**Attendees**

**User Group:**
- Amy Davis UO, NSU
- Kamala McCullin UO, NSU
- Gretchen Jewett UO, NSU, Dean of Students Programs

- Martina Oxoby UO, CPRE
- Dan Geiger UO, EMU Staff, User Group
- Laurie Woodward UO, EMU Director

**Consultant Team:**
- Natasha Koiv SERA
- Carissa Mylin SERA
- Laura Grover SERA

**Discussion Items**

**REVIEW OF FLOOR PLANS**

- The group reviewed the overall building plans. The NSU saw their location next to the Student Activity and Resource Center as an advantage.
- Current uses of the space include lounging, studying, using computers and printers. Students use the space to build a sense of community at UO. Students sometimes have their children with them.
- This group does not have permanent staff.
- Visibility to and from the NSU space onto the public hallway is desirable. Locate the lounge function close to the entry.
- The group discussed display of materials for NSU. They are interested in digital display for their events and activities.
- The design for power and data should allow for future flexibility.
- Accommodate 2 lounge chairs (more if they fit), a small refrigerator, 2 printers, 4 computer workstations, 1 file cabinet, storage for office supplies and toys.

**Wrap-Up / Next Steps**

- SERA will provide a revised space layout based on the discussion items and submit back to the Nontraditional Student Union via Martina for review and comment.

**End Time:** 10:00 am

**Recorded by:** Laura Grover

**Date of Report:** 10/14/2013