

Project Number 11045
Purpose Subject Area Committee Meetings
Location Bean East Conference Room
Start Time 10:15 AM

CONFERENCE REPORT *Outdoor Program / Bike Program*

01 THOSE PRESENT

Outdoor Program

Dan Geiger, Rithy Khut, Suzanne Hanlon, Briana Orr

University of Oregon, Campus Planning and Real Estate

Martina Bill, Fred Tepfer

EMU User Group

Mandy Chong, Dana Johnston

EMU

Jessi Steward

AC Martin

Bob Murrin, Tammy Jow, Christopher King

SERA Architects

Natasha Koiv

02 DISCUSSION – OUTDOOR PROGRAM

- a. Space standards for workstations and offices were presented and reviewed.
- b. NSF areas and quantities for staff positions were right-sized.
- c. Provide 5 student workstations at 36 sf.
- d. Private offices should be glassy and open. Privacy is required for specific conversations only. Offices are generally open.
- e. The adjacency diagrams, including the Recreation Suite idea was received well.

03 DISCUSSION – BIKE PROGRAM

- a. The Bike Program area is not currently included in the program. The area column can be shifted once approved.
- b. The Customer Service area needs a desk. Customers will walk up to it with a bike. It also serves as a retail desk for fenders, helmets, etc. Allow 100 sf for retail. Bikes are not sold here.
- c. There would be 8-10 staff members.
- d. Instructors do not need a desk.
- e. Maintenance Stations are 6' wide, each: Walls lined with tools (2'), workspace (3'), bike stand (5'). One module is: 6' x 10'.

- f. The Bike Program conceivably takes care of the covered, secured bike parking requirements for the building. Bikes do not need to be stored in heated spaces. Enclosed and covered – yes.
- g. There should be showers and lockers in the vicinity of the Bike Program.
- h. The main bike circulation occurs along University Street.
- i. If the Bike Program is next to the Outdoor Program, they could have a shared lounge, reception space.