

Project Number 11045
Purpose Subject Area Committee Meetings
Location Bean East Conference Room
Start Time 10:45 AM

CONFERENCE REPORT *KWVA Radio Station*

01 THOSE PRESENT

KWVA

Charlotte Nisser, Lauren Karell, Colin Deaver, Ryan Henry

University of Oregon, Campus Planning and Real Estate

Martina Bill

University of Oregon, Student Affairs

Gregg M. Lobisser

EMU User Group

Wendy Polhemus, Mandy Chong, Dan Geiger

EMU

Jessi Steward

AC Martin

Bob Murrin, Tammy Jow, Christopher King

SERA Architects

Natasha Koiv

02 DISCUSSION

- a. Space standards for workstations and offices were presented and reviewed.
- b. NSF areas and quantities for staff positions were right-sized.
- c. The General Manager requires a private office (1 @ 120 sf) to accommodate a side table meeting for four people.
- d. Offices at 100 sf are required for the Assistant General Manager, Production Director, Music Director, Band Associate, Engineer and DJ.
- e. KWVA needs adjacency to a 25 person conference room.
- f. Staff workstations for news volunteers are 20 sf.
- g. Workstations at 36 sf are required for Office Assistants, PT Assistant Directors and PT Directors.
- h. Studios
 - Live Band Performance Studio at 200 sf. This is a good candidate to double up for a video studio.
 - Mixing Studio at 80 sf. Should be adjacent to the Live Band Studio.
 - (2) Live Broadcast Studios at 100 sf, each.
 - (2) Production Studios at 100 sf, each.

- i. The Music Library requires a high density storage system, and should be located in a separate room for security.
- j. The Server Room should be located within the greater Media Center. Change the area from 300 sf to 100 sf.
- k. There are two types of storage required: General Storage and Equipment Check-Out Storage.
- l. General Storage can be in a remote location. Items to be stored include canopies, file cabinets, old equipment. 100 sf is required at the centralized storage location.
- m. The adjacency diagrams were reviewed and seemed to be okay.
- n. The Media Center should include 2 production studios and 2 video recording studios. Future discussions are required regarding how to share the Media Center with the Oregon Daily Emerald.