



Department of Planning, Public Policy and Management Internship Posting

Organization Information

Name of Organization	Juvenile Diabetes Research Foundation
Street Address	7460 SW Hunziker, Ste. H
City, State, Zip	Portland OR 97223
Web Site	www.jdrf.org/oregon

Contact Information

Site Supervisor & Title	Judy Summers, Executive Director
Work Phone	503-643-1995
E-mail Address	jsummers@jdrf.org

Description of Organization:

JDRF, the world's leading nonprofit, nongovernmental funder of diabetes research, founded in 1970 by parent of children with type 1 diabetes- a disease which strikes suddenly, often in childhood, making them insulin dependent for life and carries the constant threat of devastating complications. JDRF has awarded more than \$1 billion to diabetes research, including more than \$123 million in FY 06. 84 cents of each dollar raised is dedicated to research and education about research. In FY 06, JDRF funded 500 centers, grants and fellowships in 20 countries. Our mission is constant: to find a cure for diabetes and its complications through the support of research.

Internship Description:

The student will learn how to organize, develop, coordinate, implement & expand the special events activities for JDRF through hands on and observation.

Provide administrative support and collaborate with special events staff to ensure they have all the administrative support required to help facilitate fundraising goals and the offices needs, specifically with our FY 08 Gala.

Minimum Qualifications: Describe the knowledge and skills required. Indicate if a particular skill is preferred or required.

Client/customer relations, data entry and well organized required; Event planning, database development, and grant writing preferred.

Hours: The academic term is 10 weeks.

Anticipated hours/week: n/a

Pay: Indicate if internship is paid and whether the pay is an hourly wage or stipend.

Yes

Hourly Wage:

Stipend:

No

Term of Internship: Internships are offered on an academic term basis. Students secure their placements in the term prior to the start of the internship. Indicate the academic term(s) or “ongoing” if the internship is continually available.

Fall (Aug. 15) Winter (Nov. 15) Spring (Feb. 15) Summer (May 15) Ongoing

Student Application Procedure & Deadline

E-mail résumé to site supervisor

Phone call to site supervisor

Other:

Application Deadline: