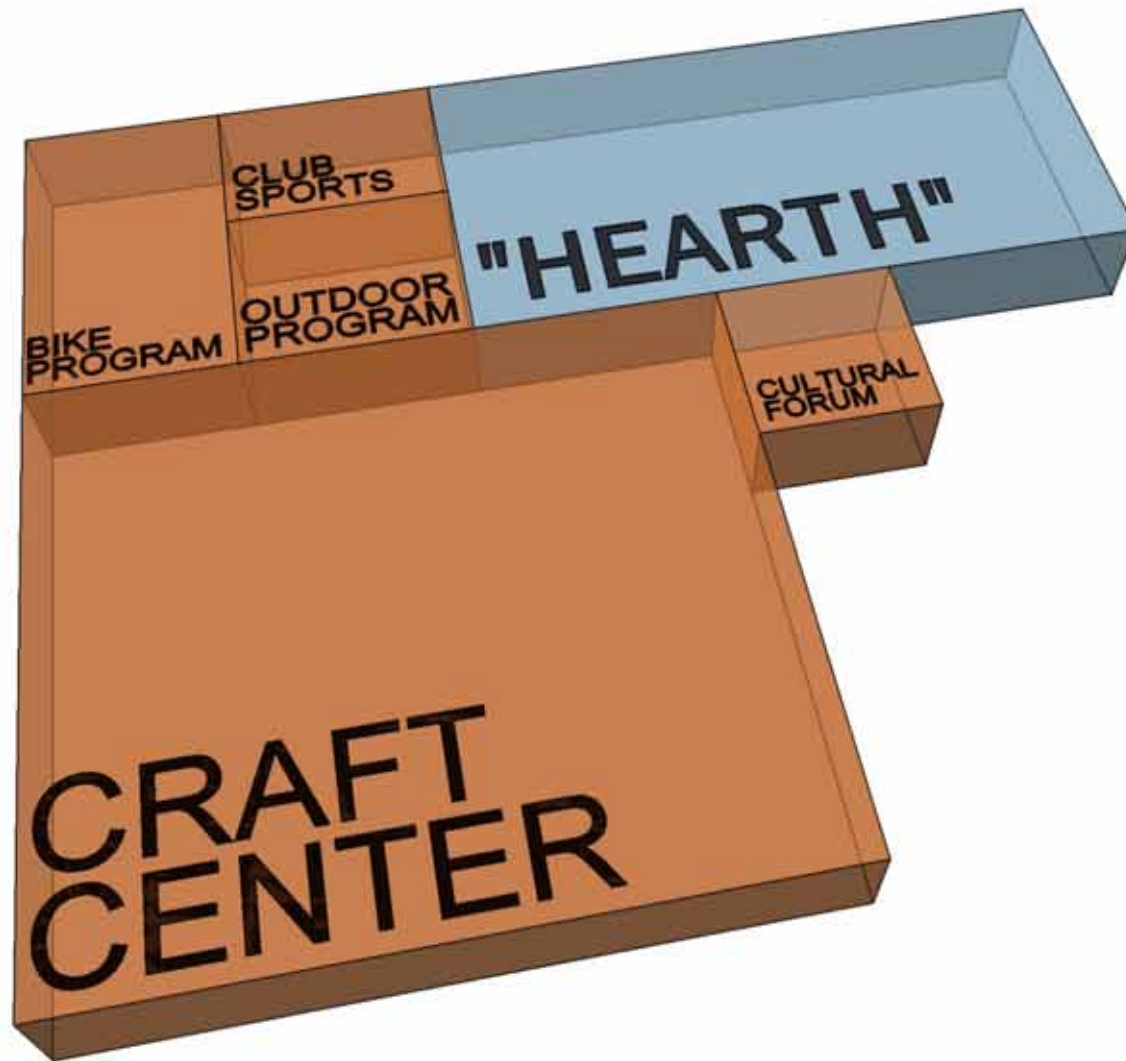


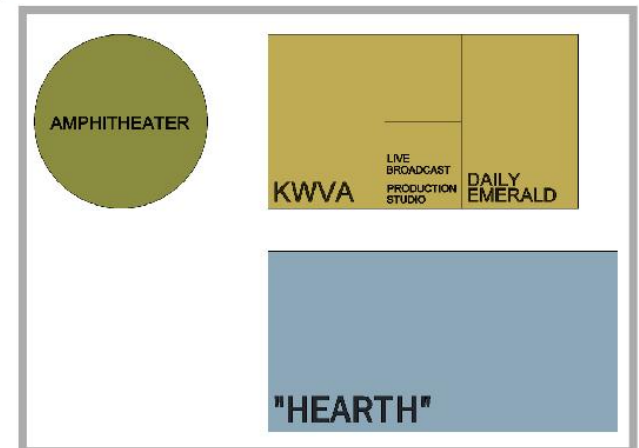
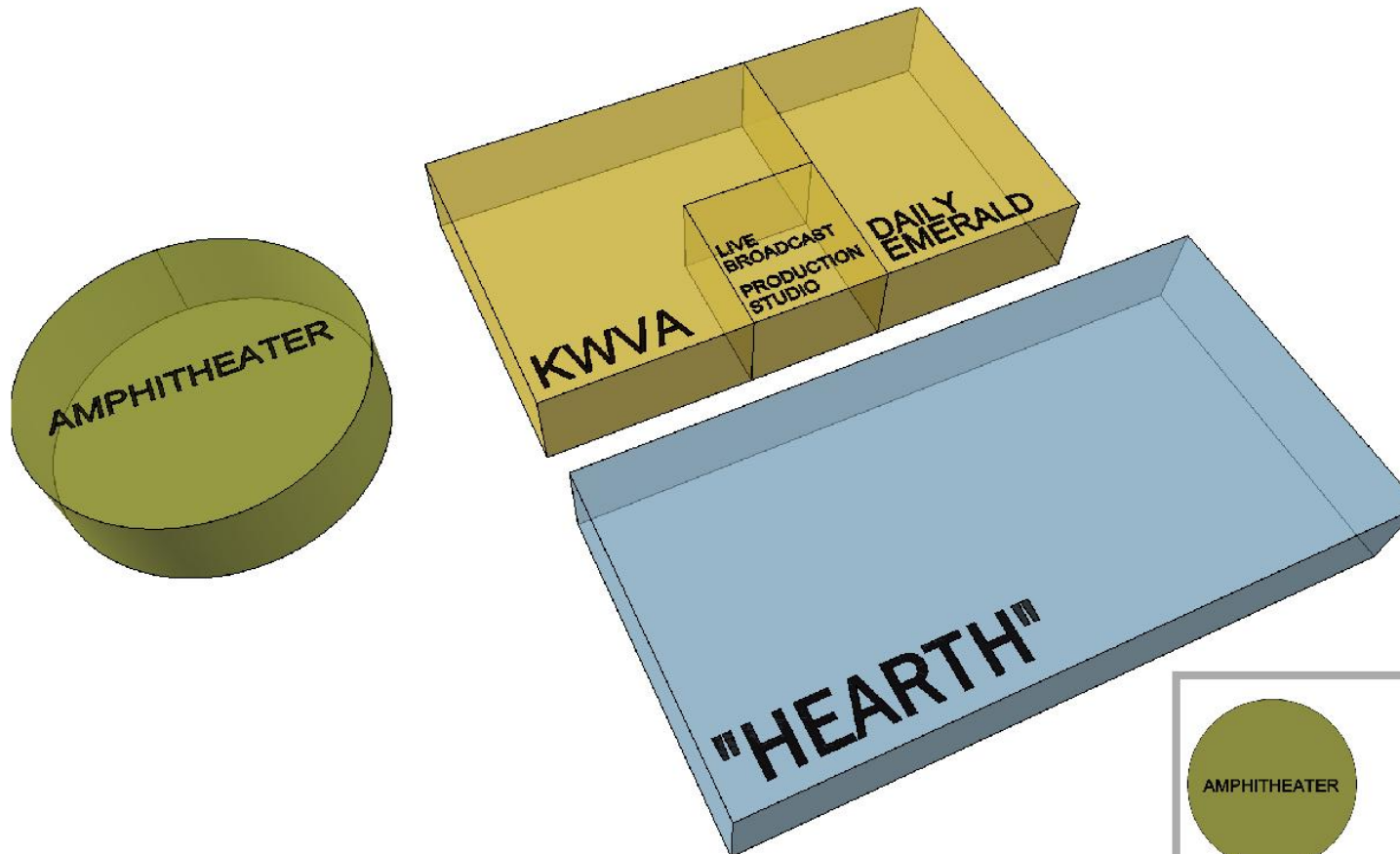
Recreation Suite

RECREATION SUITE



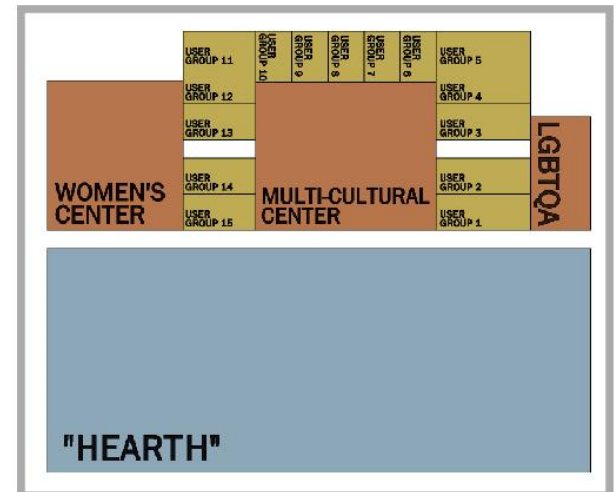
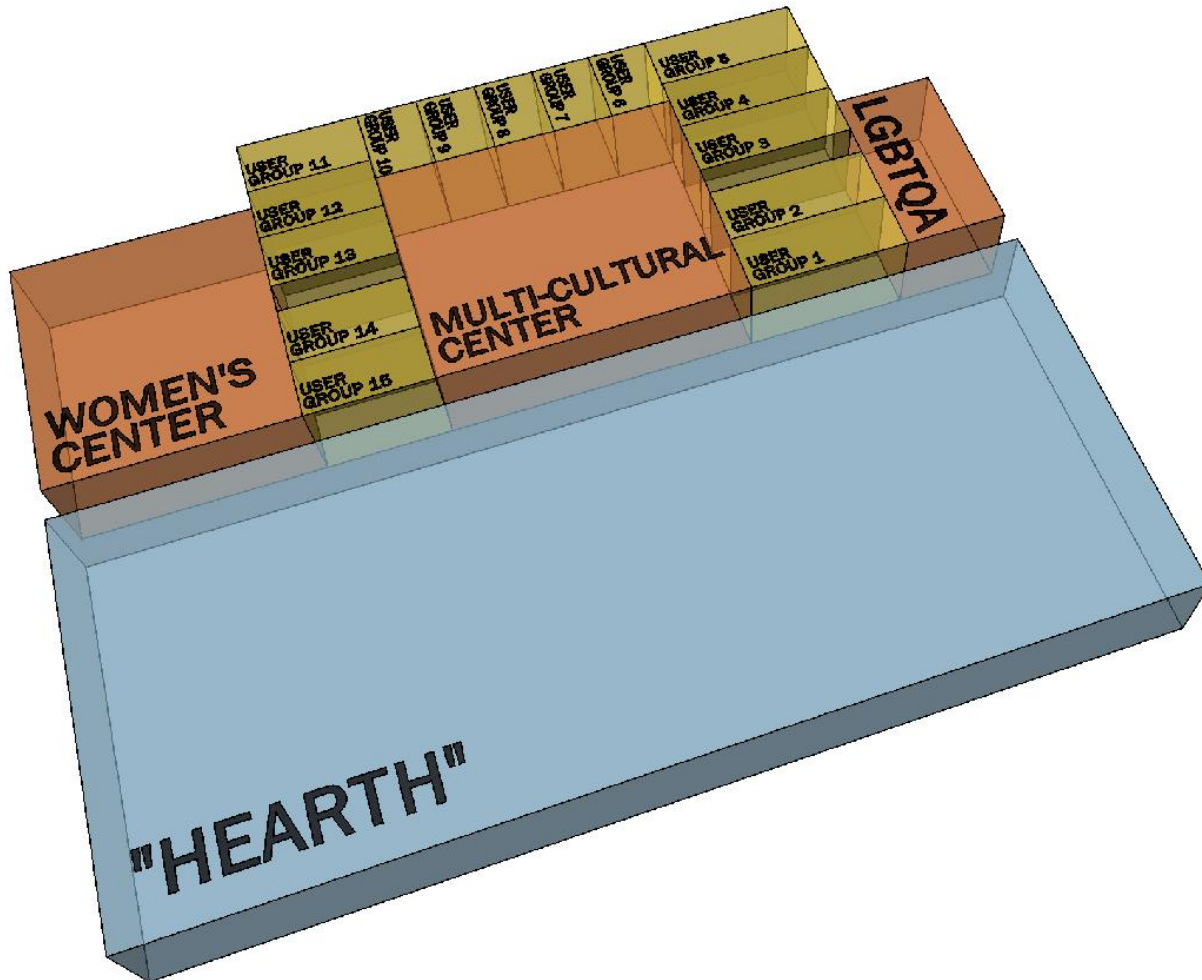
Media Suite

MEDIA SUITE

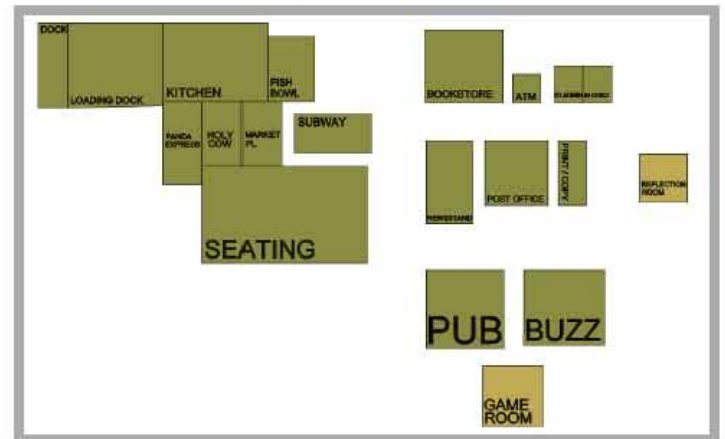
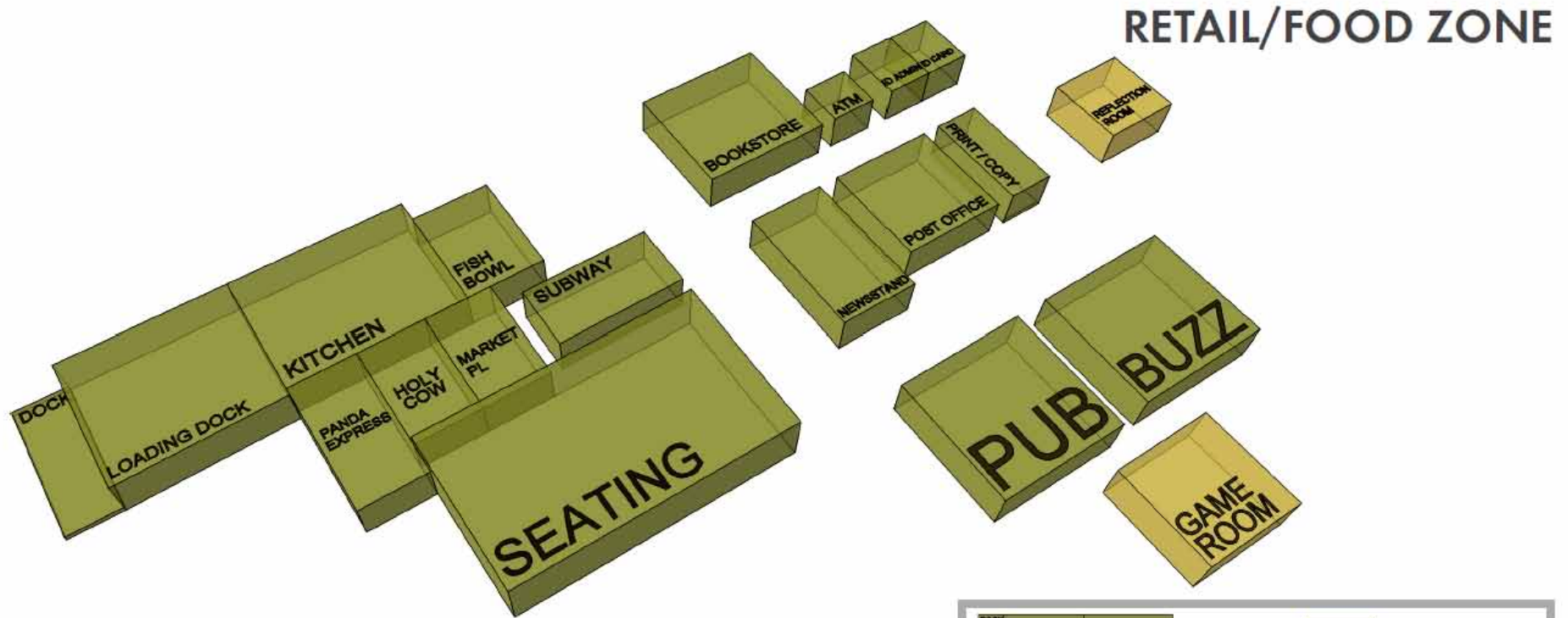


MCC Suite

MULTI-CULTURAL SUITE



Food Service



Food Service

RETAIL ENTERPRISE ZONE: See Envision Strategies' Spreadsheet					
Kitchen/ Food Service (per Envision Strategies' Spreadsheet)					
Commissary & Pot Wash	1	880	880	1,364	
Office Space / Support/Receiving	1	2,300	2,300	3,565	
Includes some space for recycling and composting holding and cardboard bailer					
Storage Area (at each Tenant Venue)	1	400	400	620	
			3,580	5,549	
Loading Dock - Food Service					
(Actual Size: no grossing factor used)					no factor
Platform	1	993	993	993	
Docking Apron	1	3,293	3,293	3,293	
Need new Dock levelers for Catering Trucks					
Recycling room (Carrying 150 NSF for recycling in Support :	0	150	0	0	
Chemical Storage					
Wash Rack	1	122	122	122	
			4,408	4,408	
Freight Elevator Adjacent					
Food Service Seating (15 NSF/Seat)					
	395	15	5,925	9,184	
(Pub and Coffee House NIC, seating located below)			5,925	9,184	
			6,975		
Food Outlets (Food Service-Retail)					
Some of the support spaces shared (restrooms, lockers, cart wash, etc)					seats
EMU Food Service	1	1,300	1,300	2,015	90
Food Vendor 1	1	1,100	1,100	1,705	60
Food Vendor 2	1	1,320	1,320	2,046	85
Food Vendor 3	1	1,130	1,130	1,752	70
Food Vendor 4	1	1,420	1,420	2,201	90
			6,270	9,719	395
Coffee House(Food Service-Retail)					
Service/Back of House/Off (Support spaces listed else	1	1,050	1,050	1,628	FS seats
Seating (18 SF per person)	70	18	1,260	1,953	70
			2,310	3,581	
Outdoor Access					Share back of house with Pub
New Campus Pub (Food Service-Retail)					
Seating	80	15	1,200	1,860	seats
Service/Back of House	1	1,500	1,500	2,325	80
Game Area (Billiards, etc.)	1	800	800	1,240	
Some of the support spaces shared (restrooms, lockers, cart wash, etc)					Share back of house with Coff Shop
Outdoor Access			2,700	5,425	
Subtotal Food Service			25,193	37,865	

Retail

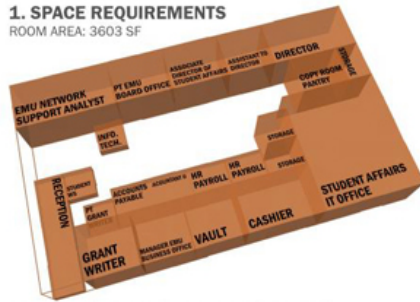
Convenience Store / Newsstand (Retail)					Quantity	Unit	NASF	GSF	
Possible combine with Emporium					1	1,700	1,700	2,635	seats 70
							1,700	2,635	
(Retail) Bookstore					Quantity	Unit	NASF	GSF	
Bookstore					1	2,000	2,000	3,100	
Storage									
ATMs					4	90	360	558	
Not landlocked							2,360	3,658	
(Retail) Print / Copy Center					Quantity	Unit	NASF	GSF	
Transaction counter (3 stations)					3	36	108	167	
Outside Queuing required during high production periods									
Staffing									
Secure workstation for business reporting/Cash					1	48	48	74	
Photo Composition Specialist workstation					1	36	36	56	
Print Services Technician					1	36	36	56	
Student Workers					3	36	108	167	
Copy/Binding equipment					1	75	75	116	
Production/handwork area					1	75	75	116	
Storage					1	50	50	78	
Self Service machines outside suite					2	36	72	112	
							608	942	
Internal Circulation factor 25%								152	
Suite Total								760	
Post Office (Retail)					Quantity	Unit	NASF	GSF	
UPS deliveries/loading dock access					1	1,800	1,800	2,790	
							1,800	2,790	
Ticket Office / Box Office (Retail)					Quantity	Unit	NASF	GSF	
Transaction windows					3	36	108	167	Shared
Outside Queuing required during high production periods							0	0	w/Concert Hall
Staffing									
Workstations					2	36	72	112	
Multi Function/phone stations					4	25	100	155	
Storage, w/safe					1	36	36	56	
							316	490	
Internal Circulation factor 25%								79	
Suite Total								395	
Bathroom in close proximity									
Space for Queuing									
Conference room (10)					0	220	0	0	Shared
UO Card Office (Retail)					Quantity	Unit	NASF	GSF	
Reception/Transaction counter (3 stations)					1	150	150	233	
Outside Queuing required during high production periods									
Admin workstation					2	36	72	112	
Photo Capture Stations, PC, printer					2	20	40	62	
Card Encoding station					1	20	20	31	
Banner lookup station					1	20	20	31	
Cash register/counter station					1	36	36	56	
Storage for Cash and Office Supplies					1	36	36	56	
							374	580	
Internal Circulation factor 25%								94	
Suite Total								468	
Card Office Administration (Remote from Card Office)					Quantity	Unit	NASF	GSF	
UO/EMU Network support Manager Office					1	100	100	155	
Server Room (Leaving Bldg to East Campus Res)					0	100	0	0	
EMU Card support Workroom/2 workstations					1	78	78	121	
Card Off. Workstations (2)					2	36	72	112	
EMU Card Systems Network Storage					1	36	36	56	
							286	443	
Internal Circulation factor 25%								71.5	
Suite Total								358	
? EMU Network Support 1 staff, + 1 student									
Card Office Remote Storage (equipment, network support, spare part)					0	450	0	0	
Total Card Office including Admin.							660	1,023	
TOTAL Retail Enterprise							7,444	11,538	

Administrative Suite

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1. SPACE REQUIREMENTS

ROOM AREA: 3603 SF



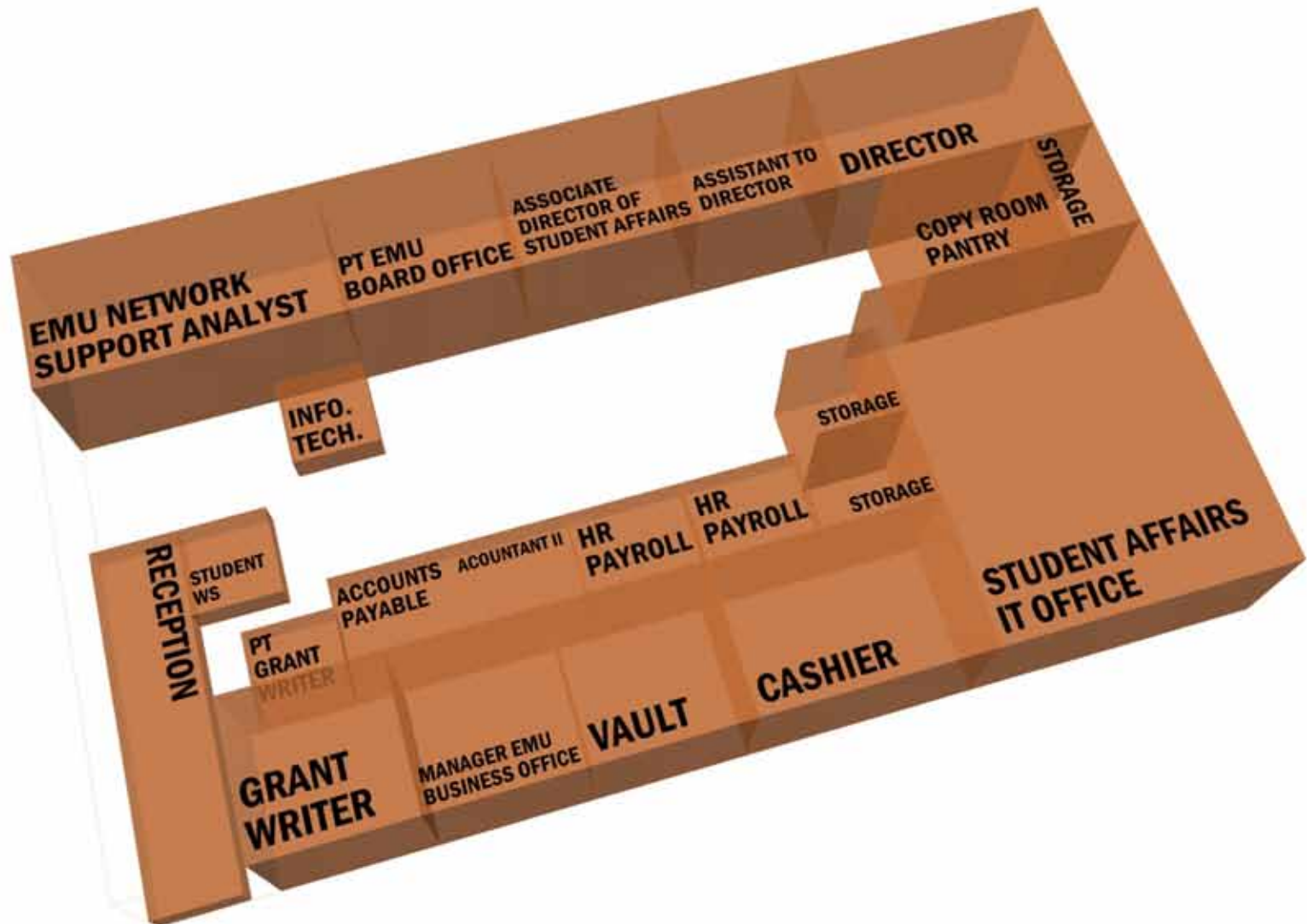
ROOM DATA SHEETS ADMINISTRATIVE SUITE

2. WORK STATIONS AND ACCESSORIES

<p>STUDENT WORKSTATION 1 WORKSTATION @ 36 SF</p>	<p>DIRECTOR 1 OFFICE @ 180 SF</p>	<p>ASSOCIATE DIRECTOR 1 OFFICE @ 120 SF</p>	<p>ASSISTANT TO DIRECTOR 1 OFFICE @ 100 SF</p>
<p>MANAGER EMU BUS. OFFICE 1 OFFICE @ 100 SF</p>	<p>EMU NETWORK SUPPORT 1 ROOM @ 200 SF</p>	<p>CASHIER 1 ROOM @ 150 SF</p>	<p>GRANT WRITER 1 OFFICE @ 100 SF</p>
<p>EMU BOARD OFFICE 1 ROOM @ 120 SF</p>	<p>STAFF WORKSTATION 4 WORKSTATIONS @ 64 SF</p>	<p>PT GRANT WRITER 1 WORKSTATIONS @ 20 SF</p>	<p>INFO TECH. 1 WORKSTATIONS @ 36 SF</p>

	Quantity	Unit	NASF	GSF
132 Administrative Suite				
133 Reception	1	150	150	233
134 Student Workstations	1	36	36	56
135 Staff Enclosed Offices				
136 Director	1	180	180	279
137 Assoc. Director/EMU Programs	1	120	120	186
138 Assistant to Director	1	100	100	155
139 EMU Network support analyst with Info Technology Assist. (student)	1	200	200	310
140 Manager EMU Business Office	1	100	100	155
142 Cashier (remodel for better flow and Security) with Cashier Assistant (student)-work counter	1	150	150	233
143 Grant Writer	1	100	100	155
145 PT EMU Board office (students)	1	120	120	186
146 Staff Workstations				
147 Accounts Payable workstation	1	64	64	99
148 Accountant II workstation	1	64	64	99
149 HR/Payroll workstation	1	64	64	99
150 HR/Payroll workstation 2	1	64	64	99
151 PT Grant Writer Student staff	1	20	20	31
152 Info Technology	1	36	36	56
153 Marketing				
154 Marketing Director	1	100	100	155
155 Marketing Assistant	1	36	36	56
156 Marketing Student Staff 6-10	7	20	140	217
157 Marketing Work Space	1	150	150	233
158 Student Affairs IT Offices-need follow-up	1	600	600	930
159 Vault (walk-in)	1	100	100	155
160 Storage (combine with Copy rm.)	3	36	108	167
161 Admin / Copy Room / Pantry	1	80	80	124
162 TOTAL			2,882	4,467
163 Internal Circulation factor 25%			721	
164 Suite Total			3,603	
165 Card office SF not included in Admin. Moved to Card				
166 IT Remote Storage	1	300		
167 Admin. Remote Storage	1	400		
168 Staff Conference Room (10)	0	220	0	0
169				

Administration

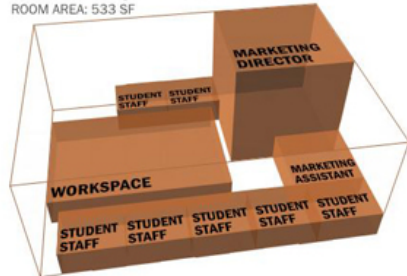


EMU Marketing

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1. SPACE REQUIREMENTS

ROOM AREA: 533 SF



ROOM DATA SHEETS MARKETING

153	Marketing				
154	Marketing Director	1	100	100	155
155	Marketing Assistant	1	36	36	56
156	Marketing Student Staff 6-10	7	20	140	217
157	Marketing Work Space	1	150	150	233
158	Student Affairs IT Offices-need follow-up	1	600	600	930
159	Vault (walk-in)	1	100	100	155
160	Storage (combine with Copy rm.)	3	36	108	167
161	Admin / Copy Room / Pantry	1	80	80	124

2. WORK STATIONS AND ACCESSORIES

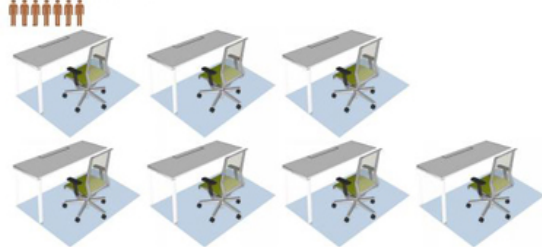
MARKETING DIRECTOR
1 OFFICE @ 100 SF



MARKETING ASSISTANT
1 WORKSTATION @ 36 SF



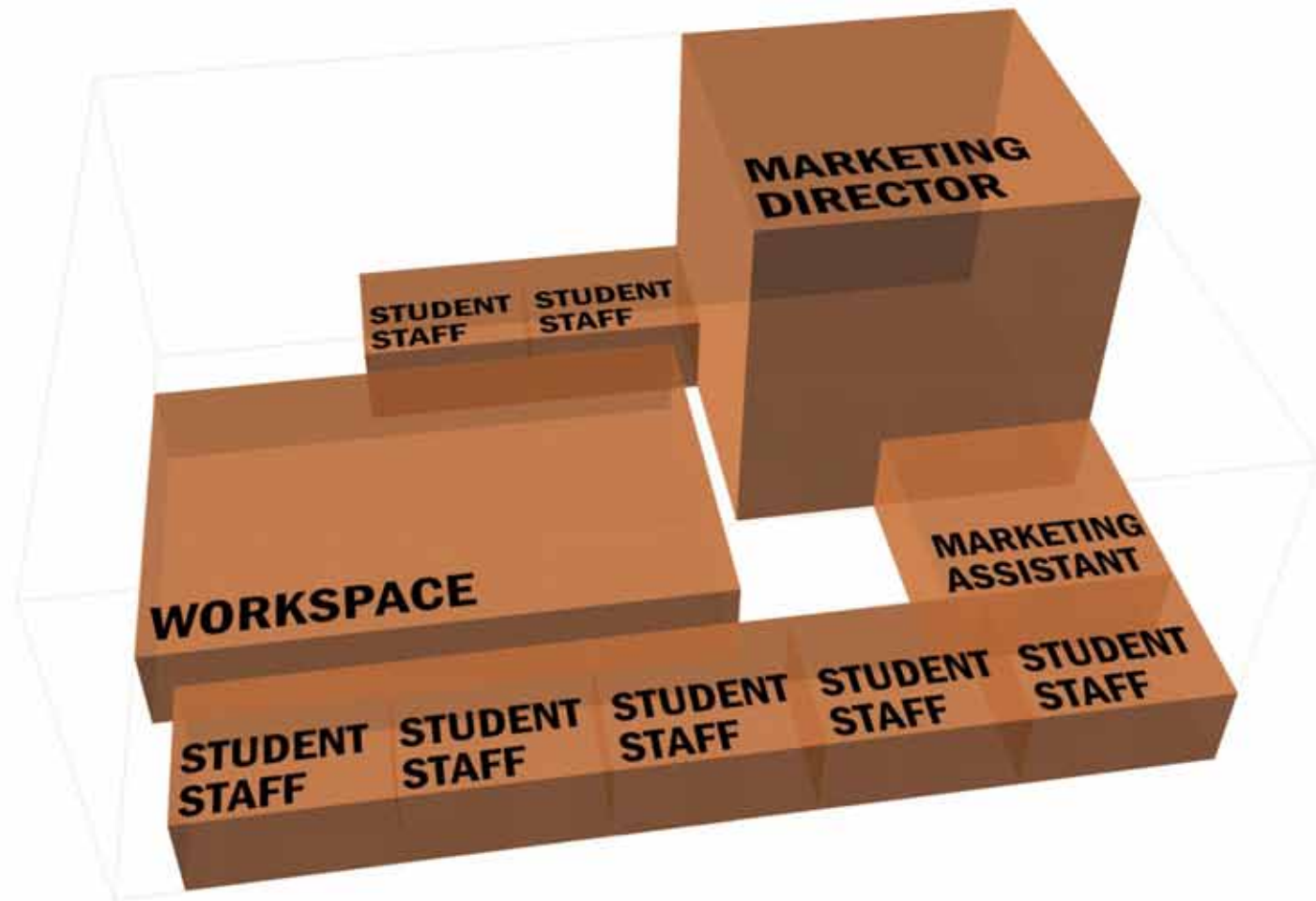
MARKETING STUDENT STAFF
7 WORKSTATIONS @ 20 SF



KITCHENETTE
100 SF



Marketing



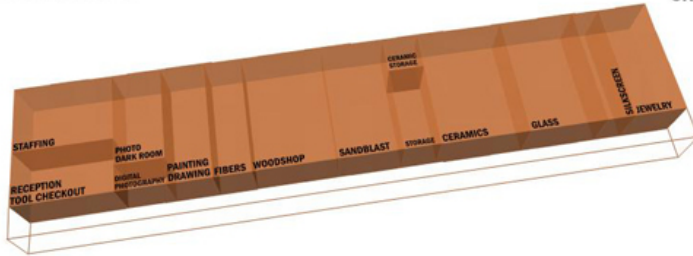
Craft Center

EMU
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1. SPACE REQUIREMENTS

ROOM AREA: 9499 SF

ROOM DATA SHEETS CRAFT CENTER

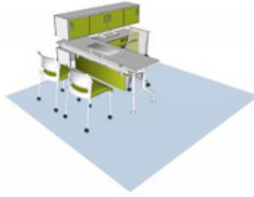


2. WORK STATIONS AND ACCESSORIES

DIRECTOR'S OFFICE
1 OFFICE @ 120 SF



ASSISTANT COORDINATOR
1 WORKSTATION @ 100 SF



STUDIO MANAGER
1 WORKSTATION @ 80 SF



OFFICE SPECIALIST
1 WORKSTATION @ 80 SF

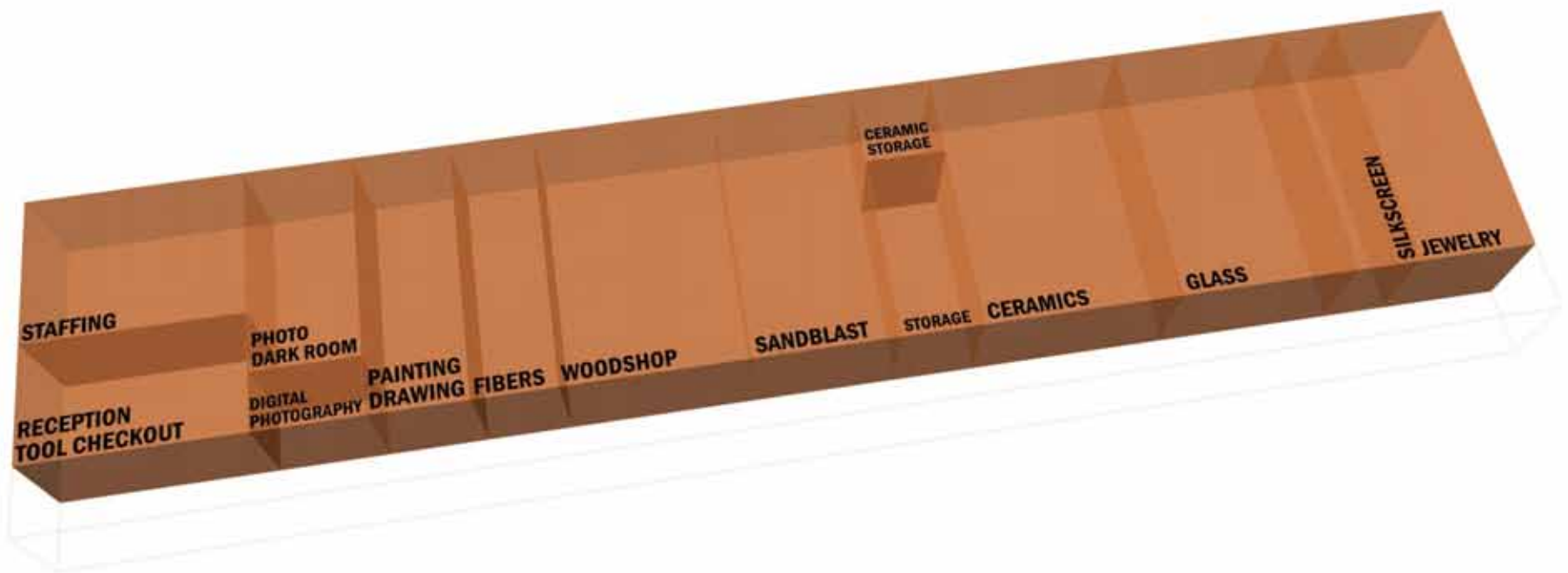


PT STUDIO TECH
3 WORKSTATIONS @ 80 SF



	Quantity	Unit	NASF	GSF
171 Craft Center				
172 Reception/tool checkout/3 computer reg (6 people)	1	500	500	775
173 Replicate existing layout with saloon doors				
174 Staffing				
175 Director (Enclosed Office)	1	120	120	186
176 FT Assistant Coordinator workstation	1	100	100	155
177 FT Studio Manager workstation	1	80	80	124
178 FT Office Specialist workstation	1	80	80	124
179 PT Studio Tech (ceramics)	1	80	80	124
180 PT Studio tech (glass)	1	80	80	124
181 PT(future) Studio Tech (welding/blacksmith)	1	80	80	124
182 9 Studios				
183 1 Ceramics	1	1,019	1,019	1,579
184 Ceramics glaze making room/Glass storage	1	124	124	192
185 2 Digital Photography	2	129	129	200
186 3 Fibers	1	430	430	667
187 Entry & fibers overflow (part of circulation factor)	0	0	0	0
188 4 Glass (hot, warm & cold)	1	902	902	1,398
189 Glass, Photo and locker hallway (part of circulation factor)	0	0	0	0
190 5 Jewelry	1	602	602	933
191 6 Photography/darkroom	1	429	429	665
192 7 Silkscreen Graphics	1	326	326	505
193 8 Woodshop	1	962	962	1,491
194 Woodshop Benchroom/Sandblasting	1	746	746	1,156
195 9 Painting and Drawing Studio	1	510	510	791
196 Local Storage	1	300	300	465
197 TOTAL			7,599	11,778
198 Outdoor work area (Not included in total SF)				1,200
199 Covered Outdoor Area (Not included in total SF)				2,400
200 Internal Circulation factor 25%			1,900	
201 Suite Total				9,499
202				
203 Craft Center Remote Storage	1	1,000		
204 @Linder,Storage Shed, Canoe Shack & Dock)				
205 Dock includes storage of chemicals - cannot freeze				

Craft Center



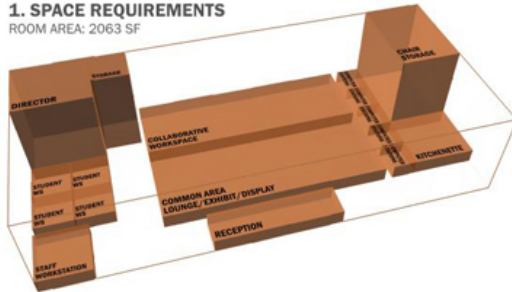


Multi Cultural Center

EMU
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1. SPACE REQUIREMENTS

ROOM AREA: 2063 SF



ROOM DATA SHEETS MULTI-CULTURAL CENTER

2. WORK STATIONS AND ACCESSORIES

DIRECTOR
1 OFFICE @ 120 SF



STAFF WORKSTATION
1 WORKSTATION @ 64 SF



STUDENT WORKSTATIONS
4 WORKSTATIONS @ 36 SF



PRODUCTION COORDINATOR
5 WORKSTATIONS @ 20 SF

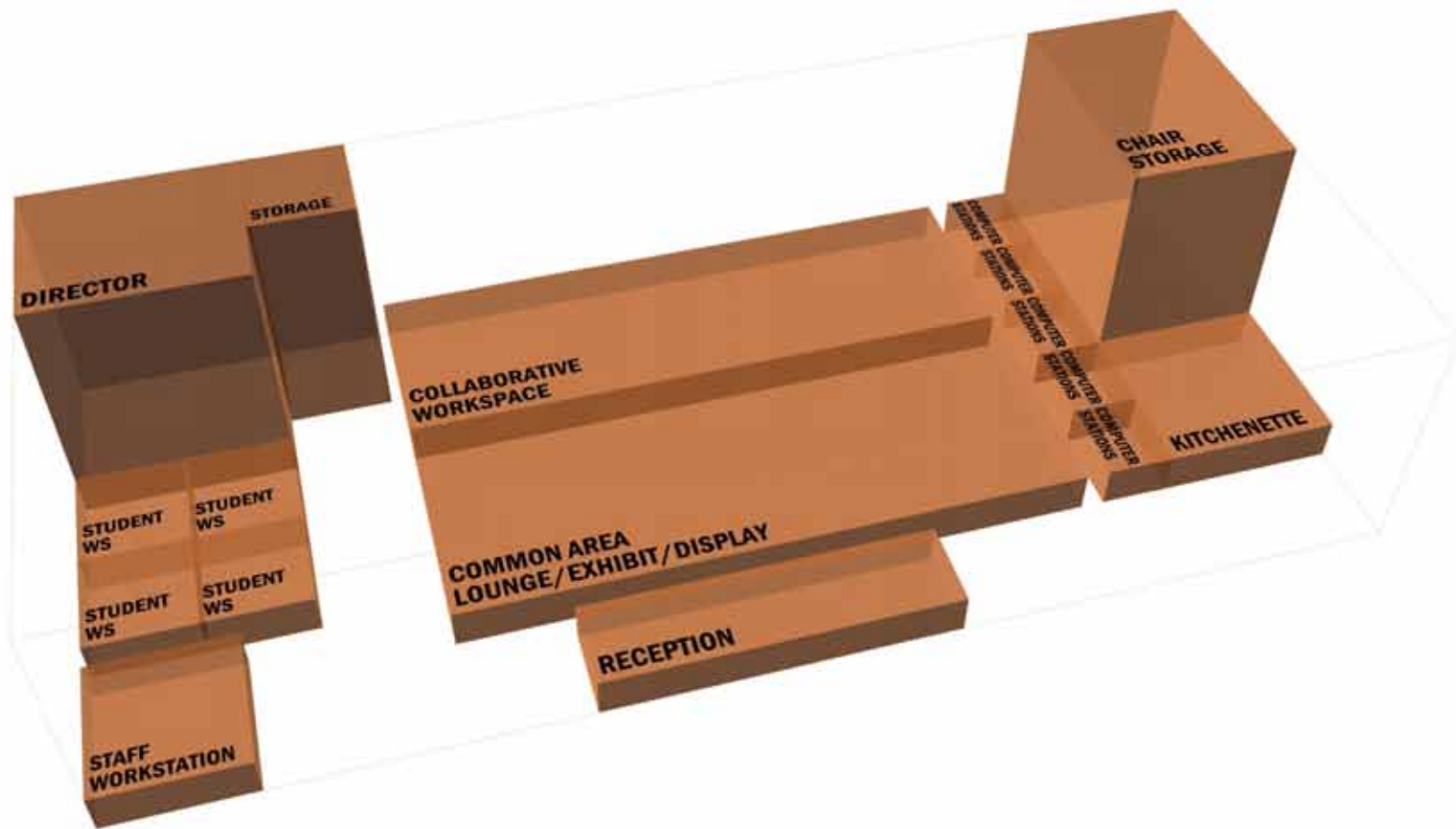


KITCHENETTE
100 SF



	Quantity	Unit	NASF	GSF	
Multi-Cultural Center					
207 Reception	1	100	100	155	
208 Staff					
209 Director (enclosed office)	1	120	120	186	
210 Staff Work Stations	1	64	64	99	
211 Student Work Stations	4	36	144	223	
212 Collaborative Workspace/Resource Library (18) partitionable	1	400	400	620	
213 Common Area for the following:	1	550	550	853	
214 Lounge/seating					
215 Exhibit/display area/AV					
216 Kitchenette (back wall of common area)					
217 Student Computer stations	5	20	100	155	
218 Chair Storage	1	100	100	155	
219 Storage	2	36	72	112	
220					
221			TOTAL	1,650	2,558
222			Internal Circulation factor 25%	413	
223			Suite Total	2,063	
224 Multi Cultural Center Remote Storage	0	100	0	0	
225 Large Meeting Room (55 people)	0	1,200	0	0	Shared
226					

Multi Cultural Center



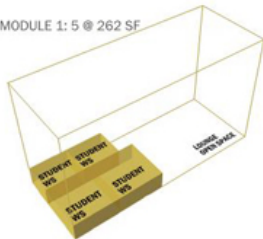
Student Unions

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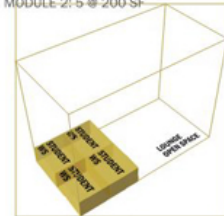
1. SPACE REQUIREMENTS

ROOM AREA: 3010 SF

MODULE 1: 5 @ 262 SF



MODULE 2: 5 @ 200 SF



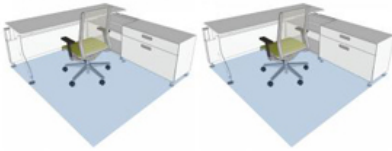
MODULE 3: 5 @ 140 SF



ROOM DATA SHEETS UNION SERVICE ZONES STUDENT UNIONS PROGRAM

2A. WORK STATIONS AND ACCESSORIES - MODULE 1

STUDENT WORKSTATION
2 WORKSTATIONS @ 36 SF



STUDENT WORKSTATION
2 WORKSTATIONS @ 20 SF



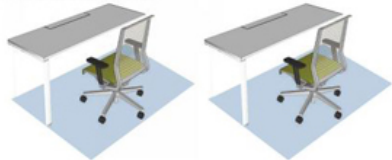
2B. WORK STATIONS AND ACCESSORIES - MODULE 2

STUDENT WORKSTATION
4 WORKSTATIONS @ 20 SF



2C. WORK STATIONS AND ACCESSORIES - MODULE 3

STUDENT WORKSTATION
2 WORKSTATIONS @ 20 SF



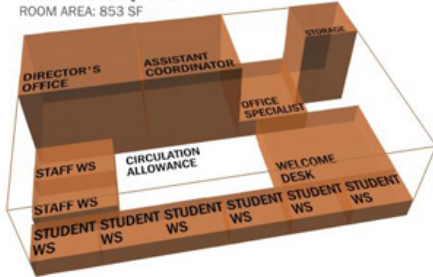
	Quantity	Unit	NASF	GSF
Student Unions				
Student Union Module 1 (Large)				
Student Work Stations	2	36	72	112
Student Work Stations	2	20	40	62
Lounge / Open Space	1	188	188	291
Each			300	465
Quantity of Module 1 Unions	5		1,500	2,325
Student Union Module 2 (Medium)				
Student Work Stations	4	20	80	124
Lounge / Open Space	1	145	145	225
Each			225	349
Quantity of Module 2 Unions	5		1,125	1,744
Student Union Module 3 (Small)				
Student Work Stations	2	20	40	62
Lounge / Open Space	1	110	110	171
Each			150	233
Quantity of Module 3 Unions	5		750	1,163
TOTAL Student Unions	15		3,375	5,231

Woman's Center

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1. SPACE REQUIREMENTS

ROOM AREA: 853 SF



ROOM DATA SHEETS

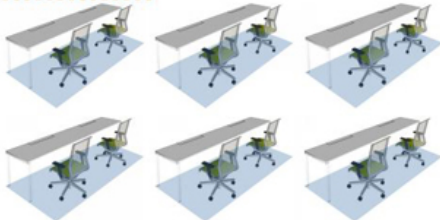
CLUB SPORTS

	Club Sports	Quantity	Unit	NASF	GSF
390					
391	Welcome Desk/gathering (of 10-40)-Also need covered outside area	1	130	130	202
392	Display area for Trophies				
393	Shared Printer Station				
394	Mail Cubbies 1X1X1				
395	Staff Offices				
396	Director (Enclosed Office)	1	120	120	186
397	Assistant Coordinator, Club Sports (Enclosed Office)	1	100	100	155
398	Office Specialist (workstation)	1	80	80	124
399	Staff Work Stations (Execs)	2	36	72	112
400	Student Coordinator Work Stations	12	12	144	223
401	Storage	1	36	36	56

2. WORK STATIONS AND ACCESSORIES

STUDENT WORKSTATIONS

12 WORKSTATIONS @ 12 SF



STAFF WORKSTATIONS

2 WORKSTATIONS @ 36 SF



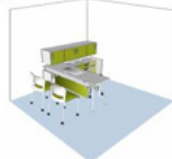
OFFICE SPECIALIST WORKSTATION

1 WORKSTATION @ 80 SF



ASSISTANT COORDINATOR'S OFFICE

1 OFFICE @ 100 SF



DIRECTOR'S OFFICE

1 OFFICE @ 120 SF



MAIL CUBBIES

10SF

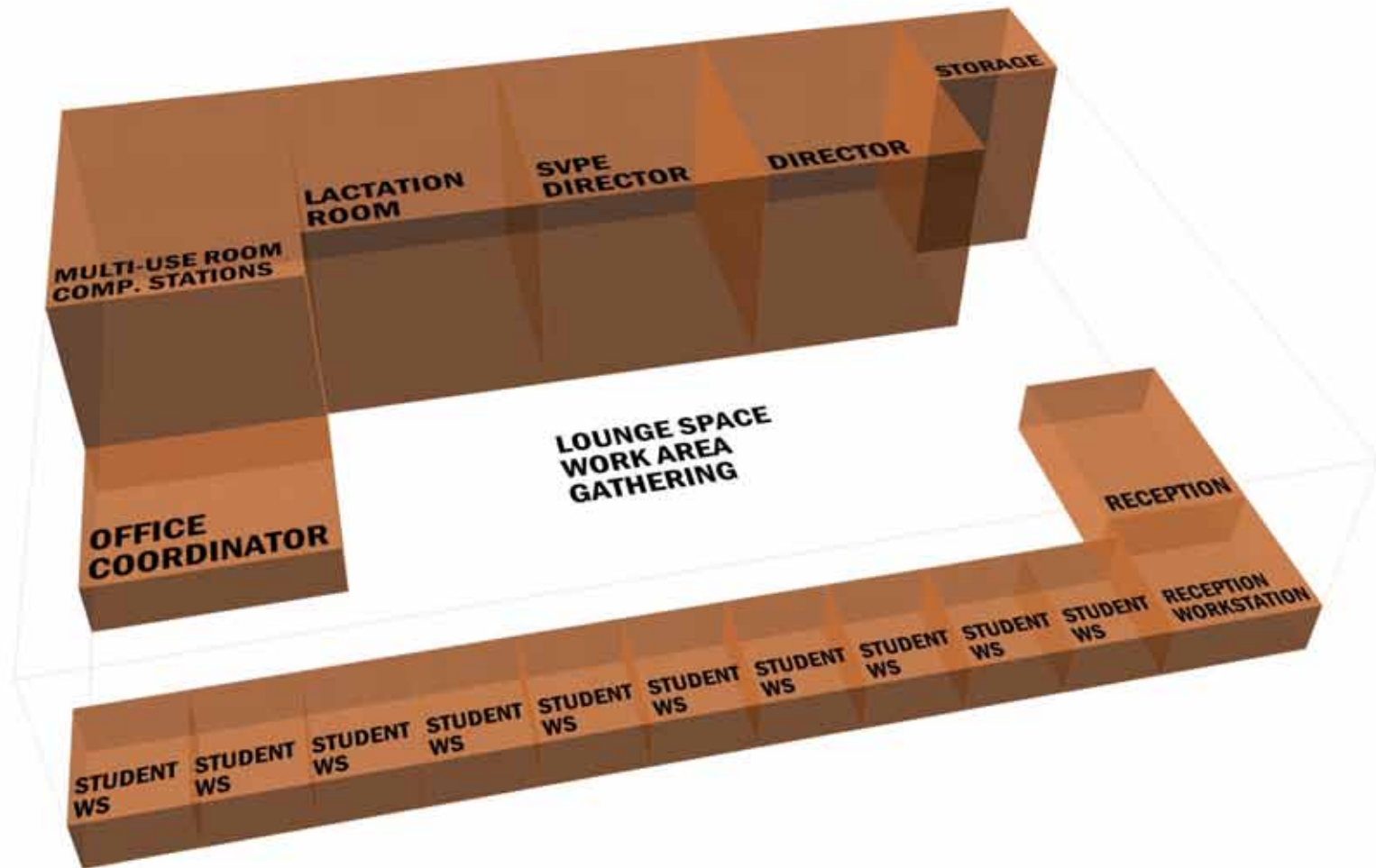


SHARED PRINTER STATION

10SF



Women's Center

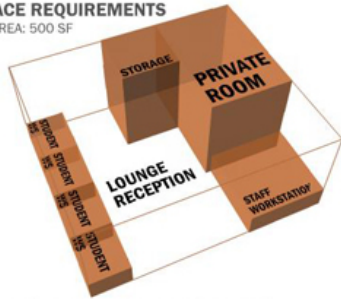


LGBTQA

EMU
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1. SPACE REQUIREMENTS

ROOM AREA: 500 SF

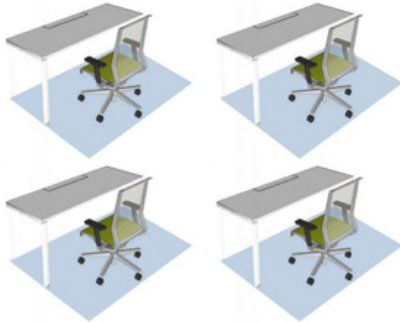


ROOM DATA SHEETS

LGBTQA

2. WORK STATIONS AND ACCESSORIES

STUDENT WORKSTATIONS
4 WORKSTATIONS @ 20 SF



STAFF WORKSTATIONS
1 WORKSTATION @ 64 SF

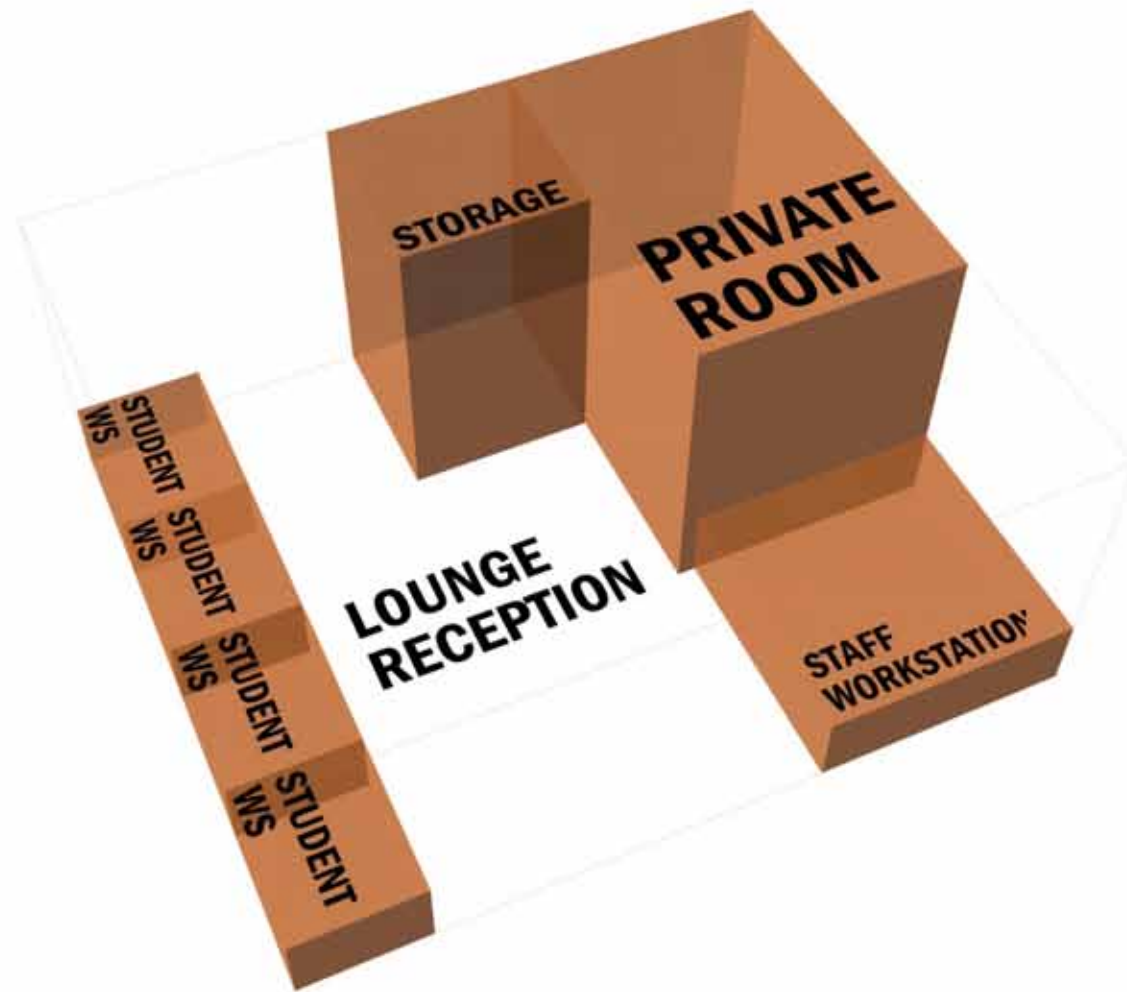


PRIVATE ROOM
1 OFFICE @ 110 SF



	LGBTQA	Quantity	Unit	NASF	GSF	
272	Staff Work Stations	1	64	64	99	
273	Student Work Stations	4	20	80	124	
274	Small Private Room (5)	1	110	110	171	
275	Lounge Space/Reception (5 people)	1	110	110	171	
276	Storage	1	36	36	56	
277		TOTAL		400	620	
278		Internal Circulation factor 25%		100		
279		Suite Total		500		
280						
281	Conference Room (5 people)	0	110	0	0	Shared
282						

LGBTQA

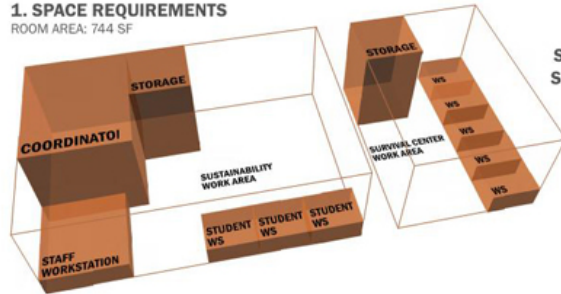


Sustainability Center & Survival Center

EMU
erb memorial union

1. SPACE REQUIREMENTS

ROOM AREA: 744 SF



ROOM DATA SHEETS UNION SERVICE ZONES SUSTAINABILITY CENTER AND SURVIVAL CENTER PROGRAM

2. WORK STATIONS AND ACCESSORIES

COORDINATOR
1 WORKSTATION @ 120 SF



STAFF WORKSTATION
1 WORKSTATION @ 64 SF



STUDENT WORKSTATIONS
3 WORKSTATIONS @ 20 SF

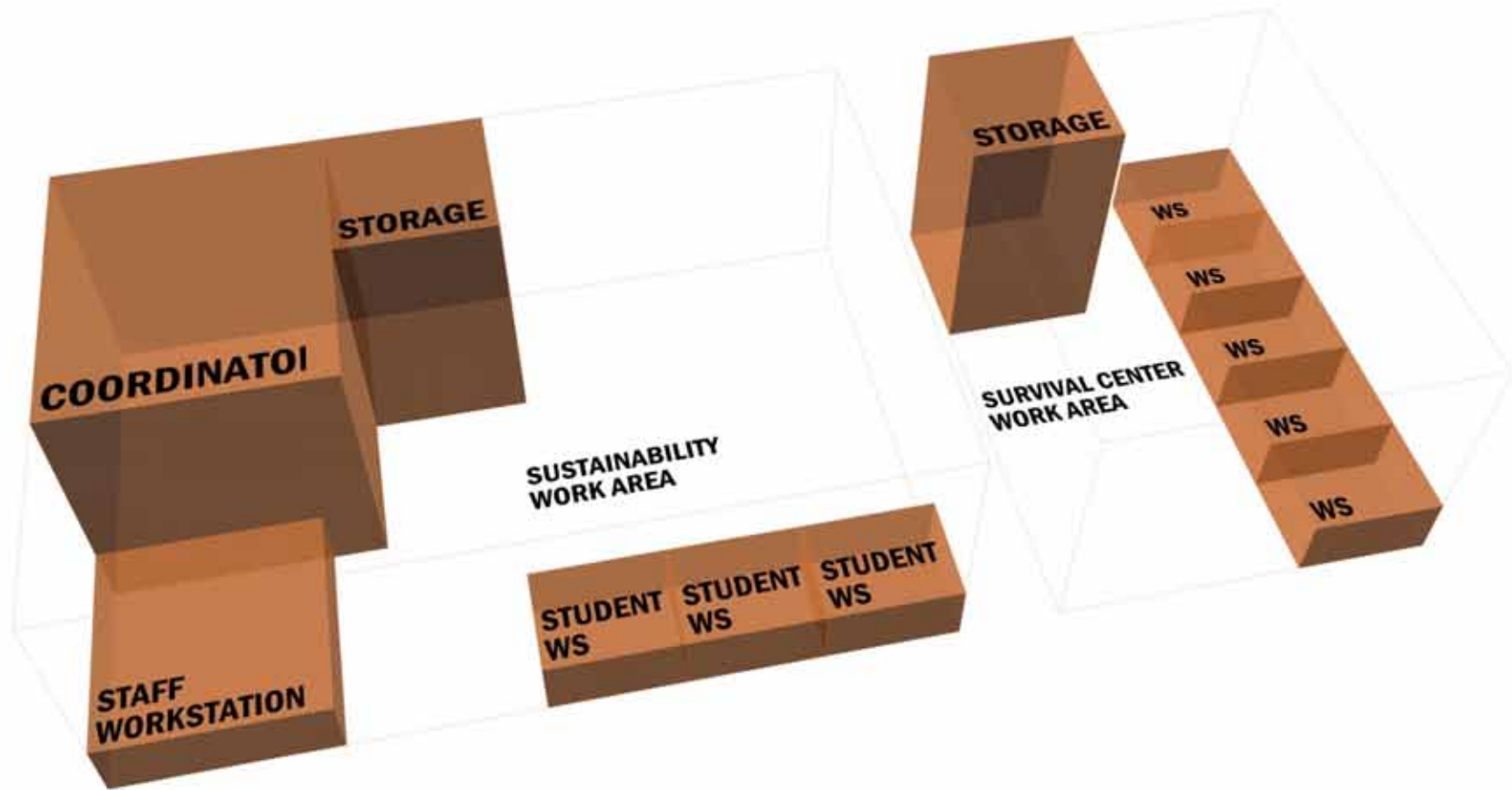


SURVIVAL CENTER
5 WORKSTATIONS @ 20 SF



	Quantity	Unit	NASF	GSF	
Sustainability Center					
Staff Offices					
Coordinator (Enclosed)	1	120	120	186	
Staff Workstations	1	64	64	99	
Student Workstations	3	20	60	93	
Open Work area/seating/resource area	1	200	200	310	
Storage	1	36	36	56	
SUB TOTAL			480	744	
Internal Circulation factor 25%			120		
Suite Total			600		
Survival Center					
Computer workstations	5	20	100	155	
Flexible work area/lounge	1	80	80	124	
Storage	1	36	50	78	
SUB TOTAL			230	357	
Internal Circulation factor 25%			58		
Suite Total			288		
Combined Sustainability and Survival Center			TOTAL	710	1,101
Sustainability Center Remote Storage		100			
Conference Room (18)	0	400	0	0	Shared

Sustainability Center & Survival Center

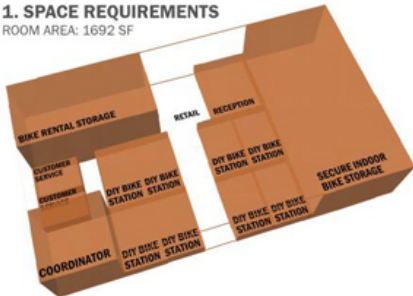


Mills International Center



1. SPACE REQUIREMENTS

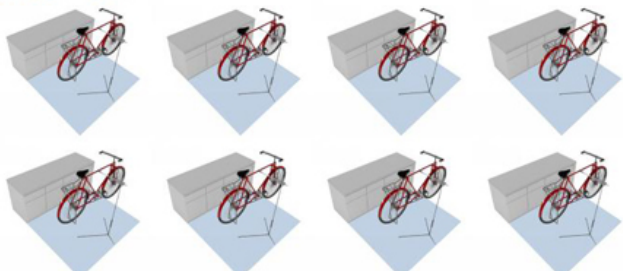
ROOM AREA: 1692 SF



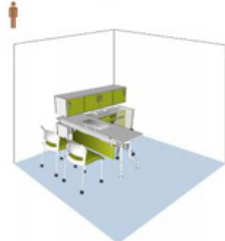
ROOM DATA SHEETS BIKE PROGRAM

2. WORK STATIONS AND ACCESSORIES

DIY MAINTENANCE STATION
8 WORKSTATIONS @ 60 SF



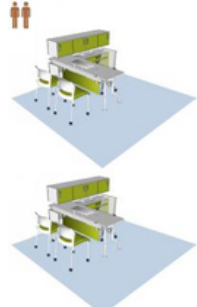
BIKE PROGRAM COORDINATOR
1 OFFICE @ 100 SF



BIKE STAFF
2 WORKSTATIONS @ 36 SF



CUST. SERVICE AREA @ 200 SF
2 WORKSTATIONS @ 36 SF



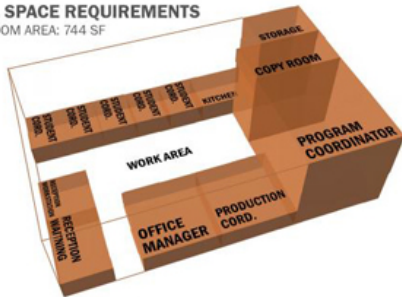
752	Bike Center				
753	Customer Service Area/Desk w/2 station	1	200	200	310
754	Staff				
755	Bike Program Coordinator (proposed)	1	100	100	155
756	Bike Program Staff (8-10)	2	36	72	112
757	Class Instructors	2		0	0
758	Shared Program/Resource Space Included above in Outdoor Program			0	0
759	Retail component	1	100	100	155
760	6 DIY Maintenance stations + 2 staff stations	8	60	480	744
761	Rental Bike Storage (40)	1	240	240	372
762	Secure covered bike storage (80)	1	500	500	775
763				1,692	2,623
764	Bike Center Total NIC				
765	Share Lounge Space with Outdoor Program				
766	Need Shower/Locker nearby				
767	Estimated 400 bike parking req'd EMU Wide				
768	Bike Center Remote Storage	1	100		
769					Alternate: Not included in totals

Cultural Forum

EMU
erb memorial union

1. SPACE REQUIREMENTS

ROOM AREA: 744 SF



ROOM DATA SHEETS

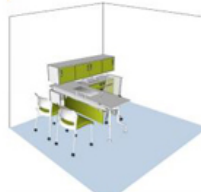
CULTURAL FORUM

2. WORK STATIONS AND ACCESSORIES

STUDENT COORDINATORS
5 WORKSTATIONS @ 20 SF



PROGRAM COORDINATOR
1 OFFICE @ 100 SF



PRODUCTION COORDINATOR
1 WORKSTATION @ 64 SF



OFFICE MANAGER
1 WORKSTATION @ 64 SF



RECEPTION
1 WORKSTATION @ 36 SF



KITCHENETTE
100 SF



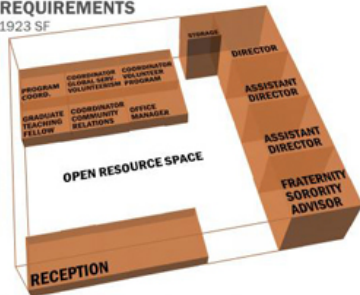
	Quantity	Unit	NASF	GSF	
308 Cultural Forum					
309 Reception 2 waiting	1	50	50	78	
310 Workstation	1	36	36	56	
311 Program Coordinator	1	100	100	155	
312 Office Manager	1	64	64	99	
313 Production Coordinator	1	64	64	99	
314 Student Coordinators (9)	5	20	100	155	
315 Work Area for 10 students	1	70	70	109	
316 Copy room	1	50	50	78	
317 Kitchenette/Festival Support	1	25	25	39	
318 Storage	1	36	36	56	
319			595	922	
320 Internal Circulation factor 25%				149	
321 Suite Total				744	
322 Cultural Forum Remote Storage:	1	100			
323 Conference Room (10 seats)	0	220	0	0	Shared
324					

Holden Center



1. SPACE REQUIREMENTS

ROOM AREA: 1923 SF



ROOM DATA SHEETS HOLDEN CENTER

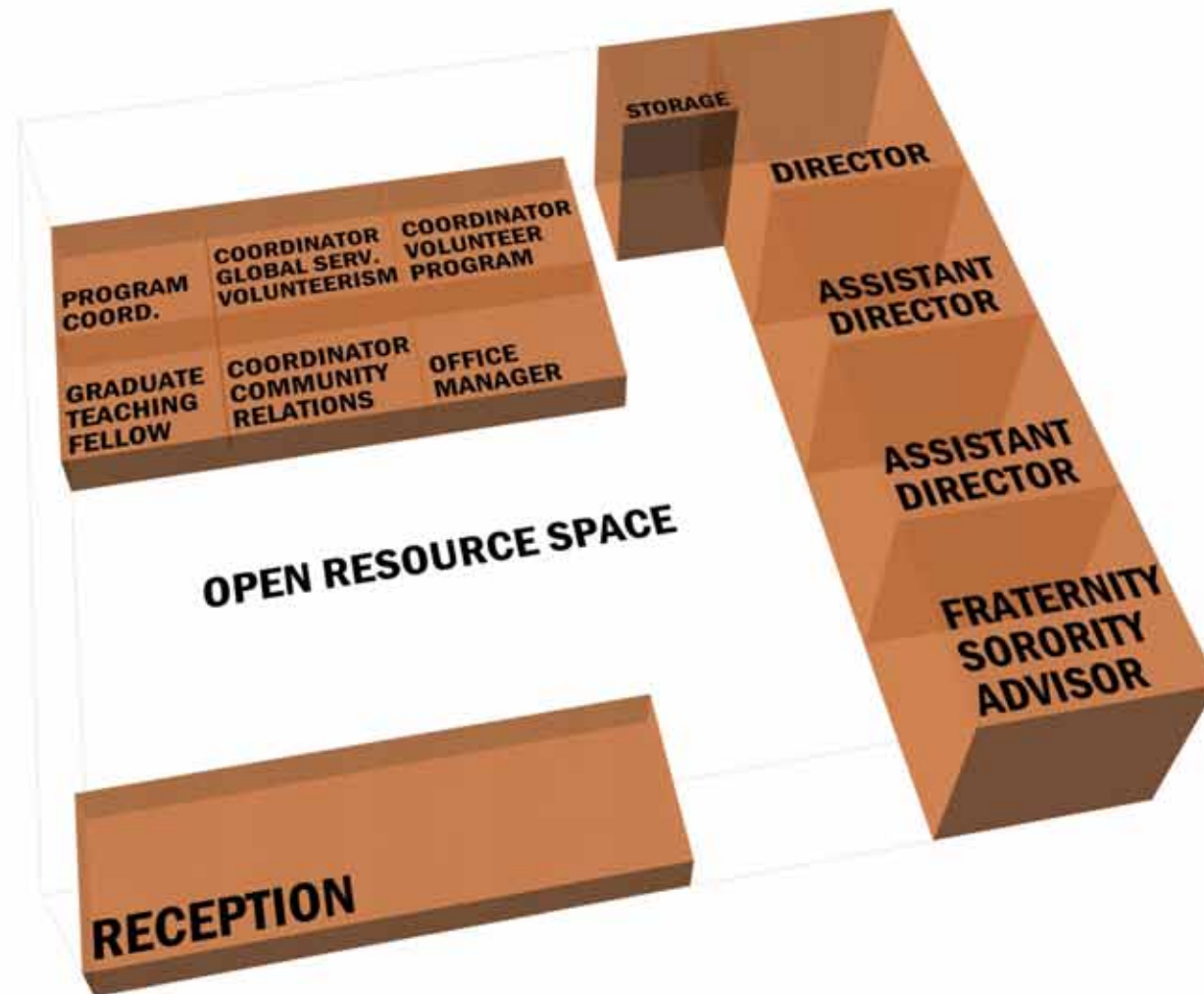
2. WORK STATIONS AND ACCESSORIES

DIRECTOR 1 OFFICE @ 120 SF 	ASSISTANT DIRECTOR I 1 OFFICE @ 100 SF 	ASSISTANT DIRECTOR II 1 OFFICE @ 100 SF 	FRAT. /SORORITY ADVISOR 1 OFFICE @ 100 SF
CRD. GLOBAL SERV 1 WORKSTATION @ 80 SF 	CRD. COMMUNITY RELATIONS 1 WORKSTATION @ 80 SF 	CRD. VOLUNTEER PRGM. 1 WORKSTATION @ 80 SF 	OFFICE MANAGER 1 WORKSTATION @ 80 SF
PROGRAM COORDINATOR 1 WORKSTATION @ 64 SF 	GRAD. TEACHING FELLOW 4 WORKSTATIONS @ 64 SF 	OPEN RESOURCE SPACE 6 WORKSTATIONS @ 20 SF 	

	Quantity	Unit	NASF	GSF
348 Holden Center				
349 Reception (5)	1	200	120	186
350 Staff				
351 Director (enclosed office)	1	120	120	186
352 Assist. Director 1 (enclosed office)	1	100	100	155
353 Assist. Director 2 (enclosed office)	1	100	100	155
354 Fraternity and Sorority Advisor (enclosed off.)	1	100	100	155
355 Coord. Global Serv & Volunteerism (workstation)	1	80	80	124
356 Coord. Of Community Relations (workstation)	1	80	80	124
357 Coordinator Volunteer Program (workstation)	1	80	80	124
358 Office Manager (workstation)	1	80	80	124
359 Program Coordinator (workstation)	1	64	64	99
360 Graduate Teaching Fellow (workstation)	1	64	64	99
361 Open Resource Space (25)	1	500	500	775
362 Includes: Advising space, project creation & mgmt. space, computing/tech space, brainstorm/smartboard space				
363 computer workstations (6 @ 20SF), work tables, lounge type space				
364 Storage	1	36	50	78
365			1,538	2,384
366 Internal Circulation factor 25%			385	
367 Suite Total			1,923	
368 Holden Leadership Center Remote Storage	0	200	0	0
369 Shared Conference Room (18)	0	400	0	0
370				Shared
371				



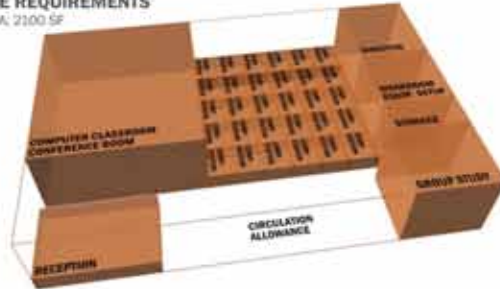
Holden Center



Computer Center

EMU
erb memorial union

1. SPACE REQUIREMENTS ROOM AREA: 2100 SF



ROOM DATA SHEETS COMPUTER CENTER

2. WORK STATIONS AND ACCESSORIES

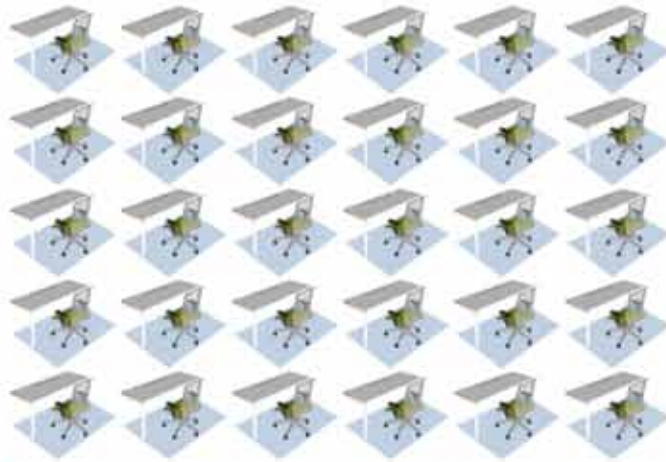
DIRECTOR
1 OFFICE @ 120 SF



WORKROOM/EQUIP. SETUP
2 WORKSTATIONS @ 36 SF

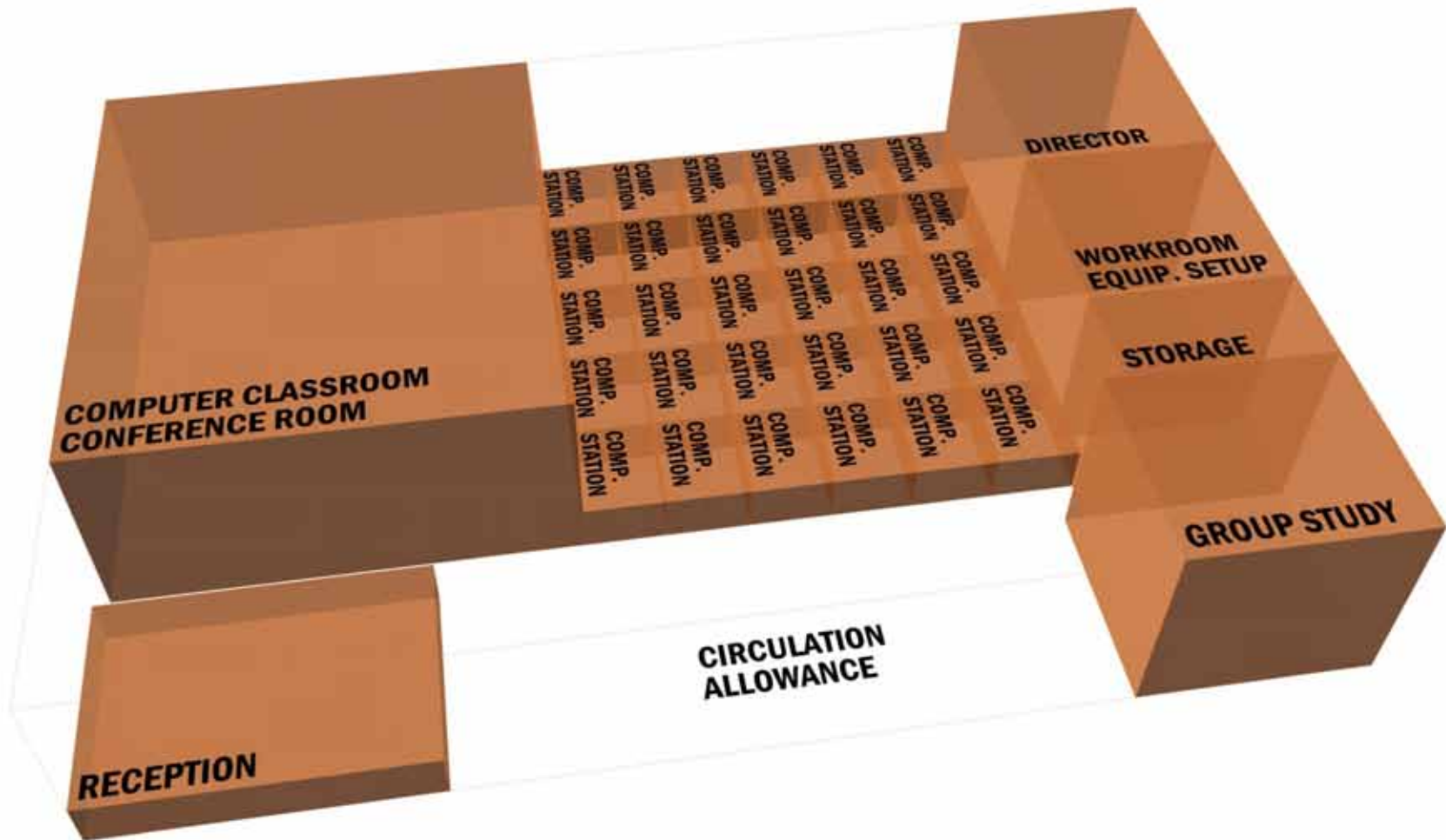


COMPUTER LAB
30 WORKSTATIONS @ 30 SF



	Quantity	Unit	NASF	GSF
371 Computer Center				
378 Reception/help desk/waiting (4 seats)	1	150	150	233
375 Staff				
376 Director	1	120	120	186
377 Staff Work Stations	0	64	0	0
379 Computer Lab (Stations)	30	20	600	930
379 Computer Classroom/conf. Room (25)	1	550	550	853
380 Small Group study (5 people)	1	110	110	171
381 Workroom/Equip setup/ 2 staff workstations	1	100	100	155
382 Storage	1	50	50	78
383			1,680	2,604
384 Internal Circulation factor 25%			420	
385 Suite Total			2,100	
386 00 Computer stations distributed throughout the building in lobbies, atrium, corridors				
387 Computer Center Remote Storage	0	200	0	0
388				

Computer Center

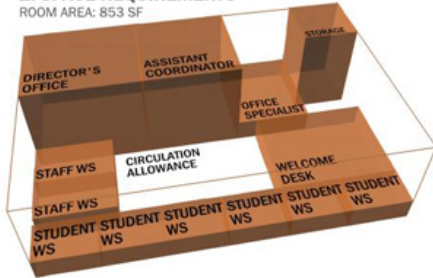


Club Sports

EMU
erb memorial union

1. SPACE REQUIREMENTS

ROOM AREA: 853 SF

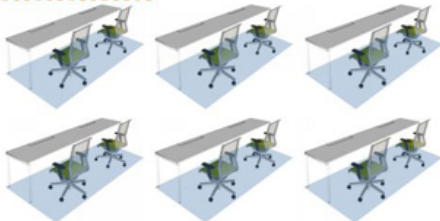


ROOM DATA SHEETS CLUB SPORTS

	Club Sports	Quantity	Unit	NASF	GSF
391	Welcome Desk/gathering (of 10-40)-Also need covered outside area	1	130	130	202
392	Display area for Trophies				
393	Shared Printer Station				
394	Mail Cubbies 1X1X1				
395	Staff Offices				
396	Director (Enclosed Office)	1	120	120	186
397	Assistant Coordinator, Club Sports (Enclosed Office)	1	100	100	155
398	Office Specialist (workstation)	1	80	80	124
399	Staff Work Stations (Execs)	2	36	72	112
400	Student Coordinator Work Stations	12	12	144	223
401	Storage	1	36	36	56

2. WORK STATIONS AND ACCESSORIES

STUDENT WORKSTATIONS
12 WORKSTATIONS @ 12 SF



STAFF WORKSTATIONS
2 WORKSTATIONS @ 36 SF



OFFICE SPECIALIST WORKSTATION
1 WORKSTATION @ 80 SF



ASSISTANT COORDINATOR'S OFFICE
1 OFFICE @ 100 SF



DIRECTOR'S OFFICE
1 OFFICE @ 120 SF



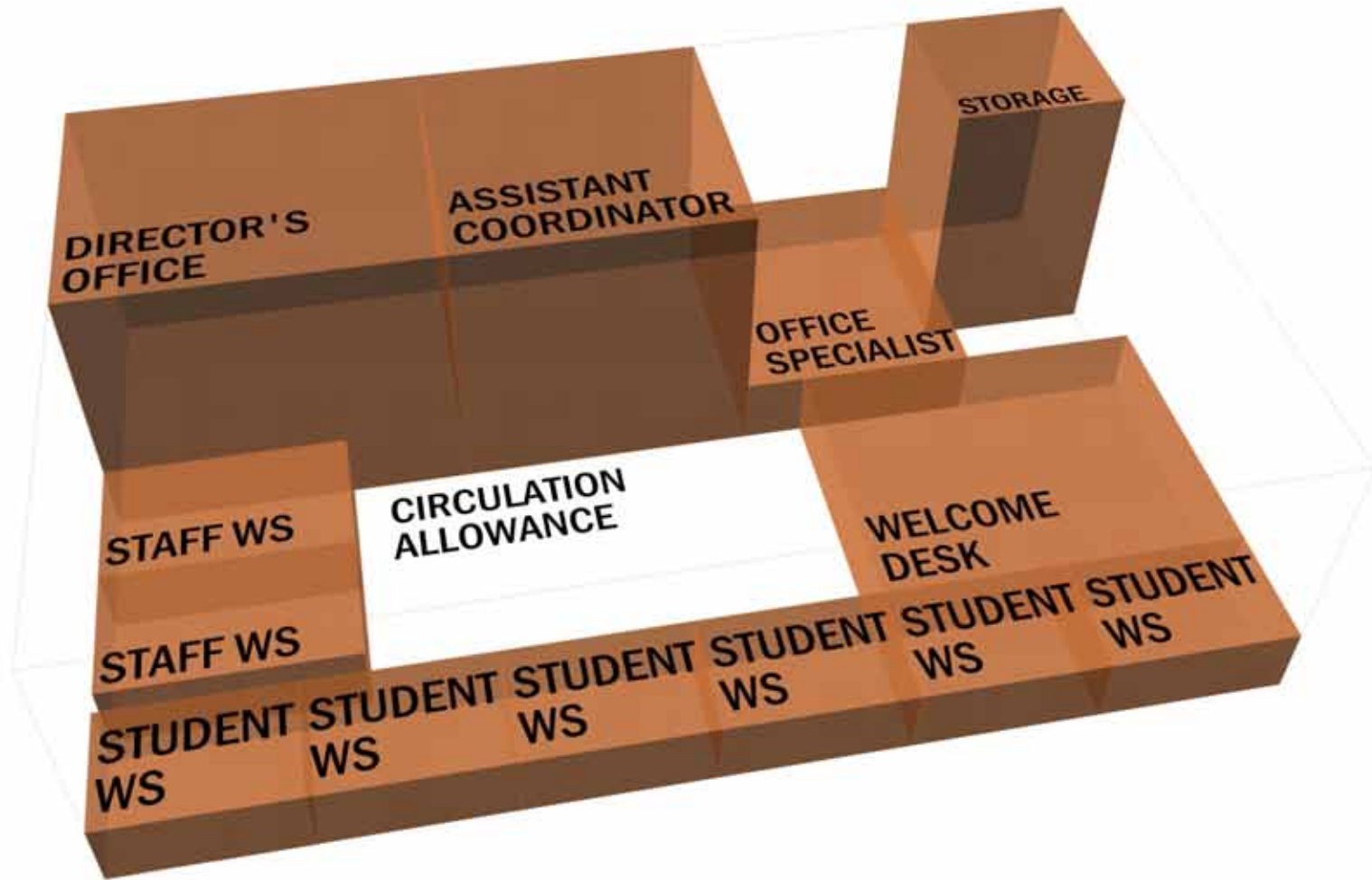
MAIL CUBBIES
10SF



SHARED PRINTER STATION
10SF



Club Sports

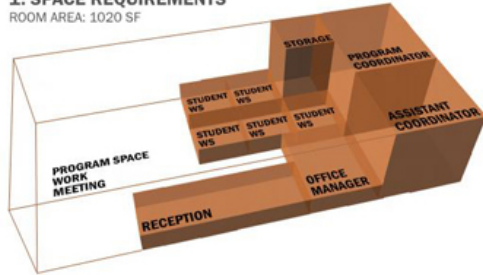


Outdoor Program

EMU
erb memorial union

1. SPACE REQUIREMENTS

ROOM AREA: 1020 SF



ROOM DATA SHEETS OUTDOOR PRO- GRAM

2. WORK STATIONS AND ACCESSORIES

STUDENT STAFF OFFICES

5 WORKSTATIONS @ 36 SF



OFFICE MANAGER

1 WORKSTATION @ 80 SF



PROGRAM COORDINATOR

1 OFFICE @ 120 SF



ASSISTANT COORDINATOR

1 OFFICE @ 100 SF



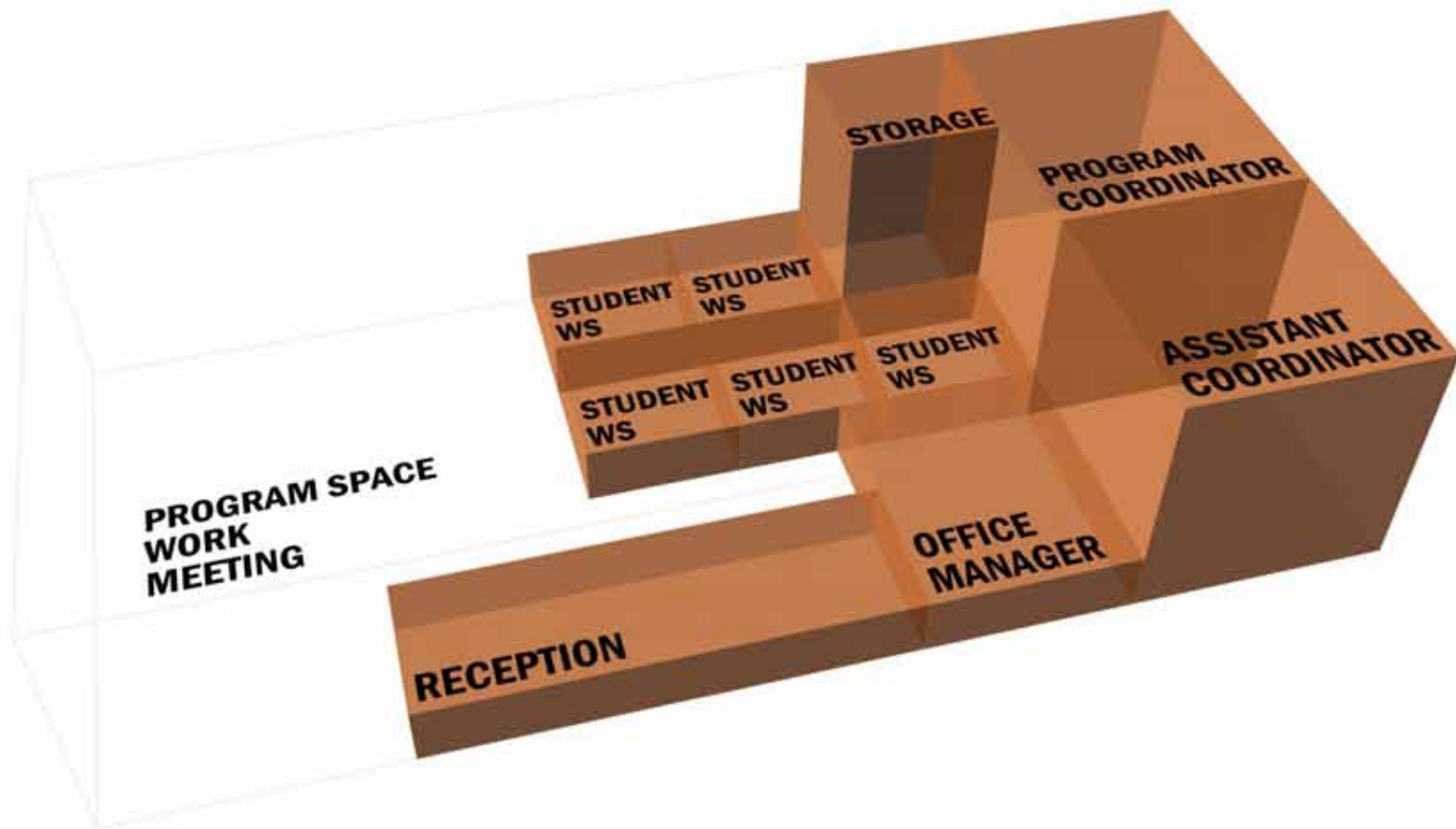
RECEPTION

100 SF



	Quantity	Unit	NASF	GSF
411 Outdoor Programs				
412 Reception counter for 2 stations	1	100	100	155
413 Staff Offices (Enclosed Office)				
414 Program Coordinator	1	120	120	186
415 Assistant Coordinator	1	100	100	155
416 Staff Offices (Workstations)				
417 Office Manager	1	80	80	124
418 Student Staff Offices (Workstations) PT 10+ Vpt15	5	36	180	279
419 Program Space/Work area/meeting area	1	200	200	310
420 Storage	1	36	36	56
421 TOTAL			816	1,265
422 Internal Circulation factor 25%			204	
423 Suite Total			1,020	
424 Club Sports Remote Storage:	1	100		
425				

Outdoor Program

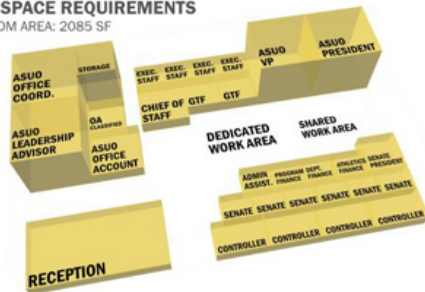


ASUO Program



1. SPACE REQUIREMENTS

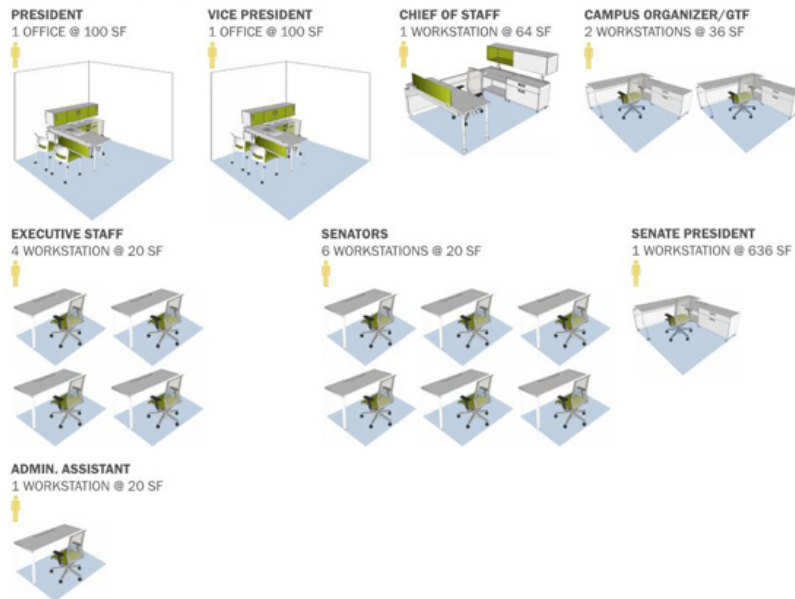
ROOM AREA: 2085 SF



ROOM DATA SHEETS

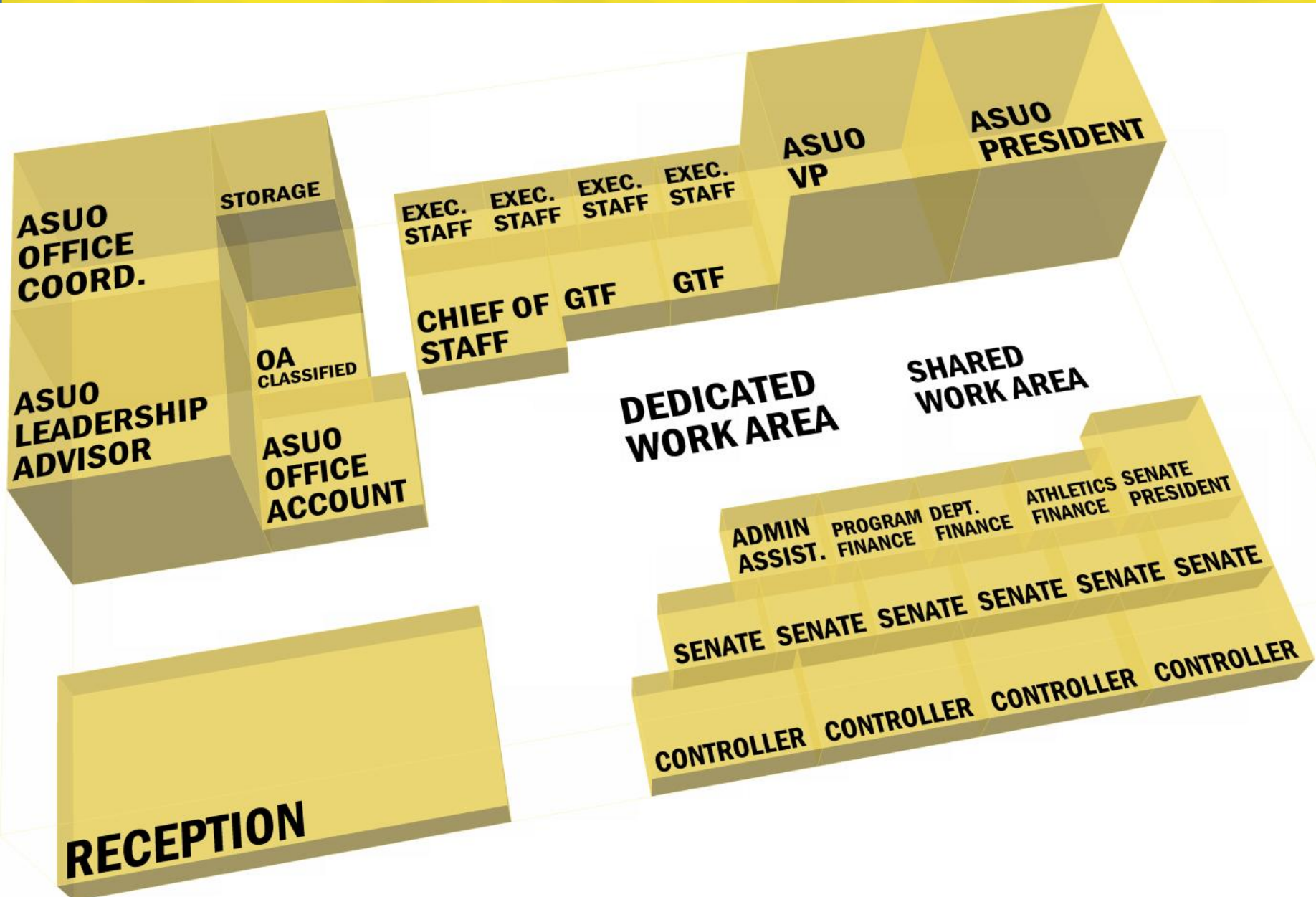
ASUO

2. WORK STATIONS AND ACCESSORIES



	Quantity	Unit	NASF	GSF
ASUO / Student Government				
427 Reception Area	1	200	200	310
428 3 staff Student Office Assis.	3			
429 1 workstation				
430 Seating for 3				
431 Copy Area (Move to Resource Center)				
432 Staff				
433 ASUO Executives				
434 President (Enclosed Office)	1	100	100	155
435 Vice President (Enclosed Office)	1	100	100	155
436 Chief of Staff	1	64	64	99
437 Executive Staff (15 in shared workstations)	5	20	100	155
438 Campus Organizer/GTF	2	36	72	112
439				
440 ASUO Senate, Etal				
441 Senators (21 in shared open workstations)	6	20	120	186
442 Senate President	1	36	36	56
443 Administrative Assistant (4 in shared open workstations)	1	20	20	31
444 Program Finance Cmte (6 in shared open workstations)	1	20	20	31
445 Department Finance Cmte (5 in shared open workstations)	1	20	20	31
446 Athletics/Contracts Finance Cmte (5 in shared open wkstn)	1	20	20	31
447				
448 ASUO Professional Staff & Student Employees				
449 ASUO Leadership Advisor (Enclosed Office)	1	100	100	155
450 ASUO Programs Advisor (to Resource Center)	0	100	0	0
451 ASUO Office Coordinator	1	100	100	155
452 ASUO Accountant	1	64	64	99
453 Controllers (PT)	4	40	160	248
454 Walkup Counter (20) people				
455 Student Office Assistants (6 in shared workstations)	0	20	0	0
456 Classified or OA Position	1	36	36	56
457 Dedicated Work Area (11 people)	1	220	220	341
458 Work Tables				
459 Computer Workstations				
460 Printers/Fax/copiers/scanners				
461 Shared Work Area (4)	1	80	80	124
462 Local Storage	1	36	36	56
463 Mail Boxes 200 (40 for ASUO) Moved to Resource Center	0	20	0	0
464				
465 TOTAL			1,668	2,585
466 Internal Circulation factor 25%			417	
467 Suite Total			2,085	

ASUO

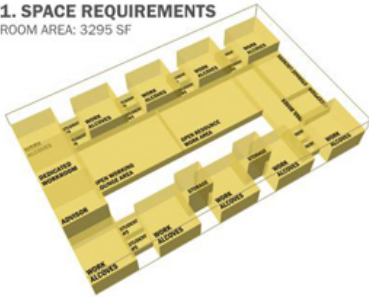


Resource Center

EMU
erb memorial union

1. SPACE REQUIREMENTS

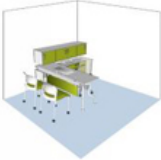
ROOM AREA: 3295 SF



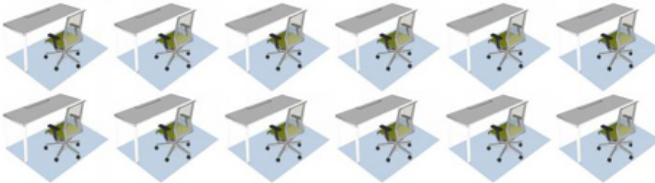
ROOM DATA SHEETS RESOURCE CENTER

2. WORK STATIONS AND ACCESSORIES

ASUO PROGRAM ADVISOR
1 OFFICE @ 100 SF

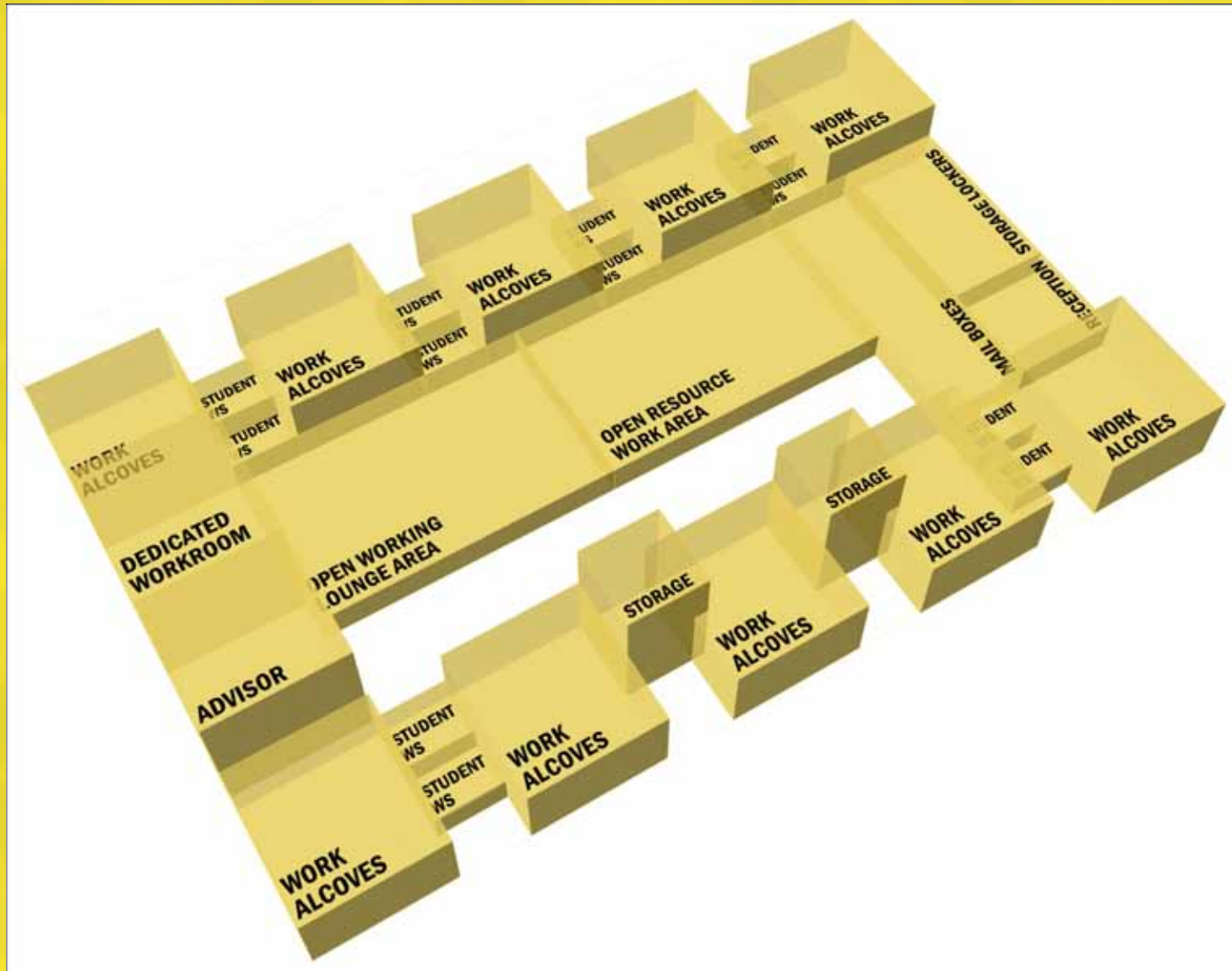


STUDENT, OR, WORKSTATIONS
12 WORKSTATIONS @ 20 SF



	Quantity	Unit	NASF	GSF
472 Resource Center for Student Organizations				
473 Reception / Admin. Asst.	1	64	64	99
474 ASUO Programs Advisor	1	100	100	155
475 Student Organizations Open Plan Workstations	12	20	240	372
476 Open Resource Work Area 1	1	300	300	465
477 Work Tables				
478 Copiers/Printers/with Sink counters				
479 Open working lounge Area 2	1	300	300	465
480 Lounge seating				
481 Working Cubbies/Alcoves/Semi-private				
482 Dedicated Small workroom (5)	1	110	110	171
483 Work Alcoves/w technology (L,M, S)	10	100	1,000	1,550
484 Mail Boxes (includes 40 for ASUO)	250	1	250	388
485 Storage Room/supplies	2	36	72	112
486 Storage Lockers - Double Tier 15"	200	1	200	310
487 TOTAL			2,636	4,086
488 Internal Circulation factor 25%				659
489 Suite Total				3,295
490				
491 Resource Center Remote Storage	0	100	0	0
492				

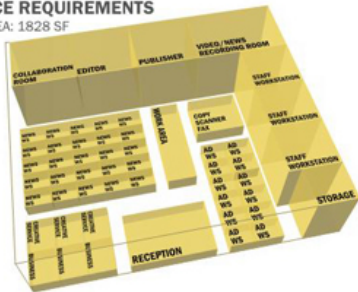
Resource Center



Oregon Daily Emerald



1. SPACE REQUIREMENTS ROOM AREA: 1828 SF



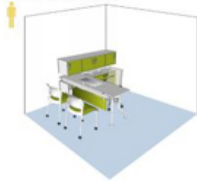
ROOM DATA SHEETS OREGON DAILY EMERALD

2. WORK STATIONS AND ACCESSORIES

PUBLISHER
1 OFFICE @ 100 SF



EDITOR
1 OFFICE @ 100 SF



STAFF WORKSTATIONS
3 WORKSTATIONS @ 64 SF



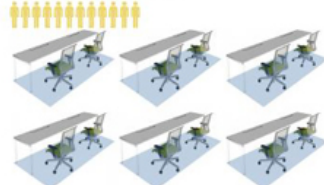
BUSINESS
3 WORKSTATIONS @ 20 SF



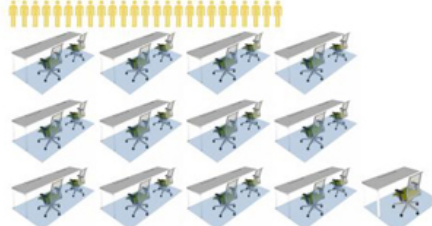
CREATIVE SERVICES
3 WORKSTATIONS @ 20 SF



ADVERTISING WORKSTATIONS
12 WORKSTATIONS @ 12 SF



NEWSROOM WORKSTATIONS
25 WORKSTATIONS @ 12 SF



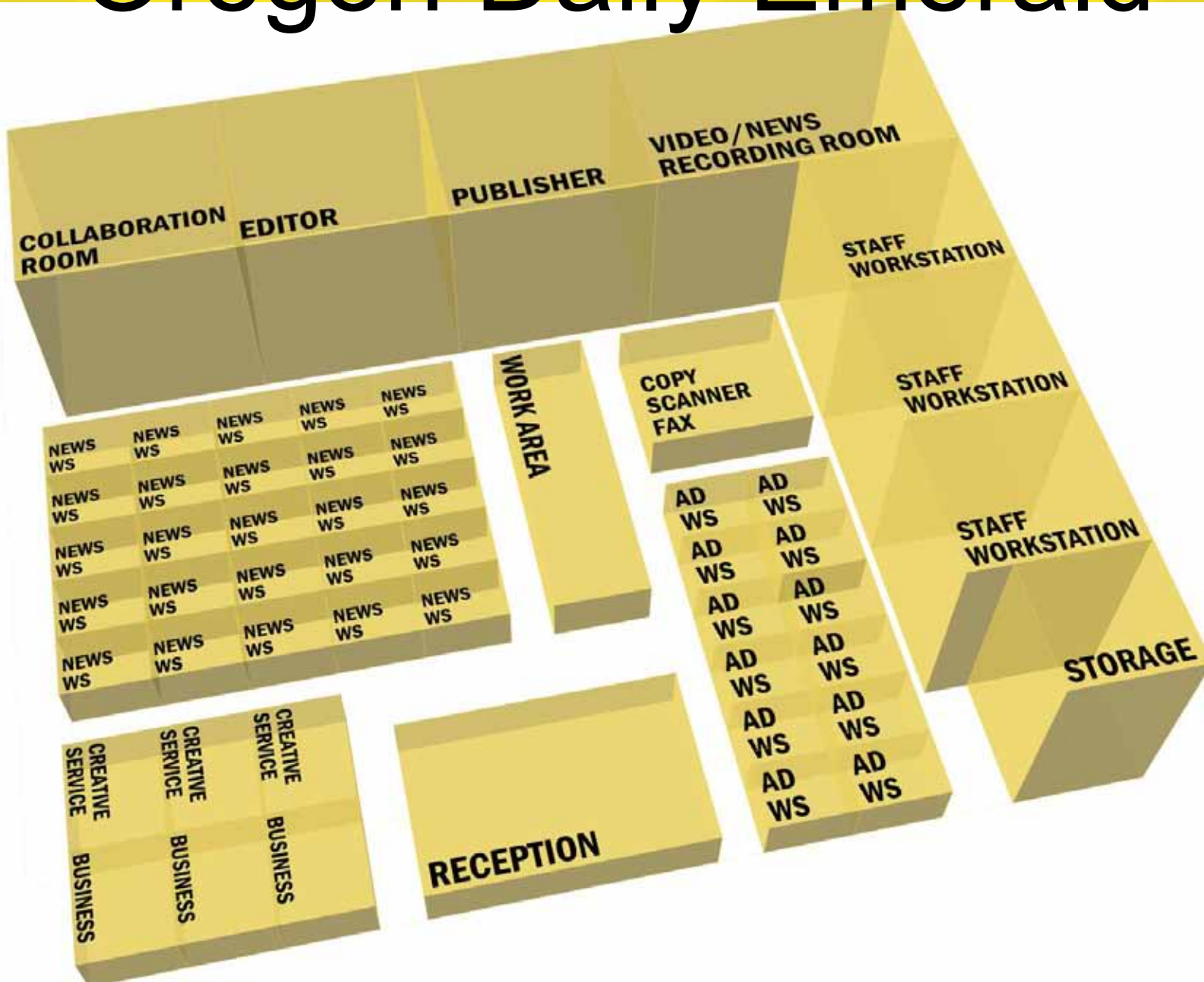
WORK AREA/TABLES
70 SF

COPY/SCANNER/FAX
50 SF

	Quantity	Unit	NASF	GSF	
494 Oregon Daily Emerald (Retail Lease)					
495 Reception/minimum seating	1	100	100	155	
496 Staff Office Enclosed					
497 Publisher	1	100	100	155	
498 Editor	1	100	100	155	
499 Staff Workstation	3	64	192	298	
500 Student Work Stations					
501 Newsroom workstation	25	12	300	465	
502 Advertising	12	12	144	223	
503 Creative Services	3	20	60	93	
504 Business	3	20	60	93	
505 Work area/Tables	1	70	70	109	
506 Collaboration Room	1	100	100	155	
507 Video/News Recording room	1	150	150	233	Shared w/
508 Copy/scanner/fax	1	50	50	78	KWVA
509 Storage	1	36	36	56	
510	TOTAL		1,462	2,266	
511	Internal Circulation factor 25%		366		
512	Suite Total		1,828		
513 Delivery Bike Storage					
514 Oregon Daily Emerald Remote Storage/Archives	0	200	0	0	
515 Conference Room (10 people)	0	220	0	0	Shared
516					



Oregon Daily Emerald

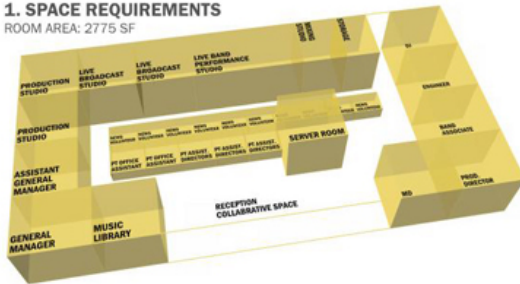


Radio Station KWVA



1. SPACE REQUIREMENTS

ROOM AREA: 2775 SF



ROOM DATA SHEETS

KWVA RADIO STATION

2. WORK STATIONS AND ACCESSORIES

GENERAL MANAGER

1 OFFICE @ 120 SF



ASSIST. GENERAL MANAGER

1 OFFICE @ 100 SF



MD

1 OFFICE @ 100 SF



ENGINEER

1 OFFICE @ 100 SF



PRODUCTION DIRECTOR

1 OFFICE @ 100 SF



BAND ASSOCIATE

1 OFFICE @ 100 SF



DJ

1 OFFICE @ 100 SF



PT DIRECTORS

5 WORKSTATIONS @ 36 SF



PT ASSISTANT DIRECTORS

3 WORKSTATIONS @ 36 SF



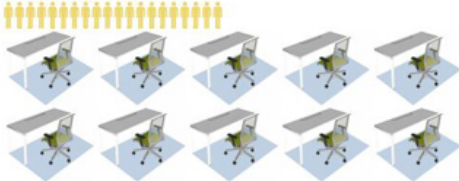
PT OFFICE ASSISTANT

2 WORKSTATIONS @ 36 SF



NEWS VOLUNTEERS

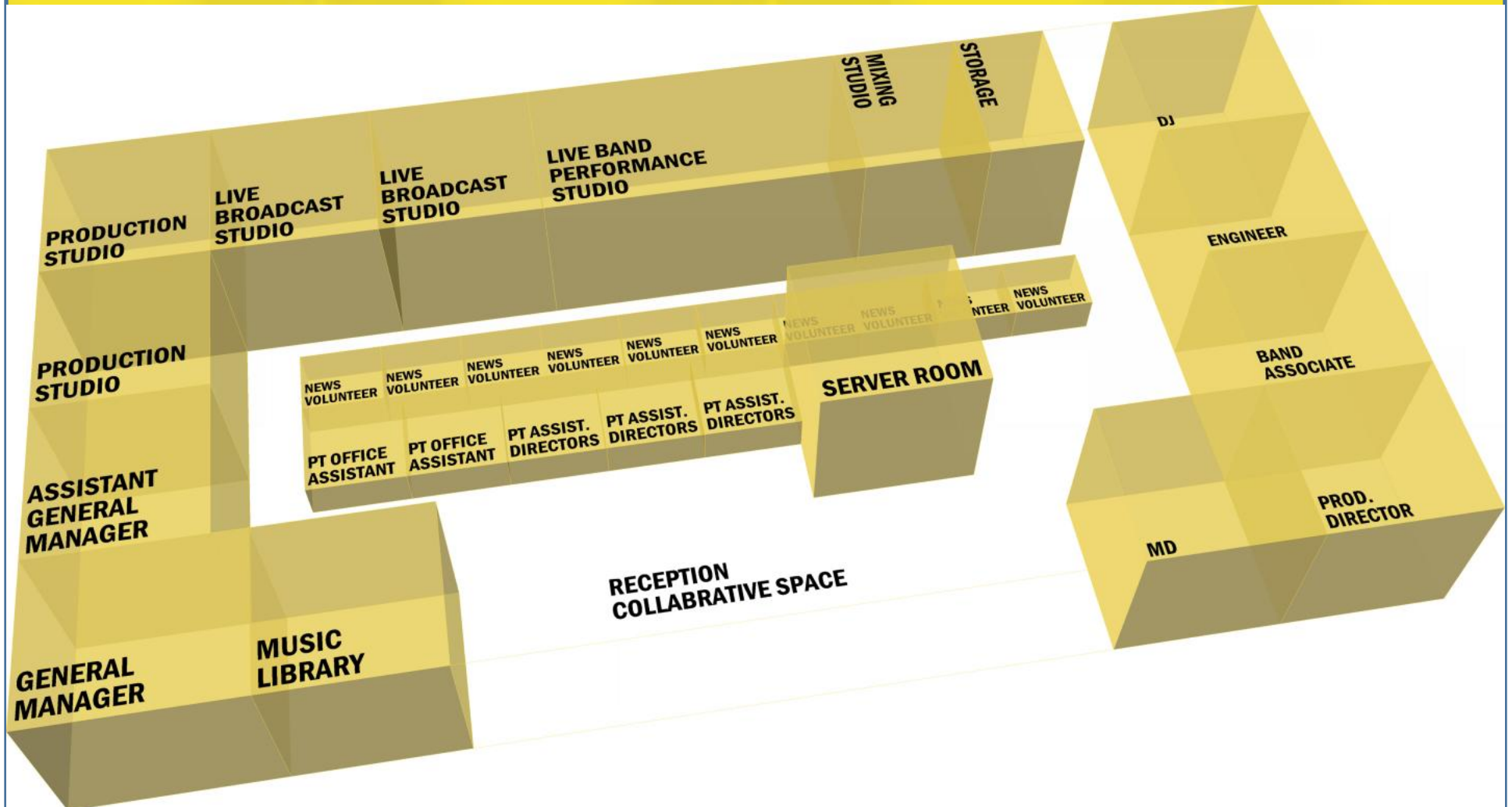
10 WORKSTATIONS @ 20 SF



	Quantity	Unit	NASF	GSF
Radio Station KWVA				
519 Reception/collaborative space	1	300	300	465
520 Staff Office Enclosed: GM	1	120	120	186
521 Staff Office Enclosed: Assist GM,	5	100	500	775
522 Prod. Dir., MD, Band Assoc, Engineer, DJ				
523 Staff Workstation, PT Directors	5	36	180	279
524 Staff Workstation, PT Assist. Directors	3	36	108	167
525 Staff Workstation, PT Off Assist	2	36	72	112
526 Staff Workstation, News Volunteers	10	20	200	310
527 Live Band Performance Studio/Video/Live Broadcast	1	200	200	310
528 Mixing Studio (adjacency Live Band Studio)	1	80	80	124
529 Live Broadcast Studio	1	100	100	155
530 Production Studio	1	100	100	155
531 Production Studio	1	100	100	155
532 Music Library	1	100	100	155
533 Storage: carts, 2 speakers, 4 mixers, Mics	1	60	60	93
	TOTAL		2,220	3,441
535 Internal Circulation factor 25%			555	
536 Suite Total			2,775	
537 Server Room: utilize building wide Server room	0	100	0	0
538 Remote Storage: Canopies, file cabinets, old equipment 100	0	200	0	0
539 Media Center: 2 Video Recording, 2 production Studios,				
540 Conference Room/Workroom (10 people)	0	220	0	0
				Shared



Radio Station KWVA

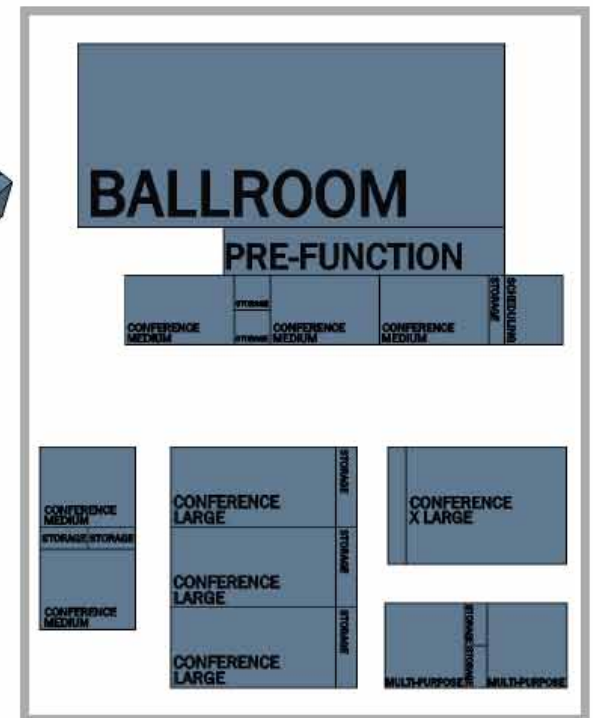
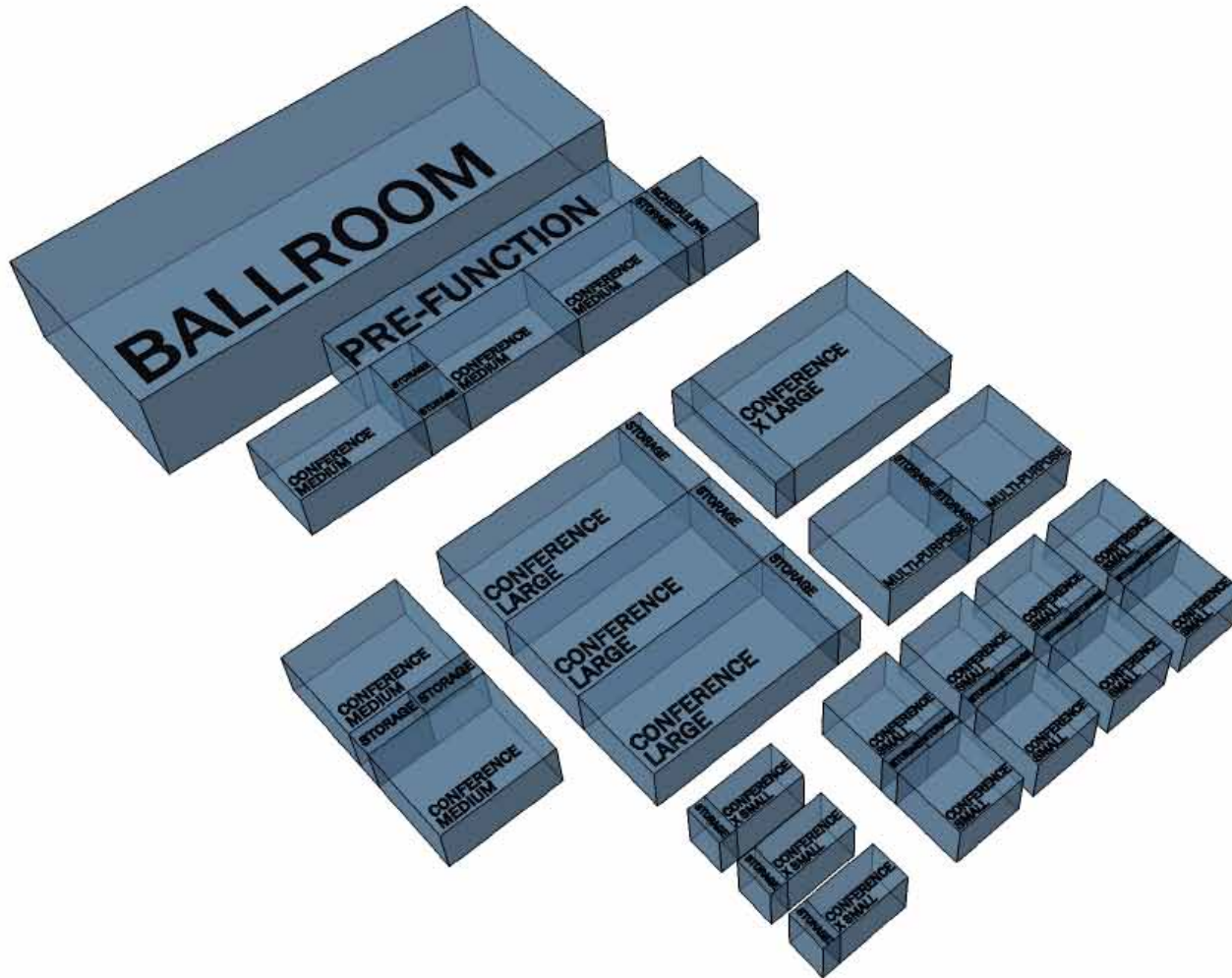


Lounge/Spaces Info Desk

Lounge Spaces / Information Desk	Quantity	Unit	NASF	GSF
General Lounge & Atrium Space	1	12,500	12,500	19,375
Includes 2500 SF for atrium space				
Includes TV Lounges throughout				
Supplemental Atrium Space to Create Heart/Hearth		?		
Art Gallery Lounge	1	400	400	620
Art Staging Area	1	200	200	310
Local Gallery Storage	1	200	200	310
Dispersed Integrated Display for Artwork	1	400	400	620
Print/Computer Stations	20	35	700	1,085
Information Center	1	300	300	465
At night use for DDS if has 24/7 access				
TOTAL			14,700	22,785
Remote Permanent Art Storage (tempered air)	0	200	0	0

Conference/Meeting Spaces

CONFERENCE SPACES



Conference/Meeting Spaces

Conference Spaces/Meeting Rooms	Quantity	Unit	NASF	GSF	
Meeting / Conference Room - Very Large (100) partitio	1	2,200	2,200	3,410	shared
Very large CR Storage	1	250	250	388	
Meeting / Conference Room - Large (55) partitioned	3	1,200	3,600	5,580	shared
Large CR Storage	3	200	600	930	
Meeting / Conference Room - Medium (41 people) par	5	900	4,500	6,975	shared
Medium CR Storage	5	150	750	1,163	
Multipurpose Room (36 people)	2	800	1,600	2,480	
Medium CR Storage	2	150	300	465	
Meeting / Conference Room - Small (18 people)	8	400	3,200	4,960	shared
Small CR Storage	8	50	400	620	
Meeting / Conference Room - Smaller (10 people)	3	220	660	1,023	shared
Smaller CR Storage	0		0	0	
EMU Board Room-16 Bd. Mbrs. (23 total) (shared with Conca.	1	500	500	775	Shared w/Concert VIP rm
Board Room Storage	1	50	50	78	
Reflection/Meditation/Absolution Room (w/feet parking	1	400	400	620	
Reflection/Meditation/Absolution Room Storage	1	50	50	78	
Meeting Room total	24		16,660	25,823	
Storage Room total	21		2,400	3,720	shared
Total Meeting Rooms and Storage			19,060	29,543	

Multi Functional Auditorium	Quantity	Unit	NASF	GSF	
Cinema, meeting, rehearsal					
Auditorium / Theater (250 at 16sf/person)	1	4,000	4,000	6,200	shared
Auditorium/Theater Back of House/Storage	1	500	500	775	w/concert
Projection Room	1	200	200	310	
TOTAL			4,700	7,285	

Ballroom	Quantity	Unit	NASF	GSF	
Ballroom (2nd Floor) Existing					shared
Ballroom Meeting Room (E)	1	5,024	5,024	7,787	
Ballroom Stage	1	1,752	1,752	2,716	
Gumwood Meeting rooms	1	1,497	1,497	2,320	
Ballroom Event Storage/Sider	1	797	797	1,235	
Ballroom Event Storage/Rear	1	50	50	78	
Ballroom Stage Event Storage	1	99	99	153	
Gumwood Event Storage	1	32	32	50	
Pre-function Space 1/Hallway	1	887	887	1,375	
Pre-function Space 2/Lobby	1	1,890	1,890	2,930	
Warming / Servery Kitchen	1	800	800	1,240	
Ballroom Back of House (3rd Floor) Existing					
Projection Room / Control Room	1	344	344	533	
Stage Lighting Room 1	1	50	50	78	
Stage Lighting Room 2	1	56	56	87	
Green Room 1	1	505	505	783	
Green Room 2	1	349	349	541	
Additional Storage?	0	0	0	0	
TOTAL			14,132	21,965	

Shared Conference Rooms

Precinct Located Conference rooms	Quantity	Unit	NASF	GSF	
Women's Center Conference Room (25)	1	1200	1200	1860	
Multi Cultural Center Large Meeting Room (55 people)					
Holden Leadership Center Shared Conference Room (18)					
Sustainability Center Conference Room (18)	1	400	400	620	
Club Sports Conference Room (18) for mtgs & driver training					
Ticket Office/Box Office Conference room (10)					
Cultural Forum Conference Room (10 seats)	1	220	220	341	
ASUO / Student Government Conference Room (10 People)					
Daily Emerald Conference Room (10 people)	1	220	220	341	
KWVA Conference Room/Workroom (10 people)					
Administration Staff Conference Room (10)	1	220	220	341	NASF
Facilities Maintenance Conference Room (12 seats)					2,260
Conference Services Conference Room (10 seats)					GSF
TOTAL					3,503
Included in Meeting room inventory					

Conference Support Services

Conf. Services Support Spaces	Quantity	Unit	NASF	GSF
Reception	1	64	64	99
? Scheduling Staff Offices	13	100	1,300	2,015
Schedule Office Open Work Stations 3 students at each workstation	2	36	72	112
Work Area work tables, copier, kitchenette	1	200	200	310
Storage	1	36	36	56
TOTAL			1,608	2,492
Remote Storage for Conf. Services	1	100		
Conf Serv. Shared Meeting Room (10)				

Facilities Maintenance

Facilities Maintenance Custodial	Quantity	Unit	NASF	GSF	Remain in Mezz
Reception Area	1	64	64	99	
Staff					
Facilities Director (enclosed office)	1	120	120	186	
Custodial Services Supervisor (workstation)	1	80	80	124	
Office Manager/Project Supervisor (workstation)	1	80	80	124	
Custodial Coordinator (workstation)	1	36	36	56	
General Maintenance Mechanic (workstation)	1	80	80	124	
Laborer (workstation)	1	64	64	99	
Custodians (6 Full-time shared)	3	36	108	167	
Student Office Assistants (5 Part-time shared)	2	36	72	112	
Student Maintenance/Custodians (3 Part-time shared)	1	36	36	56	
Temporary Staff (3 Full-time shared)	0	36	0	0	
	1	150	150	233	
Work Area/Drawing Storage	1	1,307	1,307	2,026	
Maintenance Shop (per mezz. area)	1	679	679	1,052	
Wood Shop (per mezz. area)	1	7,934	7,934	12,298	
Building Storage (9,920 sf Currently spread between both bldgs)					
? Bldg Supplies	1	1,000	1,000	1,550	
? Building Maintenance Equipment	1	1,000	1,000	1,550	
? Custodial Equip. (Buffers/vaccum, etc)	1	1,000	1,000	1,550	
Janitor Closets (included in Grosing Factor)	0	0	0	0	
	TOTAL		10,810	16,756	
? Remote Storage		1,000			
Conference Room (12 seats)	0	264	0	0	Shared

Call Center

Call Center	Quantity	Unit	NASF	GSF	Basement
	3	20	60	93	
Supervisors (workstations)	33	20	660	1,023	
Callers (workstations)	1	50	50	78	
Storage	1	36	36	56	
	TOTAL		806	1,249	
	Internal Circulation factor 25%		202		
	Suite Total		1008		

Remote Storage



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Remote Storage

Remote Storage Summary	Quantity	Unit	NASF	GSF	Basement
Card Office Remote Storage (equipment, network support ,	1	450	450	698	
IT Remote Storage	1	300	300	465	
Admin. Remote Storage	1	300	300	465	
Craft Center Remote Storage	1	1,000	1,000	1,550	
Women's Remote Storage	1	100	100	155	
Multi Cultural Center Remote Storage	1	100	100	155	
Holden Leadership Center Remote Storage	1	200	200	310	
Computer Center Remote Storage	1	200	200	310	
Club Sports Remote Storage	1	100	100	155	
Outdoor Program Remote Storage	1	100	100	155	
Cultural Forum Remote Storage	1	100	100	155	
Sustainability/Survival Center Remote Storage	1	100	100	155	
ASUO Remote Storage: canopies, archives, dollys, ballot bc	1	100	100	155	
Resource Center Remote Storage	1	100	100	155	
Concert Hall Remote Storage??	0		0	0	
Oregon Daily Emerald Remote Storage	1	200	200	310	
Art Gallery Remote Permanent Art Storage (Tempered)	1	200	200	310	
KWVA Remote Storage: Canopies, file cabinets, old equipm	1	200	200	310	
Facilities Remote Storage	1	1,000	1,000	1,550	
Conference Services Remote Storage	1	100	100	155	
Building wide Server Room	1	200	200	310	
TOTAL REMOTE STORAGE			5,150	7,983	
Bike Center Remote Parking	1	200			

Concert Hall

Concert Hall-Patron Amenities	Quantity	Unit	NASF	GSF		1.43
						See Shalleck Collaborative Program
Concert Hall Lobby	850	6	5,100	7,293		Shared
Includes Concessions Storage for Carts	1	150	150	215		Shared
Balcony Lobby	360	6	2,160	3,089		??
Box Office	0	150	0	0		shared w/EMU Ticket Office
Stage Office	1	240	240	343		
Sound and Light Locks	4	75	300	429		
Woman's Restroom (2 levels)	0	800	0	0		Shared
Men's Restroom (2 levels)	0	400	0	0		Shared
VIP Lounge/Shared as EMU Board Room	0	500	0	0		Shared
Coat Room	1	100	100	143		
			8,050	11,512		

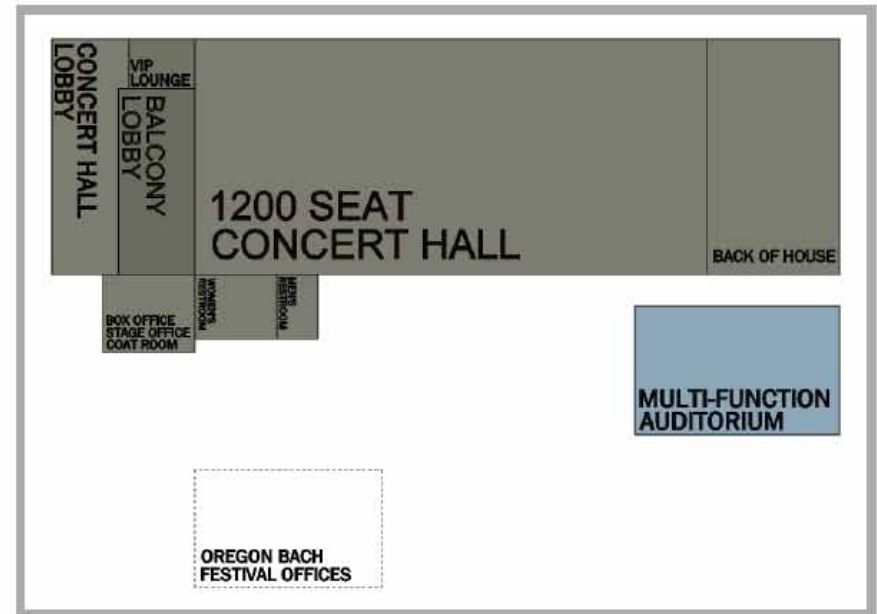
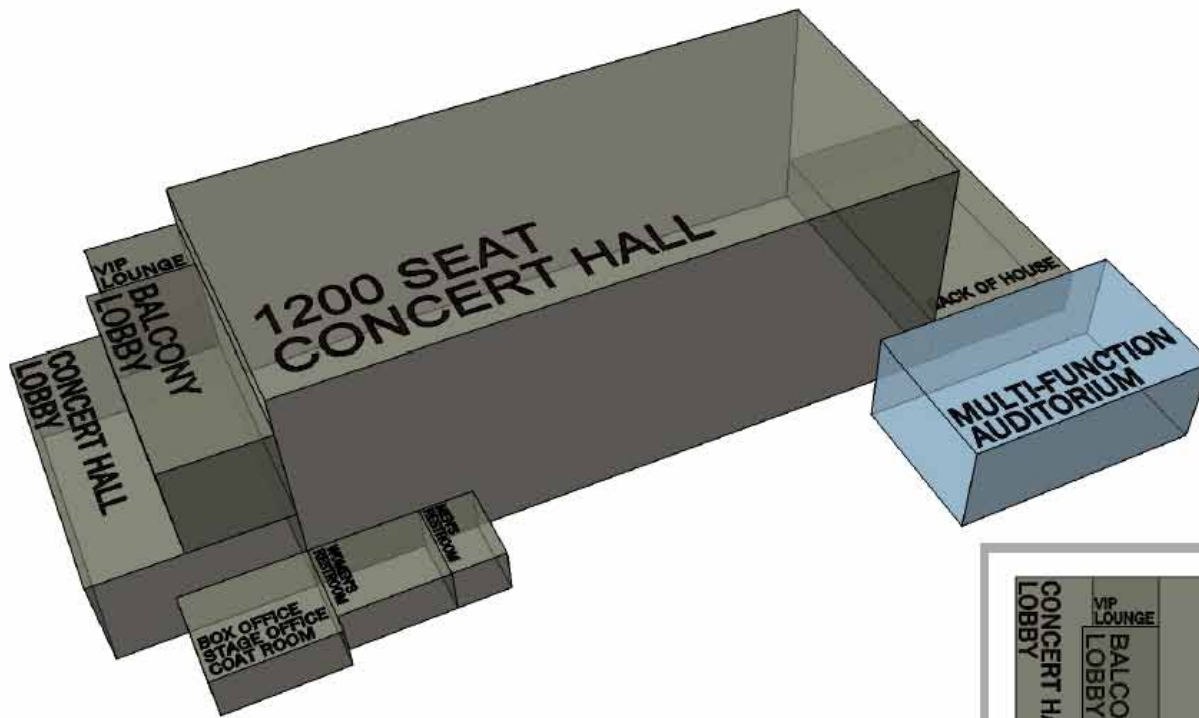
Concert Hall-1200 Seats	Quantity	Unit	NASF	GSF		1.82
Orchestra Seating	850	10	8,500	15,470		
Balcony Seating	300	10	3,000	5,460		
? Choir Balcony (not part of 1200 seat count)	60	10	600	1,092		alternate
Orchestra Pit	1	120	120	218		alternate
? Box Seating	50	20	1,000	1,820		
In-house Mix	1	100	100	182		
	1262		13,320	24,242		

Concert Hall-Stage and Technical Areas			NASF	GSF		1.67
Performance Platform (stage)	1	2,700	2,700	4,509		
Crossover	1	2,250	2,250	3,758		
Dimmer Room	1	100	100	167		
Amplifier Room	1	100	100	167		
Control Suite	1	150	150	251		share common
Recording Booth	1	300	300	501		room?
? Crew Lockers Vending	1	60	60	100		
Backstage Restrooms	2	100	200	334		
Artist/conductor Green Room/Dressing?	1	200	200	334		
? Soloists-6/Dressing Room?	6	120	720	1,202		6 vs. 4
Green Room/Dressing Room?	1	1,200	1,200	2,004		
Storage	1	1,500	1,500	2,505		
			9,480	15,832		

TOTAL Performance Zone 30,850 51,586

Concert Hall 1

CONCERT HALL 1



Concert Hall 2

CONCERT HALL 2

