Department of Planning, Public Policy and Management
Internship Posting

Organization Information

<table>
<thead>
<tr>
<th>Name of Organization</th>
<th>Lane County Food Policy Council</th>
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<tbody>
<tr>
<td>Street Address</td>
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<tr>
<td>City, State Zip Code</td>
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<tr>
<td>Web Site</td>
<td><a href="http://www.foodforlanecounty.org/Programs/Community_Food/index.html">http://www.foodforlanecounty.org/Programs/Community_Food/index.html</a></td>
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Contact Information

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<tr>
<th>Site Supervisor &amp; Title</th>
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<td>Work Phone</td>
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<td>E-mail Address</td>
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Description of Organization:

The Lane County Food Policy Council (LCFPC) is seeking 2-3 student interns to assist coordination tasks, community outreach, and assessment of food system organizations in Lane County, Oregon.

Internship Description:

Assistants will assist in the development of representative, community-based Lane County Food Policy Council. Assistants will provide research, meeting support, structure development and outreach. Additional activities include helping to establish channels of communication and helping to educate the community about the mission and activities of the Council.

ESSENTIAL RESPONSIBILITIES:

Provide research support for food system assessments.
Help plan meetings, setting agendas, taking minutes, etc.
Help develop structure and communication systems for Food Policy Council members, City/County staff and community members.
Update database participants and coordinate organizational interviews
Assist with outreach to the community, sharing the Council’s mission, goals and activities.
Collaborate to develop guidelines and work plans for the Council’s work.
**Minimum Qualifications:** Describe the knowledge and skills required. Indicate if a particular skill is preferred or required.

- Interest in learning more about sustainability and the public health implications of food systems.
- Self-motivated individual who enjoys working with diverse groups of people
- Strong organizational and interpersonal skills
- Strong written and presentation skills
- Experience conducting research.
- Capacity to serve independently as well as cooperatively with a team
- Computer literacy (Word, Access, Excel, Internet, etc.)

**Hours:** The academic term is 10 weeks.

Anticipated hours/week: 12

**Pay:** Indicate if internship is paid and whether the pay is an hourly wage or stipend.

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<tr>
<th>Yes</th>
<th>Hourly Wage:</th>
<th>Stipend:</th>
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**Term of Internship:** Internships are offered on an academic term basis. Students secure their placements in the term prior to the start of the internship. Indicate the academic term(s) or “ongoing” if the internship is continually available.

- [ ] Fall (Aug. 15)
- [ ] Winter (Nov. 15)
- [x] Spring (Feb. 15)
- [ ] Summer (May 15)
- [ ] Ongoing

**Student Application Procedure & Deadline**

- [x] E-mail résumé to site supervisor
- [ ] Phone call to site supervisor

Other: Interested candidates contact Geraldine Moreno-Black for an application:

Email: gmorenob@uoregon.edu
Phone: (541) 346-5113

Application Deadline: 