

University of Oregon
Request for Wire Transfer - Non-Recurring

Check one: Domestic Wire or International Wire

UO Wire Number: _____ Forward Contract #: _____
(for Intl. Wire – if applicable) _____

Date Transfer to Occur: _____

Amount of Transfer: _____ Currency (if other than U.S.) _____

Beneficiary Vendor Number _____

Beneficiary: _____
(35 spaces available)

Beneficiary Account # or IBAN # _____

Beneficiary Street Address: _____
(35 spaces available)

Beneficiary City/State/Country: _____
(35 spaces available)

Beneficiary Bank Name: _____
(35 spaces available)

Beneficiary Bank ABA Routing #: _____
(Domestic) or Swift # if (foreign)

Beneficiary Bank Street Address: _____
(35 spaces available)

Beneficiary Bank City/State/Country: _____
(35 spaces available)

Message for Beneficiary: _____
(105 spaces available)

Email address of Beneficiary: _____

Department Signature: _____ Date: _____

Agency Authorized Initiator's Signature*: _____ Date: _____

Agency Authorized Releaser's Signature*: _____ Date: _____

Any wire transfer request received after 10:00 a.m. will be considered a request for the next business day.
Accounts Payable requires 24-hour notice (from the 10:00 a.m. deadline) on all transfers in excess of \$5 million.

For Department Use:

Department Name: _____

Index or Fund/Org/Program: _____ Account Code: _____

Banner Document Number: _____

For Business Affairs Office Use Only:

Currency Conversion (if applicable) U.S \$: _____ US Bank Control Number: _____