

Project Number 11045

Purpose Kick-Off Meeting
Location EMU – Gumwood Room
Start Time 8:00 AM

AGENDA

8:00 Arrival/Sign In **EMU Design Studio**

- 1 Name Tags/Sign In Sheet/Contact Information

8:15 Welcome **UO**

- 1 Introductions/Roles and Responsibilities (MB)
- 2 Welcome (GL)
- 3 Comments from VP Robin Holmes (RH)
- 4 How UO User Group decisions are made (MB)
- 5 Review of Agenda / Kick-Off Meeting Purpose / Desired Outcomes (MB/GL)

9:00 Recap of Program/Prior Studies/Background Information **UO/EMU Design Studio**

Purpose: Review past program decisions and set stage for the project.

Decision: Overall Program Agreement

- 1 Highlights / Observations of Recent Student Union & Concert Hall Tours (GL)
- 2 Relevance of 2003 EMU Master Plan by MHTN and Brailsford & Dunlavy Program (GL)
- 3 Updated UO Space Program Summary (MB)
- 4 Clarifications: Parking, Concert Hall / Multi-Function, Food Service, What to Save, Ongoing Operations During Construction (BobM)
- 5 Project Construction Budget (MB)
- 6 Project Schedule/Decision Milestones (NK)
- 7 Decision (BobM)

9:45 Break

9:55 Visioning Session

EMU Design Studio

Purpose: Identification of the key measures of success for the project.

Decision: Vision and measures of success

- 1 Project Description / Patterns / Vision (DM/WT/LP)
- 2 Experiential Vision (DM/WT/LP)
- 3 Prioritization (DM)
- 4 Decision (DM)

11:30 Lunch Break

12:30 Site and Program Influences

EMU Design Studio

Purpose: Develop an informational base about the project.

Decision: Achieve consensus.

- 1 Site Circulation (LP)
- 2 Site Planning Influences (LP)
- 3 Original Building / Historic Photos (DM/LP)
- 4 Site Environmental Influences (LP)
- 5 Sustainable / Climate Responsive Design Influences (LP)
- 6 Illustrate Existing Program (BobM)
- 7 Massing of Program Elements (BobM)
- 8 Program Sustainability Issues / Energy Programming (LP)
- 9 Adjacency Exercise (BobM)
- 10 Decision (BobM/LP)

2:00 Break

2:10 Big Ideas

EMU Design Studio

Purpose: Using the informational base about the project, brainstorm opportunities.

Decision: Select 3-4 diagrams for further exploration.

- 1 Specific Opportunities (DM/WT)
- 2 Decision (DM/WT)

3:20 Break

3:30 Wrap-Up and Next Steps

EMU Design Studio

- 1 Conclusions (NK)
- 2 Subject Area Committee Meetings – Process and Expectations (MB)
- 3 November 7 Referendum (GL)
- 4 Next Meeting: Wednesday October 19, 2011; 8:00 – 4:00; Bean Hall East Conference Room

4:00 End Time