Meeting Notes

June 1, 2010

Project No. P40336.02

Academic Linkages Mtg. No. 4

Meeting Time & Location University of Oregon, Walton Complex, Romm Room
May 10, 2010, 9:00 AM – 11:00 AM

From Mark Foster

Those Present UNIVERSITY OF OREGON
Cathy Soutar David Frank
Gregg Lobisser Andrew Bonamici
Sandy Schoonover Robert Long
Amy Harter Kevin Hatfield
Louise Bishop Jeff Magoto
Carl Falsgraf Name of Law School Representative here


1. Purpose of the Meeting
   The intent of the meeting was to review the Learning Commons in the East Campus Residence Hall.
   1.1. There was a brief review of the spaces covered in the last meeting and a reminder that the ECRH will serve as home to honors and immersion language students specifically Spanish and Chinese.
   1.2. This was followed by a review of the spaces in the Learning Commons. On the ground floor: the open seating/study area, small group study areas, Medium Classroom, offices for the Librarian, Resident Scholar and Complex Director; on the mezzanine: additional open seating/study space, a study room, and lounge.
   1.3. David Frank encouraged the Design Team to think about how students representing a range of cultures will be made to feel welcome and be willing to engage in available programs. David will assemble a faculty group to assist with the identification of visual clues for cultural reference.
   1.4. The representative from the Knight Law School, name?, pointed out that there are hundreds of seats in the Law Library and more in the atrium. The time leading up to final exams puts a great strain on these study spaces. There will be competition for study space in the ECRH.

2. Review of Medium Group Study Space/“Honors” Classroom:
   2.1. Room use protocol will be worked out by David Frank, Sandy Schoonover and Andrew Bonamici.
   2.2. The current room plan, with entries at both ends of the room and projection walls at each end, is good. The partition can be closed after scheduled class hours to make two study spaces. This is not a high quality acoustic partition. A small closet for the A/V equipment rack and storage will be added adjacent to the folding partition.
2.3. Provide data and power outlets for Smart Boards.
2.4. There will be standard fixed digital projection and standard A/V controls

3. Small Group Study Rooms:
   3.1. There are four small group study rooms. Each will have power and data drops and provision of wall mounted flat panel screens, not projection screens. Students will plug in their lap tops. One side wall will have a ‘wall talker”- a writeable wall surface.
   3.2. The room designated as Presentation Practice room will have a Creston console.
   3.3. The tables in the LLC Beau’s Rooms are too small.

4. Learning Commons/Open Study Area:
   4.1. This area will have a variety of functions and should have a variety of spaces supported by a variety of furniture. Committee members liked the ‘Alina’ as shown with warm fabric and wood.
   4.2. There should be some secure book shelves, for course reserves, 42” high, 6′-8′ long, allowing the top to be used as a work surface.
   4.3. There is a need for fixed computers. The committee agreed that they should be around the perimeter in library-like carrels, but wide enough to also accommodate a scanner.
   4.4. The Student Service Desk should have a table with a print station and scanner nearby.
   4.5. Provide power and data in the floor for access from furniture and in the east wall for the fixed computer stations.
   4.6. The side walls of the study rooms have chalk boards. The committee agreed that chalk is acceptable.
   4.7. The Design Team should follow up with Stan Hall on the necessary infrastructure to ensure good performance of the systems in the Group Study Rooms, Learning Commons and Multi-purpose Room.

END OF MEETING NOTES

MF/ctc