence	
Tutor Voucher	
Cost of voucher will be assessed to students who do not attend tutoring sessions.	\$125
Test Prep Workshop Voucher	
Cost of voucher will be assessed to students who do not attend workshops:	
MCAT	\$350
LSAT	\$85
GMAT/GRE	\$70
Museum of Art, Jordan Schnitzer	
Collection Loan	\$25-\$100/plus expenses
Lecture Fee	\$15
Rights & Reproduction Fee	\$100-\$300/plus expenses

	Rates
Music at the Museum	\$10
Catalog Sales	\$3-\$50
Education Fees	
Art Activity following school tours (per person)	\$3
Art Classes in studio (per person)	\$1-\$190
Art Classes at schools (per person)	\$75
E.I. Training	\$25-\$50
Puppet Show (per person)	\$1
Studio Party (up to 12 with total of 18)	\$165 + \$2.50/ea
Admission Charge	
General	\$5
Other tours (per person)	\$1-\$6
School tours and post tour	\$6
Seniors	\$3
Special exhibit	\$10
Space Rental	
A deposit of 50% of the total cost is required when a Letter of Agreement is signed. The space requested is not confirmed until the Letter of Agreement is signed and the deposit is received.	
Reception Hall and South Courtyard, per hour	\$62.50
Reception Hall and South Courtyard, per hour Museum Members	\$200
Lecture Hall and North Courtyard, per hour University Community	\$62.50
Lecture Hall and North Courtyard, per hour Museum Members	\$200
Cancellation Fee	
Cancellation of any event requires notifying the museum well in advance. The following refund policy will be observed in the event of a cancellation.	
Six (6) months or more in advance of the event: \$100 cancellation fee, remainder of deposit refunded	
Three (3) months or more in advance of event: 50% of the remaining deposit is retained, after the \$100 cancellation fee	
Less than three (3) months in advance of the event: 100% of deposit is retained	
Staffing Rates (per hour)	
Security	\$50
Museum staff	\$25
Additional Charges (per event)	
Cleaning Deposit	\$100
Audio/Visual Cart	\$25
Podium	\$10
Portable microphone set	\$10
Flameless candles	\$3
Bistro tables	\$8
Museum of Natural & Cultural History	
8" X 10" photographic print from Museum negatives, per print	\$20
Admission to special films, exhibitions, workshops (exact rate to depend on cost to Museum)	\$1-\$100
Deaccessioning of collections previously accepted for permanent curation, per cubic foot (one-time charge)	\$100-\$200
Duplicate color slide from those in Museum collections (per slide)	\$20
Actual cost per person for field trips involving transportation and incidentals	Actual cost

	Rates
Guided group tours of displays, per person in the tour	\$2
Original photography of artifacts or material, per photograph or color slide delivered, plus printing or slide processing charge below	\$40
Photocopies	\$0.25
Professional consultation services related to environmental/cultural resource impact assessments, and to museum curation and conservation practices/requirements (per hour)	\$50
Published use of photographs of items from collections (when photograph is to be used in commercial publications or for other commercial purposes), each, plus one copy of publication	\$50
Searches of archaeological/pale ontological records/literature for information pertaining to environmental impact reports or to past museum activities, per hour	\$40
Use of microcomputer, per hour	\$5
Admission Charges	
Adult	\$5
Youth (3 - 18 years)	\$3
Senior (62 and up)	\$3
Family	\$10
Fax Services	
Per page plus long distance charge	\$0.50
Receive per page	\$0.50
User fee for after hours rental of lobby (up to 4 hours)	
1 staff member	\$25
Non-university group(s)	\$150
University group(s)	\$100
Carryalls and pickups (per mile)	
Professional consultation services related to environmental/cultural resource impact assessments, and to museum curation and conservation practices/requirements (per hr)	\$1
Trailers (plus trip insurance costs)	Actual cost
Cataloging of collections (per hour)	
Accessioning of collections accepted for permanent curation (per cubic ft.). Minimum charge (\$125)	\$400
Records filing (for time actually spent in tasks)	\$25
Temporary Curation	
Per cubic foot	\$20
Per month	\$100
Music and Dance, School of	
Dance	
Community Dance	
Classes, per course (dance for non-UO students)	\$70
Dougherty Dance Theatre (rental of dance studio)	
Hourly rental rate for non-university group(s) or organization(s) certified non-profit organizations with \$2,000,000 certification of insurance (or at the Dean's direction)	\$150
Hourly rental rate for hall university group(s) or organization(s)	\$100
Dance studio rental	
Hourly rate for university groups or organizations	\$35
Hourly rate non-University groups or organizations certified non-profit organizations with \$2,000,000 certification of insurance (or at the Dean's direction)	\$50

	Rates
Applicable production charges requested by user (hourly rate)	
Technical Director	\$35
Stage Manager	\$20
House Manager	\$20
Usher	\$15
Studio Technician	\$20
Dance Recordings (for students)	
Copy of DVD recording of student performance	\$10
Music	
High school music Summer Session, per session	\$310-\$700
Instrument storage locker fee (per term)	\$8-\$25
Jazz Instrumental Ensemble guest artist fee per academic year	\$30
Oregon Marching Band uniforms and equipment fee	\$45-\$75
Piano accompaniment fee, per quarter	\$50-\$200
Piano Pedagogy Program per term, 40 minute private lesson per week.	\$180
Student Computer Lab, printer usage	\$0.05-\$0.25
Headphones	\$25-\$40
Beall Hall	
Hourly rental rate for non-university group(s) or organization(s) certified non-profit organizations with \$1,000,000 certification of insurance or at the Dean's direction	\$150
Hourly rental rate for hall university group(s) or organization(s)	\$100
Risers (seated or standing - per section - per service)	\$10
Applicable production charges requested by user (hourly rate)	
Stage Manager	\$20
Piano Technician	\$80
Recording Engineer	\$65
Production Manager	\$60
Cancellation Fee: charged if recording/event canceled less than 2 full days prior during academic session; less than 4 weeks during spring break, winter break, or summer session or summer break. Fee will equal 2 hours of time for any production charge per performance/date	\$40-\$150
Streaming in Beall Concert Hall (streams event live over the internet) cost per hour for Non-University groups	\$50
DVD of event in Beall Concert Hall (for Non-University Group) - standard resolution (per copy)	\$15
DVD of event in Beall Concert Hall (for Non-University Group) - high resolution (per copy)	\$30
Musical Instrument and Equipment Rental	
If available, and appropriate, rental for non-profit organizations only on a per service basis with written confirmation of appropriate insurance liability for full market value replacement coverage.	\$50-\$250
Late return of university instruments (per week)	\$10
Rental of university instruments varies based on use and value, per term	\$30-\$60
Short term rental of university instruments (per week)	\$10
Summer Rental Fee, any instrument	\$60
Concert Harp depending on availability, per service	\$50-\$200
Concert Harpsichords and Clavinovas, per service	\$100-\$400
Harpsichord tuning (per hour)	\$85
Ahrend organ (one rehearsal and performance)	\$350
Organ touch-up tuning of reeds only	\$100-\$200

	Rates
Concert Percussion Equipment, depending on equipment used (one rehearsal and performance)	\$50-\$200
Piano lid removal (per piano)	\$50-125
Concert Piano Rental per service. If requested, and piano requires moving from outside moving company, those charges may be added to rental charge	\$20-\$400
Recordings and Recitals	
CD Recording fee, non University groups (per hour)	\$65
Second copy of audio recordings	\$10
Recital fee, per recital (includes CD recording fee)	\$90
Recital fee, per recital (without CD recording fee)	\$75
Streaming for Student Recital with one DVD	\$20
Additional DVD of Streamed Student Recital - standard resolution (per copy)	\$10
Additional DVD of Streamed Student Recital - high resolution (per copy)	\$30
Student recording projects including non-degree recitals plus material (per hour)	\$30-\$65
Sound Reinforcement/Audio assistance (with CD recording) per hour	\$65-\$85
Piano tuning for requested recording, non-degree related (per hour)	\$80
Piano Moving, if requested and required, non-degree related (per hour). If requested, and piano requires moving from outside moving company, those charges may be added to rental charge	\$75
Recording for student lecture/presentation/Jr Recital (degree related)	\$40
Rehearsal Room	
Hourly rate for university groups or organizations	\$25-\$50
Hourly rate non-University groups or organizations certified non-profit organizations with \$1,000,000 certification of insurance or at the Dean's direction	\$50-\$75
Rental per day, maximum (8 hours = one day)	\$600
Applicable production charges requested by user (hourly rate)	
Stage Manager	\$20
Piano/Harpsichord Technician	\$80
Recording Engineer	\$65
Production Manager	\$60
Community Music Institute	
Individual lessons, group Lessons, children and adult 30-60 minute lesson per week, per lesson	\$14-\$80
Late fee for payments received 5 days past due	\$25
Registration per term	\$30
Continuing Education Students	
Use of Music practice rooms, rehearsal rooms, computer lab (per term)	\$50
Music Early Childhood, for families	
Participation in the laboratory section of the seminar, per family	\$35
Neuroscience	
Histology Facility Charges	
Charges includes paraffin, epon and cryostat embedding and sectioning	
Commercial hourly rate	\$40
University hourly rate (currently not applicable)	
Oregon Institute of Marine Biology	
Key deposits, per key (refunded upon return of key)	\$10
Rental of lab space per month	\$210
Teaching lab, per day	\$45

Marine Life Center**Admission and School Group Rates**

Adults	\$5
Seniors / AAA	\$4
Groups (at least 15)	\$4
Children	No Charge
Students (not with a school group)	No Charge
UO Employees, students, classes	No Charge
Registered School Groups: Self Guided Programs (chaperones free)	\$1.50 per student
Registered School Groups: Directed Programs (chaperones free)	\$3 per student

Visitor fee to fax documents

Foreign (first page)	\$2
Foreign (additional pages)	\$0.20
Local (per page)	\$0.10
Long distance (first page)	\$1
Long distance (additional pages)	\$0.10

Meal Charges**OIMB students and staff**

Breakfast	\$7
Lunch	\$8
Dinner	\$10
Sunday brunch	\$10

Visitor Rates

Breakfast	\$9
Lunch	\$10
Dinner	\$14
Sunday Brunch	\$14

Rental Fees**Research Vessels**

Pluteus (42') includes fuel and crew (hourly rate)	\$150
Pluteus (42') internal use only	\$70
Small boats with operator (14' - 20' per half day)	\$80
Small boats (14' -20' per half day)	\$30

Auditorium

Rental per day 0-49 people	\$60
Rental per day 50 or more people	\$120

OIMB Dining Hall

Rental per day with use of kitchen	\$300
Rental per day as meeting space (without kitchen use)	\$120

Other Rental Fees

Late fee for late payment of room and board charges	\$50
Security deposit for cottages and dorms	\$100
Security non-refundable pet deposit	\$100
Summer Session dorm deposit (subject to cancellation fee)	\$100

Rates**Dorm Rentals**

Dormitory facilities by visiting persons (must furnish linen, bedding etc. Charge per person, per night)	\$20
Facilities with use of station cook (includes board and room, 25 person minimum, per person, per night)	\$51
OIMB student room charges during regular terms (per week)	\$77
OIMB student room and board charges during regular terms (per week)	\$203
Banquet per person	\$25-\$35

Invertebrates Dorm

Rental rate based on rental of night, week or month	
Invertebrates dorm, individual room; occupant must furnish, bedding and linens.	\$20-0\$200

Cottage Rentals - rates based on night, week or month**Marine Education and Research Purposes**

Cottage # 1 (3 bedroom-furnished)	\$55-\$550
Cottage # 2, 3 and 4 (2 bedroom-furnished)	\$50-\$500
Cottage # 6 (garage apartment-furnished)	\$40-\$400
Cottage # 7 (gate cottage-furnished)	\$50-\$500
Cottage # 9 (beach cottage-furnished)	\$55-\$550
Cottage #10 plus utilities (graduate housing complex-furnished room, extra individual in any room is additional \$60/month)	\$200
Researcher Residence (1 bedroom-furnished)	\$50-\$500
Seafoam House	\$50-\$500
Seafoam 2 bedroom cottage	\$50-\$500
Seafoam studio	\$30-\$300

Rental for other purposes

Cottage # 1 (3 bedroom-furnished)	\$70-\$700
Cottage # 2, 3 and 4 (2 bedroom-furnished)	\$65-\$650
Cottage # 6 (garage apartment-furnished)	\$60-\$600
Cottage # 7 (gate cottage-furnished)	\$65-\$650
Cottage # 9 (beach cottage-furnished)	\$70-\$700
Researcher Residence (1 bedroom-furnished)	\$65-\$650
Seafoam House	\$70-\$700
Seafoam 2 bedroom cottage	\$65-\$650
Seafoam studio	\$40-\$400

Oregon Quarterly

Advertising fees	Actual cost
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Parking & Transportation**Bicycles****Bicycle Parking**

Impound fee	\$30
Unauthorized storage	\$30

Bicycle Storage Lockers (per year)

Enclosed bicycle parking cages	\$55
Faculty, staff and student lockers	\$75
Faculty, staff, student lockers Columbia Garage (current parking permit holders)	\$25

Parking Fines (OAR 571-10-005 thru 571-10-065)

Citation fine doubles if unpaid within 30 days of date of issue.	
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	Rates
Blocking driveways, entrances, alleys; parking in service drives or restricted areas; improper parking or parking in yellow zones	\$35
Counterfeiting, altering, defacing, or for giving false information in an application or hearing, or for misuse of any permit.	\$250
Transferring a parking permit to another vehicle for which the permit is not issued	\$100
Use of lost/stolen permit (marked in system as no longer valid)	\$250
Designated visitor lot or space	\$25
No permit	\$40
No permit displayed (warning on first violation)	\$10
No Permit for area	\$35
Fire hydrant or in a posted fire lane	\$75
Illegally at a hooded meter	\$75
Lawn, sidewalks, campus landscaped areas or any area outside clearly delineated parking spaces where such parking causes actual or potential damage to natural or landscaped features. This is in addition to cost of damage to property.	\$45
Multiple violations, after 5 or more unpaid incidents, additional fine	\$50
On university property, vehicle towed for other violation	\$75
Overtime parking: lot meters, street meters, posted 24-minute zones	\$20
Loading zone	\$20
Posted or reserved space	\$75
Parking in space designated for disabled parking	\$470
Taking the space of two or more vehicles	\$35
Vehicle has been booted for repeated parking violations	\$50
Unauthorized removal or damage to a vehicle immobilizing device	\$250
Impound Administrative Fee	\$100
Parking Permits	
Permits: other	
Non-Arena garage Athletic event parking (per event; not to exceed)	\$15
Non-Arena garage pre-paid Special Event parking rates (non-Athletic)	\$15
30 day permit	\$69
Daily parking space rental, UO entity, not to exceed	\$35
Daily parking space rental, Non-UO entity, not to exceed	\$50
Daily parking space rental, Construction/Operations	\$20
EC Cares Lot (per month)	\$10
Baker Downtown Center	\$12,000
Meter key (not to exceed)	\$20
Meter parking per hour (not to exceed \$6)	\$2/hour
Motorcycle parking permit lock	\$15
Motorcycle parking permit (with automobile permit)	\$15
Request for location change of a reserved parking space	\$25
Automobile theft prevention steering wheel locks	\$15
Permits: daily and monthly rates only	
Replacement parking permit	\$37
Visitor one day permit (does not apply to Arena underground parking)	\$10
Daily Faculty/staff hang-tag (requires daily validation)	\$26

	Rates
Daily parking validation for faculty/staff permit holders	\$5
Temporary multi-day (does not apply to Arena underground parking)	\$10
Temporary multi-day overnight (does not apply to Arena underground parking)	\$15
Temporary one-day overnight (does not apply to Arena underground parking)	\$15
Car Pool	\$17
Commercial vehicle	\$69
Construction vehicle (per contract and availability of space)	\$262
Motorcycle, daytime	\$8
Faculty and staff (excluding Arena Garage & Alumni Center)	\$37
Reserved space 7:00am-6:00pm, in addition to regular permit	\$104
Reserved Space At All Times, in addition to regular permit	\$117
After 3:00 pm parking permit (excludes events & Arena underground garage)	\$13
Student Day Permit	\$32
Student Overnight parking permit, all locations	\$89

Physical Education & Recreation Services

Areas and Facilities Rental Rates

Concessions fee per day	\$150
Daily rate - rental lasting 8 or more hours (equals 8 times hourly rate)	
Field	\$320-\$560
Artificial turf field lights	\$80-\$120
Court	\$320-\$560
Gerlinger 220	\$320-\$560
Indoor Track	\$120-\$336
SRC Expansion Pool - Entire aquatic facility (lifeguard additional)	\$1,480-\$2,800
SRC Expansion Pool - Lap Pool (lifeguard additional)	\$880-\$1,600
SRC Expansion Pool - Leisure Pool (lifeguard additional)	\$760-\$1,400
Non-activity area (patio, sun porch, table)	\$280-\$528
Outdoor track	\$280-\$528
Racquetball	\$80-\$160
Rock wall	\$600-\$1,320
Tennis courts	\$80-\$160
Weight and Fitness Space	\$600-\$1,320

Non-university groups charging admission/entry fees hourly rate

Field	\$70
Artificial turf field lights	\$15
Court	\$70
Gerlinger 220	\$70
Indoor Track	\$42
SRC Expansion Pool - Entire aquatic facility (lifeguard additional)	\$350
SRC Expansion Pool - Lap Pool (lifeguard additional)	\$200
SRC Expansion Pool - Leisure Pool (lifeguard additional)	\$175
Non-activity area (patio, sun porch, table)	\$66
Outdoor track	66.00
Racquetball	\$20

	Rates
Rock wall	\$165
Tennis courts	\$20
Weight and Fitness Space	\$165
Studio Rental, hourly rate	\$70
University organization(s) charging admission/entry fees, university organization(s) with event open to non-university participants, non-university group(s) not charging	
Field	\$60
Artificial turf field lights	\$13
Court	\$60
Gerlinger 220	\$60
Indoor Track	\$23
SRC Expansion Pool - Entire aquatic facility (lifeguard additional)	\$290
SRC Expansion Pool - Lap Pool (lifeguard additional)	\$165
SRC Expansion Pool - Leisure Pool (lifeguard additional)	\$145
Non-activity area (patio, sun porch, table)	\$55
Outdoor track	\$55
Racquetball	\$16
Rock wall	\$135
Tennis courts	\$16
Weight and Fitness Space	\$135
Studio Rental, hourly rate	\$55
Youth Party Rentals, for 2 hours	\$185-\$200
University organization(s) conducting normal university activities, not charging admission/entry fees hourly rate	
Field	\$40
Artificial turf field lights	\$10
Court	\$40
Gerlinger 220	\$40
Indoor Track	\$15
SRC Expansion Pool - Entire aquatic facility (lifeguard additional)	\$185
SRC Expansion Pool - Lap Pool (lifeguard additional)	\$110
SRC Expansion Pool - Leisure Pool (lifeguard additional)	\$95
Non-activity area (patio, sun porch, table)	\$35
Outdoor track	\$35
Racquetball	\$10
Rock wall	\$75
Tennis courts	\$10
Weight and Fitness Space, hourly rate	\$75
Studio Rental, hourly rate	\$40
Equipment Charges	
These prices represent estimated charges. If the equipment is lost or damaged the current market cost to replace the item will be assessed.	
Ab Slings	\$68
Ab Rollers	\$62
Badminton racquet	\$25

	Rates
Basketballs	\$44
Bocce ball set	\$70
Boxing gloves	\$50
Chain Dip Belt	\$60
Chairs, folding (replacement cost)	\$50
Cone	\$10
Court tarp (per piece)	\$450
Dodge ball (vinyl)	\$10
Dodge ball (vinyl - set of 8)	\$70
Duffel or softball bag	\$25
First aid, crutches, pair	\$43
Foam Rollers	\$25
Football (leather)	\$30
Frisbee	\$20
Golf Bag	\$20
Golf Driver, each	\$52
Golf Iron, each	\$26
Hand radio	\$900
Heavy bag	\$200
Jump ropes	\$10
Lock	\$9
Manta Ray	\$50
Measuring tape	\$16
Medicine Ball	\$100
Mesh bags	\$16
Playground balls (set of 6)	\$30
Podium	\$500
Racquetball goggles	\$17
Racquetball goggles over glasses	\$25
Racquetball racquets	\$25
Racquet restringing (per racquet)	\$50
Rock Wall Shoes	\$55-\$90
Rock Wall Harness	\$45-\$70
Rock Wall Belay Device	\$20-\$40
Resistance Tubing	\$30
Soccer ball- indoor and outdoor	\$30
Speed bag	\$70
Squash racquet	\$25
Squat Pad	\$22
Stop watches	\$20
Table tennis paddle	\$13
Table tennis post and net set	\$70
Tennis Ball machine	\$1,700
Tennis racquet	\$30

	Rates
Table tennis net only	\$20
Tent with sides	\$250
Towel	\$10
Tug-O-War rope, large	\$72
Weight belt	\$35
Volleyball	\$40
Volleyball Net (set)	\$390

Equipment Rental Per Day

These prices represent rental charges. If the equipment is lost or damaged the current market cost of the item will be assessed.

Audio Visual pack (LCD, media screen, stereo, microphone)	\$5-\$50
Flag football flags- (set of 12)	\$10
Megaphone	\$10
Remote sound rental	\$25
Scoreboard	\$25
Small sports equipment rental	\$2-\$25
Sound system accessories	\$5-\$150
Stage	\$25
Tennis ball machine	\$5-\$35
Tent sides	\$5
Tent, 9x 9	\$50
TV and DVD package	\$25
Overnight Equipment Rental (Daily)	\$20

Fines

When equipment is returned after a replacement fee has been assessed, a full refund may be issued provided equipment has not been damaged. The \$5.00 fine per day for keeping equipment overnight is non-refundable.

Administration fee, violation of regulations	\$10
Laundry fee, per pound	\$1
Locker clearance	\$20
Overnight equipment non-return (per day)	\$5

Personnel Hourly Rates

Belayer	\$25
Building Supervisor	\$25
Custodian	\$30
Equipment Attendant	\$25
Lifeguard	\$25
Pool Operator	\$35
Set-up/per person	\$20

Locker Rental

1/2 locker SRC (large)

Faculty and Staff Annual	\$120
Faculty and Staff Per Term	\$30
Other Annual (available fall term only, 3 terms)	\$160
Other Per Term	\$40

	Rates
Students Per Term	\$30
1/3 locker SRC (small)	
Faculty and Staff Annual	\$100
Faculty and Staff Per Term	\$25
Other Annual (available fall term only, 3 terms)	\$140
Other Per Term	\$35
Students Per Term	\$25
Membership Fees	
Rec Center Punch card Access Pass	\$6-\$170
Visiting Faculty or Short-Term Individual, rate based on number of weeks (1-4 weeks)	\$30-\$60
UO Member, Affiliated members - Associates	\$100
Alumni Members, Aligned members-current Alumni Association, true UO Alumni (graduates) per term	\$125
Community members-Non-UO affiliated or aligned individuals. Community at large, per term	\$170
Participation Fees	
Employee Certification CPR, First Aid and Lifeguard Training Certifications	\$5-\$45
Employee Certification Non-credit training and experience	\$10-\$50
Non-Credit Workshops and Classes	\$10-\$200
Fitness Services and Individual Training	
Fitness assessment	\$30
Personal Training and Fitness	\$40-\$60
Recreational fitness workouts	\$5-\$120
Recreational Sports Entry	
Intramural individual	\$5-\$35
Intramural re-instatement	\$10
Intramural team	\$5-\$100
Rock Wall	
Sponsored Member Pass	
Day Pass	\$10
Monthly Pass	\$55
Nine (9) Month Pass	\$300
One (1) Term Pass	\$120
Two (2) Terms Pass	\$240
Rock Wall Equipment Rental	
Belay device only	\$1
Chalk bag only	\$1
Harness only	\$1
Shoes only	\$2
Shoes, harness, belay device and chalk bag	\$3
Rock Wall Instruction	
Non-member hourly rate after basic checkout	\$30
Member hourly rate after basic checkout	\$20
Swim Instruction (for members and non-members)	
Swim instruction, group of six (6) 30/45 minutes	\$5-\$10

Rates**Tennis Instruction**

Non-member hourly rate	\$50
Member hourly rate	\$40

Workshops and Camps

Youth activities (per week, per person) possible before and after camp care	\$85-\$350
Youth Lessons and Workshops (per person), hourly rate	\$4-\$15

Rates Week 1 - Week 8 based on group size and number of weeks

Group size 1-10	\$50-\$400
Group size 11-20	\$100-\$800
Group size 21-30	\$150-\$1,200
Group size 31-40	\$200-\$1,600
Group size 41-50	\$250-\$2,000
Group size 51-60	\$300-\$2,400
Group size 61-70	\$350-\$2,800
Group size 71-80	\$400-\$3,200
Group size 81-90	\$450-\$3,600
Group size 91- Up	\$500-\$4,000

Police Department

Smoking on Campus fine	\$30
Rape Aggression Defense (RAD) instruction (not to exceed)	\$40

Environmental, Physical and Technical Security Alarms

Specialized lock maintenance per unit	\$15
Initiating a false alarm after 3rd occurrence within 6 months	\$50
Monitoring (monthly, not to exceed)	\$30
Set-Up (not to exceed)	\$175
Software support - labor hourly rate (not to exceed)	\$60

Fingerprint Services and Pre-employment Background Assessment

Fingerprint - first card, UO affiliate	\$15
Fingerprint - each card thereafter, UO affiliate	\$10
Fingerprint - non-UO affiliate	\$25
Background Check (criminal, motor vehicle)	\$50

Event Security Services

Subject to change if/when there are changes in averaged labor costs	
Special Response Fee (plus cost of personnel)	\$100
Manager (i.e. Captain, Lieutenant; per hour/per person; not to exceed)	\$100
Supervisor (i.e. Sergeant, Corporal; per hour/per person)	\$85
Campus Police Officer (per hour/per person)	\$75
Campus Public Safety Officer (per hour/per person)	\$65
Communications Officer (per hour/per person)	\$55
Security Officer (per hour/per person)	\$50
Security Assistant (per hour/per person)	\$29
Contracted Security Personnel	Actual cost plus 20% service fee
Contracted Police Personnel	Actual cost plus 20% service fee

Rates**Law Enforcement Records Request**

Other campus public safety records per page	\$0.25
Labor not to exceed \$65/hour	not to exceed \$65/hour

Bicycle Parking

Impound fee	\$30
Unauthorized storage	\$30

Bicycle, Roller-skate and Skateboard

Acrobatic or stunt skating	\$45
Acrobatic or stunt bicycling	\$45
Bicycle theft prevention locks	\$15
Bicycle permit	No charge
Bicycle replacement permit (not to exceed)	\$5
Blocking violations (traffic, ramps, entrance, exit)	\$30
Failure to obey "Dismount and Walk" sign	\$30
Failure to register bicycle (all permits void upon sale of bicycle)	\$30
Failure to yield to pedestrian	\$40
Prohibited parking (no bicycle parking sign, yellow zones, landscape areas, library area)	\$30
Skating in building or structure	\$40
Violation of bicycle equipment requirements	\$35
Bike lock cut: cable lock	\$15
Bike lock cut: U lock	\$15

Traffic Violation

Impound Administrative Fee	\$100
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Portland Programs**Equipment Rental and Additional Event Fees**

Stage/Riser	\$100
Staff - Security per hour	\$25
Webcasting per hour	\$30
Video Recording-Active per hour	\$50
Conference Line (multiple lines)	\$20
Extended Hours, past Monday-Friday, 8am-8pm	\$60
Weekend Hours, per day	\$240
Room Set-up: Extensive, Change day of event, or Short Turnaround, client request	\$50
Microphone, Lapel	\$30
Projector-Mobile	\$45
Screen-Mobile	\$45
Sound System-Mobile	\$75
Screen/Projector-Mobile (Combo)	\$75
Video Conference-Mobile	\$50
Video Conference-per additional site	\$10
Cancellation Fee, based on room rental rate, when canceled within 7 days of event date	30% of room rental fee
Cleanup-Extensive, per hour	\$100
Staff-Additional Requests, per hour	\$50
Laptop-Mac and PC	\$50

	Rates
Wristbands, per tag, for events serving alcohol	\$0.25
Laser Pointer Remote Control	\$10
Cable-Comcast	\$45
Oregon Executive MBA	
Prox Card Replacement - facility access card	\$10
Prox Card Replacement - student ID access card	\$15
Room Rental Fees - Full Day (5+ hrs.), external customers, fees based on affiliation	\$425-\$850
Room Rental Fees - Part Day (1-4 hrs), external customers, fees based on affiliation	\$325-\$625
Room Rental Fees - Conference Room hourly rate, external customers, fees based on affiliation	\$45/hr-\$60/hr
Paper Course Packets/Books	Actual cost
Visa Procurement Fee	Actual cost
Elective Cancellation (less than 45 days to start of course)	\$150
Global Experience Cancellation Fee (fee is set by third-party vendor who provides the trip)	Actual cost
White Stag Block Room Rental	
Room Rental Rates (4 hour minimum) - External Groups	
Event Room 142/144	\$750
Event Room 142/144 + Light Court Commons	\$875
Skidmore Lobby	\$500
Classrooms *072A, 150, 152, *346	\$450
Computer Classroom	\$1,000
Conference Rooms 105, 149, 267B, 324, *342, 366D	N/A
Turnbull Center Open Space	\$675
Wayne Morse Suite	\$675
Additional Hour(s), rate varies per room	\$60-\$250
Room Rental Rates (4 hour minimum) - Non-profits	
Event Room 142/144	\$400
Event Room 142/144 + Light Court Commons	\$485
Skidmore Lobby	\$275
Classrooms *072A, 150, 152, *346	\$250
Computer Classroom	\$600
Conference Rooms 105, 149, 267B, 324, *342, 366D	N/A
Turnbull Center Open Space	\$370
Wayne Morse Suite	\$370
Additional Hour(s), rate varies per room	\$35-\$150
Room Rental Rates (4 hour minimum) - OUS/State/ Municipal Agencies	
Event Room 142/144	\$260
Event Room 142/144 + Light Court Commons	\$300
Skidmore Lobby	\$175
Classrooms *072A, 150, 152, *346	\$160
Computer Classroom	\$400
Conference Rooms 105, 149, 267B, 324, *342, 366D	N/A
Turnbull Center Open Space	\$240
Wayne Morse Suite	\$240
Additional Hour(s), rate varies per room	\$25-\$100

Rates

Room rental rates include: Audiovisual equipment - basic AV in (most) rooms include: AV technician support for event setup, plasma/projector with screen, conference phone, PC or Mac laptop, microphone (up to three), basic video-conferencing, DVD player. Room setup arranged as coordinated with Event Manager prior to event

Additional fees may apply: Advanced AV and Facility needs; Weekend or night events; Security

President's Office

Various labor charges for the identifying, locating, collecting, and assembling of public records to be provided to entities outside the State Board of Higher Education, whether or not the requestor asks for copies or simply to inspect public records Current rate + OPE

Printing and copies per page for UO employees \$0.25

Printing & Mail Services

Labor charges per hour for services outside normal mailing duties (includes handling non-machinable mail, sealing, applying meter tapes to slick surfaces, etc.) \$55

Letter charge per piece \$0.09

Unsorted mail per hour \$55

Campus Copy print and bindery services Varies

Registrar's Office

Credit by examination (per credit hour) \$25

Duplicate diplomas, per diploma \$50

Late registration \$100

Penalty fee for waiver of published registration deadlines \$1-\$50

Notary Public Fee \$10

FERPA Breach Fee \$250/incident plus \$1/student

Student Directory Information

Basic charge (labor, programming time) hourly rate with a minimum charge of one hour \$50

Diskette or CD \$1

Student Record

Basic or minimum charge (per request if not registered student) \$40

Copy of documents filed with Admissions or Registrar, (other than official or un-official UO transcripts) per page. \$0.25

Express delivery of transcripts Actual cost

Express or certified delivery Actual cost

Transcript special service fee (fee when transcript request requires special handling or rush service; charged per recipient address) \$15

Excess Transcript Order fee (charged per copy for each copy ordered over 5 in a single day or 30 in the same 12 month period) \$5

Safety and Risk Services**Office of Risk Management**

International Travel Insurance: optional insurance for employees and students traveling international on UO affiliated business \$2.50/per day

Specialized Camp/Clinic Insurance: optional insurance for camps and clinic participants Actual Cost

Environmental Health & Safety

EHS Services to Community (not to exceed) Cost plus 50%

EHS Services to Campus Actual Cost

Hazardous waste disposal (other than waste generated by grant supported research) Actual Cost

Personnel Radiation Monitoring Actual Cost

Safety Equipment Cost + 10%

	Rates
Hazardous Laundry Service	Actual Cost
Campus GIS and Mapping	
Large Format Prints	\$8/sf, plus 1 hour labor at \$88
Student Life	
Parent and Family Association Membership	\$75
Student Orientation	
New Student Orientation	
Orientation One-day Program Fee	\$195
Orientation Two-day Program Fee	\$280
Orientation Out-of-State Fee	\$280
Orientation Hawaii Fee	\$280
Orientation Extra Guest Fee	\$95
Teaching & Learning Center	
Workshops	
Campus groups	\$25-\$200
Faculty	\$15-\$700
Non-campus or public groups	\$30-\$700
Students	\$15-\$1,000
Tutoring	\$10-\$200
Undergraduate Studies, Division of	
Academic Residential Community (ARC)	
ARC Trip Fee	\$50-\$400
Vivian Olum Child Development Center	
Photocopy charge (per page public, UO employees and students)	\$0.25
Late Pickup Fee per minute late	\$1-\$2
Transportation No-Call Notification	\$12.50-\$15
Year-Round Program	
Annual Insurance/Supply	\$75-\$100
Application	\$15-\$30
Child Care Rates and Schedules	
Infant Monthly Rates UO Affiliates	
Full-Time	\$1,218-\$1,340
AM	\$772-\$850
PM	\$811-\$892
MWF	\$950-\$1,045
UH	\$633-\$697
Infant Additional Time (hourly rate)	\$7.70-\$8.45
Infant Monthly Rates Community Members	
Full-Time	\$1,655-\$1,837
AM	\$1,050-\$1,165
PM	\$1,102-\$1,223
MWF	\$1,291-\$1,433
UH	\$861-\$955
Infant Additional Time (hourly rate)	\$10.45-\$11.60

Rates**Toddler Monthly Rates UO Affiliates**

Full-Time	\$1,178-\$1,296
AM	\$747-\$822
PM	\$784-\$863
MWF	\$919-\$1,011
UH	\$612-\$674
Toddler Additional Time (hourly rate)	\$7.40-\$8.15

Toddler Monthly Rates Community Members

Full-Time	\$1,600-\$1,776
AM	\$1,015-\$1,126
PM	\$1,066-\$1,183
MWF	\$1,248-\$1,385
UH	\$832-\$923
Toddler Additional Time (hourly rate)	\$10.10-\$11.20

Preschool/Pre-Kindergarten Monthly Rates UO Affiliates

Full-Time	\$903-\$993
AM	\$573-\$630
PM	\$601-\$661
MWF	\$704-\$775
UH	\$470-\$517
Preschool/Pre-Kindergarten Additional Time (hourly rate)	\$5.70-\$6.25
PreK Summer Weekly	\$215-\$250

Preschool/Pre-Kindergarten Monthly Rates Community Members

Full-Time	\$1,037-\$1,151
AM	\$658-\$730
PM	\$691-\$766
MWF	\$809-\$898
UH	\$539-\$599
Preschool/Pre-Kindergarten Additional Time (hourly rate)	\$6.55-\$7.25
PreK Summer Weekly	\$247-\$282

School Age Monthly Rates UO Affiliates

M-F	\$356-\$392
MWF	\$280-\$308
UH	\$186-\$205
School Age Additional Time (hourly rate)	\$5.70-\$6.40
School Age Van Transportation Monthly	\$67-\$68
School Age Walking Transportation Monthly	\$32-\$33

School Age Monthly Rates Community Members

M-F	\$389-\$432
MWF	\$305-\$339
UH	\$203-\$226
School Age Additional Time (hourly rate)	\$6.10-\$7.00
School Age Van Transportation Monthly	\$72-\$80
School Age Walking Transportation Monthly	\$37-\$41

Rates**School Age Summer UO Affiliates**

Weekly Full-Time	\$210-\$230
Summer Registration	\$20-\$35

School Age Summer Community Members

Weekly Full-Time	\$215-\$239
Summer Registration	\$20-\$35

School Age School Day Out (daily rate) UO Affiliates

Morning Care	\$29-\$32
Afternoon Care	\$31-\$34
All Day Care	\$60-\$66

School Age School Day Out (daily rate) Community Members

Morning Care	\$32-\$36
Afternoon Care	\$33-\$37
All Day Care	\$65-\$73