1. Purpose of the Meeting
This was the 18th meeting of the East Campus Residence Hall (ECRH) User Group. Copies of the graphic information, schedule, VE list and agenda presented at the meeting are attached.

The purpose of the meeting was to review cost estimates for the revised Schematic Design, project budget and Value Engineering proposals.

2. Project Update from Gregg Lobisser
2.1. The state legislature is in the final approval process for the 75 million dollar funding for the project.
2.2. The Campus Planning Committee has approved the project subject to final approval of the Longhouse Expression Place design, final landscaping and open space design.
   2.2.1 ZGF to meet with Johnpaul Jones to review the Expression Place design.
2.3. The project estimates for the revised Schematic Design have been completed and the project is over the 50 million dollar construction budget by approximately 4 million dollars.
2.4. A VE list of cost reduction items has been developed and will be reviewed today to bring the project back to budget.

3. Schedule
3.1. ZGF reviewed the project’s current schedule.
3.2. The project is at the start of the Development Phase. For the project to stay on schedule we need to balance the budget ASAP and receive approval to move into the DD Phase.

4. Cost Estimate
4.1. The cost estimates from Hoffman Construction and Rider Levett Bucknall for the revised Schematic Design have been completed and reconciled.
   4.1.1. Hoffman’s estimate is 55,262,038 dollars.
4.1.2. RLB’s estimate is 53,809,960 dollars.
4.1.3. The average between the two is 54,535,999 dollars.

5. Cost Reduction List
5.1. A list of cost reduction items had been developed with the help of the Management Committee. The list was divided into the following categories:
  5.1.1. Approved items
  5.1.2. Maybe items
  5.1.3. Not approved items
  5.1.4. Add Alternates
  5.1.5. Deductive alternates
5.2. Hoffman Construction had provided a ‘rough order of magnitude’ of cost for each item.
5.3. Each item was reviewed with the Committee and decided as to which category it should be placed in. A copy of the final list is attached.
5.4. The total cost reduction amount approved was 3,217,650 dollars.
5.5. While this did not completely close the budget gap it was decided to move forward into DD Phase so more accurate pricing could be obtained.
5.6. A 50% DD estimate will be completed to confirm budget status.

6. Design Changes
6.1. The passive vertical ventilation shafts in the residence rooms have been deleted due to the high cost of this feature. The space where the shafts had been located has been incorporated into the residence rooms. This will allow the preferred furniture to better fit into each room.
6.2. ZGF proposed reducing the width of each room from 15’ to 14 –6”. This change was approved. The DD documents will reflect this reduction. The gross area reduction from this change was approximately 5,000 sq. ft.

7. Next Meetings
7.1. The next User Group meeting is scheduled for 18th March.
7.2. U of O will set up another meeting with the Faculty/Classroom Committee.
7.3. ZGF to schedule additional Focus Group meeting in addition to the User Group meetings. These Focus Group meetings would cover food service, mechanical, plumbing, electrical and other areas as needed.

END OF MEETING NOTES

LK/ctc

Attachments: Agenda, Graphic materials presented at meeting, Project Schedule, list of VE items