

Project Number    110451  
Purpose            Subject Area Meetings: Series 3  
Location           EMU – Gumwood Room

Start Time         8:30-9:00

**Subject Area:** Scheduling & Events/Meeting Rooms

**Time allowed: 30 Minutes**

1.0	Introductions, Review Agenda, Expected Outcome	
2.0	Review updated Square Footage and room summaries based upon SAC meeting 2 <ul style="list-style-type: none"> <li>• Meeting rooms</li> <li>• Staffing spaces</li> </ul>	
3.0	Review 3D diagrams to scale	
4.0	Review Affinity diagrams	
5.0	Recap/Decisions/Next Steps	