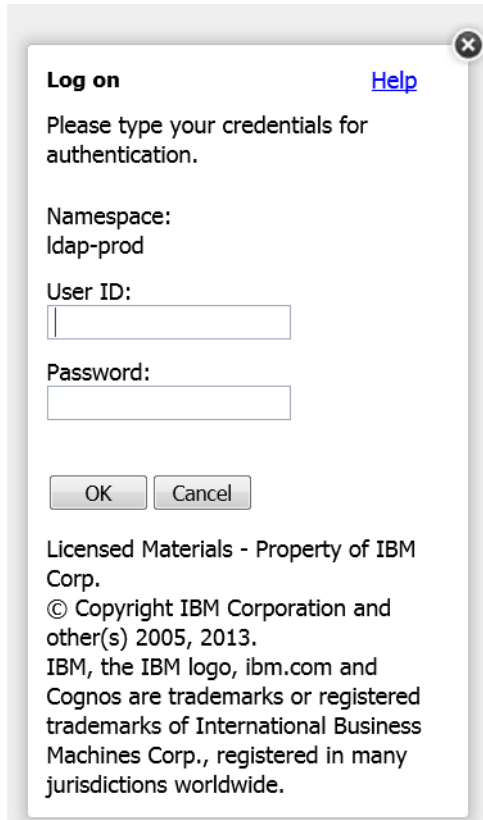


How to Log into Cognos

You must first request an IDR/Cognos account: <https://idr.uoregon.edu/getting-access>

To log into IDR/Cognos: <https://cognos.uoregon.edu>

- log in using your Duck ID/password.



The image shows a screenshot of a 'Log on' dialog box. The dialog has a title bar with a close button (X) in the top right corner. The main content area contains the following text: 'Log on' followed by a blue 'Help' link. Below this is the instruction 'Please type your credentials for authentication.' The 'Namespace:' is set to 'ldap-prod'. There are two input fields: 'User ID:' and 'Password:'. At the bottom of the input area are 'OK' and 'Cancel' buttons. Below the buttons is a copyright notice: 'Licensed Materials - Property of IBM Corp. © Copyright IBM Corporation and other(s) 2005, 2013. IBM, the IBM logo, ibm.com and Cognos are trademarks or registered trademarks of International Business Machines Corp., registered in many jurisdictions worldwide.'

From the Enterprise Folders you can run different kinds of reports

Finance Reports

- Chart of Accounts Reports
- Finance Reports
- Grant Reports

HR Reports

- HR Reports

Student Reports

- Student Reports