**Overview:** Public speaking and presenting are important (and often required) communication skills for many professionals. In this special 2 credit course you will develop and improve your public speaking skills. You will spend the first two weeks in an intensive workshop environment where you will learn how to make confident public presentations using Powerpoint and LCD projectors. You will be trained to deliver an existing 10-minute presentation about the University’s energy profile. You will then be assigned to a team and deliver the presentation 5-8 times during the remainder of the quarter to classes, clubs, and faculty meetings across campus.

**Credits:** 2 credit Pass/No Pass only  
**Class Size:** maximum of ten students  
**Meetings times:** See table below  
**Instructor:** Steve Mital (smital@uoregon.edu) 346-0591

### Class Meeting Schedule and Assignments

| Week 1 | Tuesday, March 30th  
4:00 - 6:00 pm  
Columbia 47 |  
- Introduction  
- Review campus energy profile  
- What makes a good presentation  
- Working with powerpoint  
- View campus energy presentation  
- Assignment: Rehearse campus energy presentation |
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| Week 1 | Thursday, April 1st  
4:00 – 6:00 pm  
Columbia 47 |  
- Give presentation and receive feedback  
- Give presentation a second time and get videotaped  
- Assignment: watch video tape and critique your performance  
- Assignment: Read campus energy report |
| Week 2 | Tuesday, April 6th  
4:00 – 6:00 pm  
Columbia 47 |  
- Quiz on campus energy  
- Give presentation in teams and answer questions  
- Troubleshooting projectors, screens, etc  
- Scheduling presentations |
| Week 2 | Thursday, April 1st  
4:00 – 6:00 pm  
Columbia 47 |  
- TBA |
| Week 3-10 | According to your schedule |  
- Present the campus energy profile (in teams) to classes, clubs, and faculty meetings across campus  
- Submit audience evaluation forms |
| Week 10 | Reflection paper due |  
- Submit a 3 page paper reflecting on your experience and responding to audience evaluations. |
Please fill out and Return to Steve Mital’s box in 10 Pacific Hall

Name:

Email address:

Year:

Major:

Are you comfortable in front of an audience? Please elaborate.

Describe your public speaking experience?