

Project Number    110451  
Purpose            Subject Area Meetings: Series 2  
Location            EMU – Bean East Conference Room

Start Time            9:30

**Subject Area: Other Services – Card, Ticket Office**

**Time allowed: 30 Minutes**

1.0	Introductions, Review Agenda, Expected Outcome	
2.0	UO Card Office <ul style="list-style-type: none"> <li>• Review updated Square Footage and room summaries based upon SAC meeting 1</li> <li>• Review flow diagram of Card Office</li> </ul>	
3.0	Ticket Office <ul style="list-style-type: none"> <li>• Review updated Square Footage and room summaries based upon SAC meeting 1</li> </ul>	
3.0	Prioritize space needs in program	
4.0	Review Affinity diagrams	
5.0	Recap/Decisions/Next Steps	