

# Permission to Register for Individualized Study University of Oregon School of Music and Dance

Date Received \_\_\_\_\_

USE FOR THESE COURSES ONLY:

<i>* See Guidelines printed on reverse of this form.</i>			
MUS/MUE 401/601	RESEARCH	MUS 409	SUPERVISED TUTORING
MUS/MUE 403/503	THESIS	MUS 609	TERMINAL PROJECT
MUS/MUE/MUJ 405/605	READING AND CONFERENCE*	MUS 499	SENIOR PROJECT
MUE 406	FIELD STUDIES	MUS/MUE 602	SUPERVISED COLLEGE TEACHING
MUE 409/609	PRACTICUM	MUS/MUE 603	DISSERTATION

**TO BE COMPLETED PRIOR TO REGISTERING. RETURN TO THE RESPECTIVE  
UNDERGRADUATE OR GRADUATE ASSOCIATE DEAN BY THE LAST DAY TO ADD.  
IF THIS DEADLINE IS MISSED, YOU WILL BE DENIED ENROLLMENT IN THE COURSE.**

- 1 Provide the following information - **PLEASE PRINT**

STUDENT NAME \_\_\_\_\_ ID#    -   -

LAST FIRST

EMAIL ADDRESS \_\_\_\_\_

TERM \_\_\_\_\_ YEAR \_\_\_\_\_ CRN \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

SUBJ \_\_\_\_\_ CRSE# \_\_\_\_\_ CREDITS \_\_\_\_\_ GRADE OPTION \_\_\_\_\_

TITLE \_\_\_\_\_  
(as you would like it on your transcript)

INSTRUCTOR NAME \_\_\_\_\_

LAST FIRST

**(After the instructor has approved, you MUST REGISTER for the course through DuckWeb to receive credit.)**

- 2 Instructor authorization required to register

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

INSTRUCTOR UO ID#    -   -     (required)

- 3 Requirements for completion of course (to be filled in by instructor)

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- 4 Approved by \_\_\_\_\_ Date \_\_\_\_\_

Associate Dean  
(Entered on Banner by Office Manager and then filed in student's records)

**Guidelines for**  
**MUE, MUJ, MUS 405/605**  
**Reading and Conference: [Topic] (1-4R)**

1. **Course Description:** Individual study of topics beyond the availability of the standard curriculum. Prereq: completion of all regularly scheduled courses related to the topic or equivalent; instructor's consent.
  
2. **Guidelines:**
  - a. Prior to registering for MUE, MUJ, MUS 405/605, a student must submit the *Permission to Register for Individualized Study* form (on reverse) to the Undergraduate or Graduate Office. This form must be submitted no later than the "add" deadline, which occurs during the second week of classes each term.
  
  - b. The number of credits for which a student enrolls shall correspond to the amount of work expected from that student.
  
  - c. In agreeing to supervise a reading and conference, the faculty member shall plan to meet with the student regularly throughout the term if the student is in residence.
  
  - d. A student who wishes to enroll in Reading & Conference for a course available in the curriculum must petition the Undergraduate or Graduate Committee no later than the term prior to the term of enrollment.
  
  - e. Reading & Conference credit may not be given for preparation for recitals or final examinations, such as the master's orals or doctoral comprehensives.