Robert Kincaid graduated from the University of Oregon School of Community Service and Public Affairs (CSPA) with a degree in Public Administration in 1973. He began working for the City of Lake Oswego after graduation and rose through the ranks to become Assistant City Manager in 1985 and later Chief of Staff in 2001. He retired in 2003 only to be hired back to manage projects. In 2006 he passed away after a long bout with cancer. This internship is expected to be an annual opportunity funded by his family and friends to honor his life and his 30+ years of service to Lake Oswego.

The Internship
The City of Lake Oswego is offering a great opportunity for a senior or graduate student in Public Administration, interested in gaining experience and exposure to local government management. The individual selected for the internship will spend approximately three months (summer) working closely with the City Manager and Assistant City Manager on a broad range of local government management issues including human resource management, budgeting, finance, and development, as well as the delivery of a wide range of services including utilities, library, recreation and parks, transportation and public safety. The position will be paid at the rate of $12-$13 per hour with the option of 20-40 hours per week.

The City
Lake Oswego (population 36,350) is consistently rated one of Oregon's most livable cities, ideally situated close to the Portland metropolitan area. Some of Lake Oswego's many amenities include; a superb library, expansive parks and natural areas, a community arts center and an outstanding center for senior citizens. For more information about the city, visit, www.ci.oswego.or.us

The City Government
The City of Lake Oswego is a full-service municipality providing police, fire, water, roads, planning, building inspection, code enforcement services, library and parks and recreation. The City has a sound financial management policy and reserves resulting in an AAA bond rating, a rarity among municipal entities.

How To Apply
To apply for this internship for the summer of 2008, submit a resume, cover letter, letter of recommendation and a copy of your transcripts to David Donaldson, Assistant City Manager, City of Lake Oswego, 380 A Avenue, P.O. Box 369, Lake Oswego, OR 97034 or ddonaldson@ci.oswego.or.us  503 699-7451. Applicants should apply by April 4, 2008 for work starting in June 2008. Finalists will meet with David and a representative of the family in mid April (tentative April 11, with a selection by mid/late April.)