Meeting Time & Location: UO/March 30, 2010, 9:00 P – 4:00 P/Walton Hall, Romm Room

From: Lee Kerns

Distribution: Those Present, Others

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REVIEW GROUP: UH Operational, Maintenance and Safety Issues

Make up: UH Facilities and Custodial staff and EH&S

Topics:

Building use programming (Review how the building is going to be used) – on going discussion

9:00 – 10:00 Environmental Health and Safety
   Bike parking

10:00 – 12:00 Electrical
   Access control, CCTV and security issues

11:00 – 12:00 Lighting

12:00 - 12:30 Lunch

12:30 – 1:30 Mechanical/controls

1:30 – 2:30 Plumbing/fire sprinklers

2:30 – 4:00 Custodial Spaces
   Maintenance and storage needs
   Basement access
   Roof and gutter access
   Window washing access
   Finishes and material selection
   LLC lessons learned