TO: Incoming Music Graduate Students

FROM: Ann B. Tedards, Associate Dean and Director of Graduate Studies

RE: New Student Orientation

As your Director of Graduate Studies, it is my pleasure to welcome you to the UO School of Music and Dance. I look forward to serving as a resource for you throughout your course of study, but especially during your first term at the University of Oregon. In order for your program to run smoothly, I ask for your help with the following items.

- You are required to attend several events during Student Orientation Week (September 20-24), as outlined below. When you arrive on campus, please check in with the music graduate secretary, Anne Merydith, in Room 219K Music Building, as soon as possible to ensure that your file is updated with your current local address, phone, and e-mail.

- The UO Graduate School has scheduled the University of Oregon New Graduate Student Resource Fair and Orientation for Tuesday, September 21 from 1:00 to 3:00 p.m. in the Erb Memorial Union Ballroom. You are strongly encouraged to attend. There is also an additional orientation session for New International Graduate Students on Friday, September 17, from 9:00 to 11:00 a.m. in 207 Chapman Hall. The Graduate School’s orientation activities will be followed by a month of fall workshops. Topics will include a graduate student-centered introduction to campus services and workshops on thesis and dissertation writing; speed-reading; finding and organizing information; public speaking; and time management. Visit the Graduate School’s website for complete orientation information: gradschool.uoregon.edu/?page=orientationSchedule

- There will be a free pizza lunch for new graduate students in the Music Building Courtyard Wednesday, September 22, from noon to 1:00. This will be an opportunity for you to personally meet fellow new students and the staff.

- Immediately following the pizza social (September 22), there will be a required Graduate Advising Session for all new music graduate students from 1:00 p.m. to 3:00 p.m. in Room 163. The purpose of the meeting is to discuss graduate degree procedures and policies, answer your questions, and provide other information for registration and study during the term. At the meeting you will receive a current copy of the booklet School of Music and Dance Procedures and Policies for Music Graduate Students, which contains school and university regulations for which you are individually responsible.
• **All new music graduate students must take the entrance examinations** in music history and music theory, including an aural skills component. These will be given Wednesday, September 22, in Room 140. The written portion of the music theory examination will be from 3:30 to 5:30 p.m., followed by short individual sessions for the aural skills component. The examination in music history will be from 7:00 to 9:00 p.m. Test scores for the exams should be available in the Music Graduate Office by Friday afternoon. If you fail any of the exams, you must enroll in the respective review course(s) as soon as they are offered. Music History Review (MUS 413) and Music Theory Review (MUS 412) **must be taken during fall term 2010**. If you are required to take Aural Skills Review, you **must** enroll in MUS 414 in **winter term 2011**. Study guides for the entrance exams are available to download from the School of Music and Dance website. **Note:** If you took and passed the theory qualifying exam, you are required to take only the music history section.

• **It is imperative that you make an appointment with your academic adviser as soon as possible after your arrival on campus.** Even though you may have already registered for classes, it is still important that you meet with your adviser early in fall term to ensure that you are addressing degree requirements appropriately. For performance majors, your adviser is your studio instructor. All other graduate students should consult with the chair of your primary area to determine who your adviser will be. Doctoral students should also consult with the chair of your supporting area to determine your supporting area adviser. If you have further questions about how to identify your adviser, please make an appointment to see me.

• **You must audition for ensemble and studio placement.** Most ensemble auditions take place during orientation week. Please check the audition schedule early in the week. It will be posted at both the Music Graduate and Undergraduate Offices as well as near the reception area. You must also contact the faculty member in your performance area for an audition time to determine your level of private study and/or studio teacher assignment. **Please note:** students pursuing master’s degrees in performance must audition for and enroll in an ensemble during every term enrolled in studio lessons.

Thank you for your attention to these important matters. Please do not hesitate to contact me if you have any questions. I look forward to seeing you soon at the SOMD and wish you a good summer season finale!

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Enclosure: Week of Welcome: Graduate Student Activities