

## Payroll Accounting Adjustment Note: OPE amounts (account 10901) move automatically with pay.

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Employee Job											
ID: 123-45-6789 Name:			Simpson		John		Jay				
			Last Fir				Middle				
Position: B89999 Suffix: 00 Employee Class: UA Unclass, Teach/Rsch, 9/10 mo, +.50 FTE											
A: Search and Replace the incorrect index, account or activity in the following past payrolls:											
Year Pay No Index Fund Org Account Program Activity											
			earch For:								
To Replace With:											
B: Move Dollars within C: Change LD % for the following range of past payrolls:											
the foll	owing pa	st payr	olls:	Year Pay No							
				From 2000 1 Use the New LD % for all future payrolls!						payrolls!	
To 2000 6											
Old Do	ollar Spre Pay No		llars	Old LD: Old Index and Account (or FOAPA) % Index Fund Org Account Program Acti						A Activity	
Teal	ray NC		iiai S	50.00	DeptA	001100	222222	10101	01000	Activity	
				50.00	DeptB	001100	430000	10101	01000		
				00100		1 001100	1	1000	0.000		
Total				100.00							
New Dollar Spread: New LD: New Index and Account (or FOAPA)											
Year Pay No Dollars				%	Index						
				45.00	DeptA	001100	222222	10101	01000		
				5.00	·	001100	222222	10101	01000	246820	
				45.00	DeptB	001100	430000	10101	01000		
				5.00		001100	430000	10101	01000	246820	
								_		-	
						1	1				
Total				100.00							
Total   100.00											
Justification (Required if transferring expenses to Federal Grants, include explanation for tardiness if expenses > 90 days old)											
To appoint an employee for a 10% cost sharing obligation effective back in Jan 2000 and for future											
months.											
Signat	ture Bl	ock		Print		Sign			Phone Date		
Dept Approval		Do	Dept Head or Designee					6-5555	15	July 2000	
		De	pt nead	or Designee				0-0000	10	July 2000	