



Department of Planning, Public Policy and Management Internship Posting

Organization Information

Name of Organization	Oregon Progress Board
Street Address	155 Cottage Street NE, U-20
City, State Zip Code	Salem, Oregon 97301-3966
Web Site	www.oregon.gov/DAS/OPB

Contact Information

Site Supervisor & Title	
Work Phone	1-503-378-3205
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Description of Organization:

The Oregon Progress Board Intern Program

The Progress Board offers interns a unique exposure to Oregon state government. As an independent state planning and oversight entity, the board has the unique position of examining Oregon through the sum of its parts. These parts are viewed through the Oregon benchmarks which capture the: economy, education, civic engagement, public safety, social support, community development, and the environment.

Our objective at the board is simply to point out where Oregon is (through the data collected in the Oregon benchmarks), and propose where Oregon ideally should be (through the goals of Oregon Shines, Oregon's long-term strategic plan). This innovative, nationally-recognized work has inspired similar entities in other states and countries worldwide.

Please explore the Oregon Progress Boards [website](#) for more details about us and what we do.

As a Progress Board Intern you are part of a dynamic and small office where your interests and expertise are critical in shaping board publications, research, communications, and website development. With benchmarks ranging across all aspects of life in Oregon the opportunity to apply your interests are plentiful.

Previous intern work has included:

- **Coauthoring the 2007 benchmark publication.** *The governor released this report in a news conference in April 2007*
- **Developing online tools and websites**
- **Coauthoring county data books and county slideshows**
- **Researching benchmark and facilitate benchmark changes**
- **Analysis of the state key performance measurement system**

This list is just a few of the real world products that would not have been possible without progress board interns.

The following pages offer some intern project that could be explored. Interns are encouraged to come up with other projects that could be undertaken as well. Along with the project, interns will participate in the day to day operations of the board, including board meetings and other opportunities.

Internship Description:

1. Online Communities of Practice

Partners around Oregon contributing to the Oregon Benchmarks

Oregon Benchmarks are a magnet for collaboration and continuous learning. All Oregonians now have an opportunity to share their benchmark-related work and knowledge through the “Partners and More” at <http://benchmarks.oregon.gov>. The goal of this project would be to increase awareness of and participation in this online benchmarks centered community (i.e. communities of practice). Project activities would involve 1) developing a target list of benchmark-related partners, 2) developing materials to explain the opportunity to Oregon partners and 3) getting permission to post and encouraging programs to add information. *Skills needed: Web research, comfort level in contacting organizations and talking to people; marketing; basic Microsoft applications*

2. The Impact of State Government on Oregon Benchmarks

State government key performance measures – links to Oregon Benchmarks

The [Oregon Benchmarks](#) are a unique-among-states set of societal yardsticks that measure Oregon’s quality of life. Oregon Benchmarks are for all of Oregon and all Oregonians, not just state government. However, state government is a large partner in achieving the statewide goals. Where pertinent, state agencies self-link their own key performance measures to the Oregon Benchmarks as part of the biennial budget process. This intern project involves extracting pages from agency annual performance reports and posting them to the Progress Board website in relationship to related benchmarks. Students with interest in a particular policy area such as education or public safety are encouraged to prepare an analysis of state government’s contribution to achieving related benchmark targets. *Skills needed: Microsoft applications; qualitative and quantitative analytical skills; preferred: interest in public policy and good communication skills.*

3. Prep for Oregon Shines III

In order to be successful, Oregon Shines III must inspire currently on-the-ground strategic plans and planning processes to self-align with statewide goals and strategies where pertinent. This project involves identifying and describing the components of as many strategic planning processes that are going on in Oregon as possible and relate them to the current structure of benchmarks/goals. Given that Oregon Shine III is the highest altitude plan in the state (45,000 feet), the project also entails assigning an “altitude” to other plans, with a goal of including all the higher-altitude plans on the list. *Skills needed: web research, comfortable in interviewing partners around the state, good writing and organizational skills. Preferred: A basic understanding of strategic planning*

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Minimum Qualifications: Describe the knowledge and skills required. Indicate if a particular skill is preferred or required.

General knowledge and skills required: n/a

Hours: The academic term is 10 weeks.

Anticipated hours/week: 10+

Pay: Indicate if internship is paid and whether the pay is an hourly wage or stipend.

Yes

Hourly Wage:

Stipend:

No expenses can be considered

Term of Internship: Internships are offered on an academic term basis. Students secure their placements in the term prior to the start of the internship. Indicate the academic term(s) or “ongoing” if the internship is continually available.

Fall (Aug. 15) Winter (Nov. 15) Spring (Feb. 15) Summer (May 15) Ongoing

Student Application Procedure & Deadline

E-mail résumé to site supervisor

Phone call to site supervisor

Other: See Rhonda Smith, Internship Director for details. Rhonda@uoregon.edu

Application Deadline:
