Performance Notebook:

**Instructions for compiling Performance Notebook**

1) Buy a medium-large 3 ring binder (it should last you through your senior year).

2) Buy, or have access to a 3-hole punch (there is one in the SOM workroom you can use).

3) Buy at least 6 dividers. Label three of them Fall, Winter, Spring.

5) Put the Summary page I will give you in the front of the current term (Fall, Winter, Spring). (Punch and place all of the material from this term in the appropriate section. Fill out the summary page.)

6) As you accumulate your programs this term, fill out the summary form I will give you.

7) Remember the original instructions (note bold type especially):

You should collect "All printed programs that you participated in as performer. **For performances without a printed program, document the performance on a separate sheet of paper.**" This means you should write the composer, the work and the date of the performance you either attended or participated in.

Comments **should** be written about things that you attend or perform in. You need to write SOMETHING. How much, and what type (personal commentary, notes on the performance, notes on the work or composer) is completely up to you.

8) I will add your jury forms into your notebook at the end of each term. Keep all things that I put in your notebook. **DO NOT LOSE THIS NOTEBOOK.** The material is intended to be cumulative. I will instruct you as to what you can remove and what you need to keep.