

MEETING OF THE ADVISORY COUNCIL  
Monday, July 6, 1942

Present: Clark, Gilbert, Moll, Taylor.

Absent: Burrell and Moore, who were out of town.

The Advisory Council met at 4:00 p.m. in the President's office. The minutes of the meeting of May 29 were approved.

1. The main purpose of the meeting was the discussion of candidates for appointment as assistant professor of Speech. President Erb presented the credentials of two candidates and after some discussion the Council voted to recommend the selection of Dr. Robert Huber, at an annual salary of \$2,700, beginning October 1, 1942.

The Council adjourned at 5:15 p.m.

  
Dan E. Clark, Secretary

MEETING OF THE ADVISORY COUNCIL  
Tuesday, July 14, 1942

Present: Clark, Gilbert, Moll, Moore, Taylor.

Absent: Burrell, who was out of town.

The Advisory Council met at 4:00 p.m. in the President's office.

2. After some discussion the Council reaffirmed its previous recommendation to the President that all out-of-state travel expenses, and not merely railroad fare and tourist berth, be paid when members of the faculty or staff are sent on official duties for the University.

3. The Council spent some time in preliminary discussion of the committee appointments. President Erb sought the advice of the Council in regard to the desirability of appointing a personnel council. It was the opinion of the Advisory Council that such a committee or council would serve a very useful purpose as an administrative agency.

The Council adjourned at 5:15 p.m.

  
Dan E. Clark, Secretary

MEETING OF THE ADVISORY COUNCIL  
Wednesday, July 22, 1942

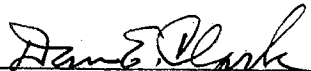
Present: Clark, Gilbert, Moll, Moore, Taylor.

Absent: Burrell, who was out of town.

The Advisory Council met at 3:00 p.m. in the President's office. The minutes of the meetings of July 6 and 14 were approved.

C The Council spent some time in discussing with the President the new administrative committee to be known as the Personnel Council. The remainder of the afternoon was spent in consideration of appointments to membership on the various faculty and administrative committees.

The Council adjourned at 5:30 p.m.

  
Dan E. Clark, Secretary

MEETING OF THE ADVISORY COUNCIL  
Friday, July 24, 1942

Present: Clark, Gilbert, Moll, Moore, Taylor.

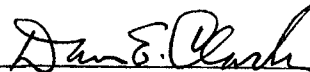
Absent: Burrell, who was out of town.

The Advisory Council met at 4:00 p.m. in the President's office.

C Mr. Taylor made an informal report of the meeting of the Interinstitutional Curriculum Committee, which considered proposed courses in Business Administration at Oregon State College.

The Council spent the remainder of the afternoon in the consideration of appointments to membership on the various faculty and administrative committees.

The Council adjourned at 5:50 p.m.

  
Dan E. Clark, Secretary

MEETING OF THE ADVISORY COUNCIL  
 Wednesday, August 26, 1942

Present: Clark, Gilbert, Moll, Moore, Taylor.

Absent: Burrell, who was out of town and could not be reached.

The Advisory Council met at 7:30 p.m. in the President's office.

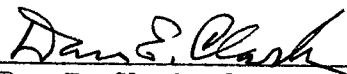
K  
 The main purpose of the meeting was to give a hearing to Professor Rex Underwood, who had previously presented to the President and the Advisory Council a written brief containing statements derogatory to Dean Kratt and his administration of the School of Music. President Erb informed Professor Underwood that he had investigated these statements and had found them to be unwarranted. After a lengthy discussion, the Council unanimously agreed with the President, but notified Professor Underwood that its final recommendation would be made after Dean Kratt had appeared before the Council.

A.  
 President Erb informed the Council that Mr. Cecil Snyder had entered service with the armed forces, and that Mr. Lyle Nelson had been appointed as his successor as Director of the News Bureau at a base salary of \$1,800. The Council expressed its satisfaction with this appointment.

B  
 The Council unanimously voted to recommend to the President that money saved because of resignations, leaves of absence, and other adjustments in the faculty and staff should be made available for use to meet needs anywhere in the University, and not be ear-marked for the particular school or department in which the saving occurs.

S  
 Mr. Clark presented to the Council the suggestion of Dean Caldwell that the budget of the University Summer Sessions should be made a part of the regular University budget. After some discussion it was recommended that the decision in this matter should be left to the administration.

The Council adjourned at 10:15 p.m.

  
 Dan E. Clark, Secretary

MEETING OF THE ADVISORY COUNCIL  
Tuesday, September 15, 1942

Present: Clark, Gilbert, Moll, Moore.

Absent: Burrell and Taylor, who were out of town.

The Advisory Council met at 4:00 p.m. in the President's office.

X. The President and the Council discussed at some length various problems connected with vacancies in the School of Education, and in the departments of Speech and Geology, occasioned by the departure of faculty members to engage in services connected with the war effort. Necessary adjustments in several other departments were also discussed.

The Council made recommendations to the President in regard to vacancies on various faculty committees.

The Council adjourned at 5:00 p.m.

  
Dan E. Clark, Secretary

MEETING OF THE ADVISORY COUNCIL  
Tuesday, September 22, 1942

Present: Burrell, Clark, Gilbert, Moll, Moore, Taylor.

The Advisory Council met at 4:00 p.m. in the President's office.

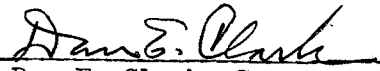
In response to invitation Dean Kratt appeared before the Council to discuss statements in regard to himself made in the brief submitted by Professor Rex Underwood.

R. After discussion with Dean Kratt the Council gave careful consideration to the matter. As a result of this deliberation the Council was unanimous in the opinion that Professor Underwood's statements were unwarranted, and that Dean Kratt is entitled to complete confidence, both personally and as administrative head of the School of Music.

X. Dean Gilbert presented the request that Mrs. Astrid Williams be retained for one-third of her time during the fall term at a compensation of \$400, in order that she might continue to teach the classes in first and second year German begun during the Summer Session. According to arrangements made last spring Mrs. Williams was to have taught only during the winter and spring terms. The Council recommended to the President that the request be granted.

Dean Gilbert presented the request of Professor Warren D. Smith that Mr. James Stovall be advanced to the rank of assistant professor, in view of the fact that his joint salary from the University and the Civil Aeronautics Authority is more than the usual salary of assistant professors. Although expressing the highest appreciation of Mr. Stovall's qualifications and services, the Council was of the opinion that this request should not be granted at this time.

The Council adjourned at 5:45 p.m.

  
 Dan E. Clark, Secretary

MEETING OF THE ADVISORY COUNCIL  
 Thursday, November 12, 1942

Present: Burrell, Clark, Gilbert, Moll, Moore, Taylor.

The Advisory Council met at 4:00 p.m. in the President's office. The minutes of the meetings from July 22 to September 22, inclusive, were approved.

The following appointments to various faculty and administrative committees to fill vacancies were recommended:

Kenneth J. O'Connell to be a member of the Social Science Research Council.

Lawrence S. Bee to be a member of the committee on Housing, replacing Paul R. Washke.

E. R. Knollin to be a member of the committee on Commencement and Assembly, replacing Paul R. Washke.


The Council was informed that the Athletic Board had agreed to compensate Mr. H. S. Hoyman to the extent of \$150 for his services as coach of the swimming team. This would increase Mr. Hoyman's total salary to \$3,000 and he therefore requested that he be advanced in rank to associate professor. Dean Leighton approved this request and stated that through readjustments the total salary of \$3,000 would be included in the budget of the School of Physical Education for the academic year 1943-44. After some discussion the Council adopted the following statement and recommended to the President that it be transmitted to Mr. Hoyman through Dean Leighton.

Since the Council would have approved the advancement of Mr. Hoyman to the rank of associate professor last spring if it had been possible to increase his salary to \$3,000, the Council will again consider his advance in rank at the time of building the next budget if it is possible to rearrange the Physical Education budget so as to provide the \$3,000 minimum salary of associate professor for him.

regarding increases in rank in advance of the  
The members of the Council, however, are not willing to commit themselves to  
regular budget hearings when all such requests from all parts of the  
University are before the Council. Unless unforeseen developments take  
place in the meantime it is probable that the Council will give favorable  
consideration to this advance in rank, provided the minimum salary can  
be included in the Physical Education budget, as indicated above.

S The secretary read a letter from Professor Warren D. Smith, making a  
number of suggestions regarding the University policy and practice, which  
letter is attached to these minutes. After some discussion it was the  
opinion of the Council that none of the points raised by Professor Smith  
came within the jurisdiction of the Advisory Council. The secretary was  
instructed to refer the various questions to the appropriate University  
committees, with the exception of Professor Smith's second suggestion, on  
which the faculty itself is the only competent body to take action changing  
present University policy.

The Council adjourned at 5:45 p.m.

  
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Dan E. Clark, Secretary

MEETING OF THE ADVISORY COUNCIL  
Wednesday, December 9, 1942

Present: Burrell, Clark, Gilbert, Moll, Moore, Taylor.

The Advisory Council met at 4:00 p.m. in the President's Office. The minutes of the meeting of November 12 were approved.


B President Erb read a communication from Professor Adolf Kunz, head of the Chemistry Department, indicating certain equipment needed by the department. The Council discussed several methods of securing funds for these purposes.

C The Council spent some time in discussing the plan adopted by Stanford University and proposed in various other colleges, to admit qualified high school juniors. It was the opinion of the Council that if any such plan were to be adopted it would need to be worked out very carefully and adequate safeguards provided.

M. Dean Gilbert presented a communication from Professor Lussky, head of the Department of Germanic Languages, in regard to the instructional needs of the department for the remainder of the present academic year. The Council recommended to the President that Professor Lussky be retained for half time during the winter term, and Professor Kremer for half time during spring term if necessary in order to take care of the needs of pre-medical students and other students enrolled in the department. At budget-making time last spring it had been decided that Professor Lussky would not teach at all during the winter term, and that Professor Kremer would not teach at all during the spring term.

S President Erb stated that there had been a proposal that the state institutions go on a four quarter basis, thus altering the plans in regard to Summer Session. There was some discussion of this proposal but no definite opinion was stated.

The Council adjourned at 5:50 p.m.

  
Dan E. Clark, Secretary