REPORT OF SUB-COMMITTEE ON METHOD OF ADMINISTERING FRESHMAN ENGLISH REQUIREMENT

The report of the sub-committee appointed to consider the method of administering the freshman English requirement in the present emergency was adopted as follows:

First: That whereas at the end of the present term the English department would normally dismiss one in three of its enrollment in Freshman English, for the present occasion the dismissal of one in four will be sufficient as a minimum, with the understanding that the English department will make the actual dismissals run as near to one in three as its conscience will permit.

Second: That the freshmen men of the University be given an examination in English just before Christmas at the same time and place as the regular Freshman English examination, and that the men taking the examination be divided into three classes to be administered as are the four classes into which the new entrants are normally divided in October.

Third: That the English department shall so administer its work that in the Spring term there shall be no larger proportion of Freshmen registered for English Composition than there would be under the strict normal operation of the rule.

Fourth: That the examination of new entrants be held Friday afternoon, January 3, which is stated by Dr. Bates to be a more convenient time than that at present provided.

Prof. Allen
Prof. Clark
Prof. Boynton.

FINE FOR LATE FILLING OF REGISTRATION CARDS AND PETITION FOR CHANGE OF COURSE

The following resolutions presented by Professor Young were adopted:

RESOLVED: 1st, that rules governing procedure of registration shall be so amended that the term schedule card and class record card shall be deposited with the Comptroller and fees paid within three University days of the date when the schedule card was filled out by the Adviser. Failure to do this shall result in a fine of one dollar.

2nd. Any substitutions of one course for another after the filling of class record cards with the Comptroller can be made only on petition granted by the proper committee on revision of students' courses and on recommendation of the adviser.

WITHDRAWALS Moved by Professor Smith that all cases of withdrawals from class shall be referred to the Revision of Course Committee for action. The motion was lost.

ENRICHMENT REQUIREMENTS On motion of Professor R. C. Clark the faculty voted to return on January 1st to the old standard of entrance requirements (fifteen units.) The faculty adjourned.
REGULAR MEETING OF THE FACULTY

January 8th, 1919.

The following members were absent: Professors Bates, Barnett, R. C. Clark, Cummings, Crockatt, Caswell, Douglass, DeBusk, Ehrman, Gregory, Hayward, Lawrence, Landsbury, Norton, Perkins, Packard, Parsons, Schroff, Turnbull, Tingle, Zimmerman.

MINUTES READ AND APPROVED The minutes of the previous meetings were read and approved.

CREDITS EARNED BY MEN IN S.A.T.C. The question of the number of credits earned by men in the S. A. T. C. during the Winter quarter was discussed and it was moved by Dr. Boynton that the matter of excess credit above fourteen be referred to the Demobilization Committee. The motion carried.

SPECIAL MEETING OF FACULTY It was moved by Dr. Boynton and carried that the faculty hold a special meeting two weeks from today for the purpose of considering the report of the Committee on the Year's Schedule and much other matters as may necessarily come up.

MILITARY DRILL AND PHYSICAL TRAINING. The following recommendations were made by the Special Curriculum Committee:

1. That one hour of credit be given each term for military drill (as part of the 180 hours required for graduation).

2. That during the freshman and sophomore years military drill be required of freshmen and sophomore men one hour a day for three days each week under the direction of the military department, and that during the same period physical training be required one hour a day for two days each week under the direction of the physical training department.

Moved by Professor DeCou the adoption of paragraph 1 of the report. The motion carried.

Moved by Professor Boynton, the adoption of paragraph 2.

Moved by Professor Prescott, as a substitute, that this report be re-referred to the Committee with instructions to make written report and that action be taken on such report at a subsequent meeting.

The motion was lost. The original motion carried.

COMMITTEE TO CONSIDER NEEDS AND FACILITIES FOR INTRA-MURAL SPORTS

On motion of Professor DeCou a committee of five was appointed by the President to consider the immediate and permanent needs of the University in the way of facilities for the carrying on of intra-mural
sports for both students and faculty and report such needs with recommendations to the President and the Board of Regents. The motion carried and the following committee was appointed: Professor DeCou, Professor Howe, Miss Cummings, Mr. Walker, and Professor Prescott.

ELECTION OF ADVISORY COUNCIL At the suggestion of Dr. Sheldon the election of the Advisory Council was made the first order of business at the next meeting of the faculty.

LULA FARGHER Professor Straub moved that Miss Lula Fargher, who had applied for admission to the University as a special student and had been refused, be granted admission. After discussion it was decided to refer the matter to the Special Student Committee they to re-consider their action if notified by the Heads of Departments with whom Miss Fargher wishes to take work that they are willing to admit her. (Miss Fargher is a woman 27 years old; a student in the School of Music without high school training for University work other than that received in a music course taken at Philomath College).

The Faculty adjourned.

January 22, 1919.

SPECIAL MEETING OF THE FACULTY.

A special meeting of the faculty at which more than a quorum were present.

PROGRAM COMMITTEE By common consent, President Campbell appointed the program committee for the colloquium for the coming year consisting of Dr. Sheldon, Dr. Edmondson and Mr. Onthank.

RECEPTION COMMITTEE FOR LEGISLATURE Moved by Professor Edmondson, the appointment of a committee of five as a reception committee for the visit of the legislature. The motion carried and the following committee was appointed: Professor DeCou, Professor Allen, Professor Gilbert, Professor Straub, Miss Perkins, Professor Smith, Professor Caswell, and Professor Sweetser.
COMMITTEE FOR SPECIAL MILITARY WORK The faculty authorized the apportionment of a committee of three with power to act to consider applications for credit for special military work. The following committee was appointed: Professor Howe, Professor Allen, Professor Boynton.

TWENTY PER CENT ABSENCE RULE On motion of Professor McAlister, the Secretary of the Faculty was instructed to post notices on the bulletin board that the twenty-per cent absence rule will be enforced this term.

CREDIT FOR TOPOGRAPHY, S. A. T. C. Professor Straub presented the petition of a number of boys in the S. A. T. C. for credit in Topography and the petition was referred to the Special Military Committee with power to act.

ANNA HENDERSON AND ANNA COFFIN Moved by Professor Straub that Anna Henderson and Anna Coffin, who attended the University for a number of years in the early days and who could have graduated at that time with an additional six months of work, be now graduated on the completion of one year more of work (45 term hours.)

Moved by Professor Boynton that the above application for graduation be referred to the Committee on Advanced Standing to report at the March meeting. After discussion the motion was lost and the original motion carried.

TERM PLAN RE-ADOPTED The following reports, major and minor, were presented to the faculty:

MAJORITY REPORT

It appears that the three-term schedule fits the work of a majority of our departments somewhat better than does the semester plan. The more intense work and the minimizing of the interruption at the recesses more than offsets the loss of time due to more frequent registrations and examinations.

The term plan with its smaller units, and more conveniently placed divisions gives more elasticity in student attendance, and permits a better coordination between his school work and any necessary outside industrial activity. It also lends itself better to the adjustments of schedules of departments which have large amounts of extension work, and promises to make more convenient the arrangement of periodic leave of absence for members of the faculty.

Further, the term plan has not yet had a fair trial under normal conditions, having been adopted and used only under the stress of war conditions. Therefore the majority of the Committee recommends:

FIRST: That the term plan be continued for the academic year 1919-20, without prejudicing the final decision.

SECOND: That during the coming year a careful statistical study be made, to determine the probable effect of the term plan upon student enrollment and attendance, giving attention particularly to
1. The number of students enter at the beginning of the winter term.

2. The number of students leaving at the end of the winter term.

3. The attitude of the High School authorities of the state toward the three-term plan.

Respectfully submitted,

E. E. DeCou
J. H. Gilbert,
W. P. Boynton, Chairman.

MINORITY REPORT

The minority members of the committee recommend that the University return to the semester system in vogue before the participation of United States in the world war, care being taken to avoid an undue scattering of subjects. Your minority committee believes this change advisable for the following reasons:

1. Under the term system breaks come at Christmas and Easter not early in February when the mid-year class in the high school graduates. As a result, high school graduates are likely to enter other colleges where the transition can be made without a wait.

2. As the local high schools follow the semester plan, the arrangement for practice teachers is extremely difficult to provide for as the university students teaching must end and begin their practice teaching in the middle of a quarter, making a course unusually heavy for part of the term and unusually light for the remainder or vice versa. This affects about forty students a year.

3. The term plan necessitates the expenditure of a week's extra time in the purely mechanical process of registration and examination.

4. The concentration of work made necessary by short quarter means four and five hour courses in the main. This limits the number of courses, particularly as in small departments no adequate provision can be made for beginning courses in the spring quarter.

Respectfully submitted,

H. D. Sheldon
E. H. MacIntyre.

Dr. Boynton moved the adoption of the major report and Dr. Sheldon moved as a substitute that the minor report be substituted for the major report. After much discussion the substitute motion was lost and the original motion carried.
ELECTION OF ADVISORY COUNCIL

The election of the Advisory Council resulted as follows: Dean Allen, Dean Morton, Professor Bovard, Professor McAllister.

NOTICE OF NEW BUSINESS

Dr. Boynton gave notice that he would present for the consideration of the faculty at the February meeting a program covering courses of less than three hours.

The faculty adjourned.

February 5, 1919.

REGULAR MEETING OF THE FACULTY.

The following members were absent: Professors Burgess, Cummings, DeRusck, Gregory, Hayward, Leader, Landsbury, McAllister, Schroff.

MINUTES READ AND APPROVED

The minutes of the previous meeting were read and approved.

MEETING OF THE ADVISORY COUNCIL

President Campbell announced a meeting of the Advisory Council to be held February 10th, at 7:30 P. M.

INTRA-RURAL SPORTS
ENTERTAINMENT OF LEGISLATORS

Professor DeCou made reports for the Committee on Intra-Rural Sports and the committee on arranging for the entertainment of the Legislators.

Dr. Smith, chairman of the sub-committee on financing the expenses of the entertainment, reported recommending that members of the faculty be asked to contribute towards meeting these expenses, suggesting that if each member of the faculty contribute 1/1000 of his annual salary the bills can be met.

Moved by Dr. R. C. Clark that the Committee be given permission to solicit members of the faculty for contributions toward meeting this expense. The motion carried.
REPORT OF LOWER DIVISION ADVISERS

Dr. Boynton, chairman of the Advisers for the Lower Division transmitted the following report pursuant to his notice at the last meeting of the faculty:

1. It reaffirms its former resolution, that courses, to be counted as satisfying the GROUP requirement, should be substantial courses, typical of the group in both content and method.

2. It recommends that subject to the above considerations work in the following Departments and Sub-departments be counted as meeting the group requirements.

GROUP I, LANGUAGES. English Composition (excluding prescribed freshman work); American Literature; English Literature; Public Speaking; Greek; Latin; Germanic Languages; Romance Languages.

GROUP II, SOCIAL SCIENCES. History; Economics; Sociology; Political Science; Education; Philosophy (excluding Practical Ethics and Vocational Guidance).

GROUP III, MATHEMATICS AND SCIENCE. Mathematics; Graphics (except Lettering and Instrumental Drawing); Botany; Chemistry; Geology; Household Arts (beginning October 1919); Physics; Psychology; Zoology; science courses to be so counted only when they include regular laboratory or field work.

3. At the meeting of June 6th, 1918, the following revision was adopted: "Each of the three groups shall find representation on the twenty-four hour, which shall be taken within the department, except on the agreement of the adviser and the Head of the department concerned". Inasmuch as the burden of checking the fulfillment of the group requirements actually falls on the Registrar and the Chairman of the Advisers, and two heads of departments rather than one are involved, the Committee recommend that the clause underlined be amended to read: "Which shall be so far as possible continuous work taken within one department; and satisfactory continuity shall be an indispensable condition for counting the work as satisfying the requirements of the group."

4. In order to meet the difficulty in adjusting courses on students' cards to give a sufficient amount without excess hours, the committee recommend the adoption by the Faculty of the following rule: Advisers may at their discretion place upon students' cards courses not to exceed 17 hours in addition to prescribed Physical Education and Military Training, but not more than 15 hours credit shall be given for this work unless the average grade earned is better than II. (In case the present deduction of credits for cuts is abolished this limit should probably be reduced from 16 to 15 hours.)

5. The committee calls the attention of Departments to the desirability of a reasonable number of courses to be offered in the spring term with a minimum of prerequisites, which may be taken either by students newly entering at that time, or by those needing courses to replace a two term sequence just completed. There appears also to be a dearth of satisfactory courses at 8, and perhaps at 1 and 2.

Moved by Dr. R. C. Clark that the consideration of groups be taken up one by one. The motion carried.

Moved by Dr. R. C. Clark that Public Speaking be struck from the first group. The motion lost.

Moved by Dr. Bates that Public Speaking be added to Group II. The motion carried.

Moved by Dr. Hope that Law be included in Group II. The
motion carried. Group II was adopted as amended.

It was moved that Group III be adopted.

Moved as an amendment that Drawing be included in Group III. The time limit having expired motion was made and lost that the meeting continue.

The President gave notice of a special meeting to be called in two weeks to complete business before the faculty, beginning with the motion before the faculty.

Dr. Caswell made the following motion:

"That a committee of five be appointed to investigate the operation of the present "cut" system and to report upon the advisability of abolishing it, and in case the committee shall report in favor of the abolition of the present system it shall submit with the report an alternative plan for securing the attendance in classes. The motion carried and the following committee was appointed:

NOTICE OF NEW BUSINESS

Dr. Cloran gave notice that he would present the following motion at the next meeting of the faculty:

"MOVED, that instead of students handing in a class room record card at the Registrar's Office for each course they take, they be required to take a schedule card made out by the major professor around to each professor of which they take a course for his signature.

On motion of Dr. Sheldon the faculty adjourned."
March 11, 1919.

REGULAR MEETING OF THE FACULTY.

The following members were absent: Professors H. A. Clark, Crockett, Douglass, Ehrenz, Gregory, Leader, Morton, Turnbull. 

The following corrections were made in the minutes of the previous meeting and the following minutes recorded, as follows:

"Moved by Dr. Bates that Public Speaking be added to Group I" was corrected to read "Moved by Dr. Bates that Journalism be added to Group I".

WRK: B FOR GOVERNOR WITHCOME'S FUNERAL On motion of Professor Straub the matter of arranging payment for the wreath sent for Governor Withccombe's funeral was referred to Dr. Ossewll.

REPORT OF LOWER DIVISION ADVISORS The following report of the Committee on Lower Division Advisors was presented by Dr. Boynton:

1. That the chairman of the Committee of Lower Division Advisors and the Registrar be authorized to go over the cards of all Lower Division students and to enforce the fulfillment of the group requirements.

2. That a course of not less than three hours a week, taken continuously throughout the year, be held to satisfy the requirement in any of the three groups.

On motion paragraph 2 was adopted, the understanding being that in order to satisfy the science requirement the student must include laboratory work.

On motion paragraph 1 was adopted.

GROUP III The adoption of group III with the amendment that drawing be included was then considered. On motion the amendment was adopted. The original motion was adopted.

SEVENTEEN HOURS OF WORK CAN BE CARRIED On motion of Dr. Boynton, advisers were instructed to place seventeen hours on the student's card if necessary, the extra hour above sixteen being forfeited in case the average of the student's grade is not above 'F'.

GROUP SYSTEM TO BE REFEERRED It was moved by Dr. R. O. Clark that the entire matter of the group system be re-referred to the committee with instructions to consider the possible revisions of the entire plan and to report
at the next meeting of the faculty.

It was moved by Professor Howe as a substitute that the faculty rescind all legislation regarding the group system and return to the system of major professors. It was ruled by the chair that the motion of Professor Howe was new business and would require a month's notice.

After discussion the motion of Dr. Clark referring the matter to the committee was adopted.

**DR. SHELDON APPOINTED CO-GROUP SYSTEM COMMITTEE** On motion of Dr. Gilbert, Dr. H. D. Sheldon was added to the membership of the group system committee, making its membership as follows:

Dr. Boynton, Professor DeGoo, Dr. H. A. Clark, Professor Perkins,

**SCIENCE CLUB A SPECIAL HONOR** It was moved by Professor Edmundson that the faculty approve the action of the Science Club making the election to membership in the Science Club of certain students a special honor and that the names of such students appear in the catalog and on the Commencement program.

The motion carried.

It was later moved by Professor Howe the reconsideration of the above motion for the reason that being new matter it should have been given a month's notice. The motion to re-consider carried.

**THE "CUT" SYSTEM** The following report of the Committee appointed to study the operation of the "cut" system was adopted:

"All absences occurring prior to October 1st, 1918, and not hitherto excused shall be counted as unexcused absences. This shall not apply to students not registered in the University at present, but such students must petition to have their absences excused within one month of the date when they re-enter the University."

It was moved by Professor Straub that the administration of the twenty-per cent rule regarding absences be deferred for this term to the judgment of the individual instructor. The motion carried.

**PERSONAL HYGIENE** On motion of Professor Smith the subject of personal hygiene for women was referred to the committee on the group system.
DAY OF FACULTY MEETING AS CHANGED Professor Prescott gave notice that at the next meeting of the faculty he would move that the day of faculty meeting be changed from Wednesday to either Tuesday or Thursday.

GLEE CLUB It being pointed out that it was advisable for members of the Glee Club to leave on a trip to Southern Oregon a day or two before the regular examination schedule it was moved by Dr. Caswell that the instructors be allowed to give early examinations to the members of the Glee Club. The motion carried.

REGISTRATION DAY On motion of Professor Caswell, Tuesday, March 16, was set aside for registration day for the coming term.

CORA E. WARE The petition of Miss Cora E. Ware to receive extra credits for work taken in the summer courses of 1915-16, 1916-17, 1917-18, was granted on recommendation of the committee on extra hours.

GEORGIANA KESSI The petition of Georgiana Kessi to be graduated on the basis of two terms of residence work was granted, it appearing that Miss Kessi had been in war work during the first term.

MRS. PEARL WATTS The petition of Mrs. Pearl Watts to be graduated without physical training other work to be substituted was granted.

DEGREES The following students were recommended for degrees:
For the Master of Arts degree
      Chester T. Kronenberg

For the Bachelor of Arts degree
      Eva Elizabeth Stetson
      Cora E. Ware

MEDICAL SCHOOL, COMBined Degree The petition from the Medical School asking to have the privilege of the combined degree granted to other Universities as well as the University of Oregon was referred to the Advanced Credits Committee with the addition of Dr. Boyard.

RESIDENCE CREDIT FOR EXTENSION COURSES The following courses were approved for residence work in the Extension Department in Portland.

History of American Ideals
Conflict of Nationalities in Europe
Seminar in Ethics

Dr. Rebec
On motion of Dr. Cloman the faculty adjourned.