



UNIVERSITY OF OREGON

SCHOOL OF MUSIC AND DANCE Music Graduate Office

(541) 346-5664 • gradmus@uoregon.edu • music.uoregon.edu

Approval Form for Thesis or Project Proposal

(M.Mus. in Music Education)

Instructions

For those completing a **thesis** for the M.Mus. in music education, this approval form shall be submitted at least **two** terms prior to the term of expected graduation (e.g. fall term for spring graduation). For those completing a **project** for the M.Mus. in music education this approval form shall be submitted at least **one** term prior to the term of expected graduation (e.g. winter term for spring graduation). (Summer-Session-Only students: proposals are due the summer before graduation.) At least three faculty members must approve the proposal; they will also serve as the examining committee at the final oral examination. One, the adviser for the project, will be a member of the School of Music and Dance faculty in an appropriate scholarly area, with whom the student will register for the proper credits hours required in the degree program (Thesis: 9 hours or MUE 503; Project: 6 hours of MUE 601 Research determined by adviser). The other two committee members will be faculty in appropriate scholarly areas who, by their signatures, agree to assist the adviser during preparation of the thesis or project in whatever way is mutually agreed on, and to take part in the final examination. This committee must also be approved by the Director of Graduate Studies.

A brief proposal for the final project or thesis is to be attached to this form. Proposals for projects and theses will include a title, statement of purpose, statement of procedures, justification of the study, and working bibliography. Such proposals are normally two to four pages long.

The original signed approval form is to be placed in the student's file; a copy should be retained by the student. If the nature of the thesis or project changes, or if the makeup of the committee changes, a revised form and/or proposal **must** be filed in the Music Graduate Office.

If human subjects are to be used, permission must be given by Research Compliance Services (<http://humansubjects.uoregon.edu>) prior to any contact with the subjects. See A11 and A12 of the *Procedures and Policies*.

Proposal for: **Thesis** (due two terms before term of graduation)
 Project (due one term before term of graduation)

Name: _____ **Date:** _____ This is a:
 New proposal
 Revised proposal/committee

Preliminary Approval of the Thesis or Project:

<i>Names (please print or type)</i>	<i>Signatures:</i>	
Adviser: _____	_____	Date: _____
Committee Member: _____	_____	Date: _____
Committee Member: _____	_____	Date: _____
Committee Approval: <u>Director of Graduate Studies</u>	_____	Date: _____

MUSIC GRADUATE OFFICE ONLY	
Rec'd _____	Database _____
Student & Committee Notified _____	