

Travel Exception Request

The University of Oregon will not approve travel to a country listed in the Center for Disease Control and Prevention (CDC) Level 4: COVID-19 Very High-risk category OR Department of State Level 4 Do Not Travel countries without an exception granted by the Office of the Provost. International travel to a CDC Level 4 country or a Department of State Level 4 country without an approved exception will not be eligible for reimbursement and may not be eligible for coverage under the UO's international supplemental travel insurance policy. To request a travel exception, please complete the following and submit to travelsafe@uoregon.edu **at least four weeks in advance of travel.**

NOTE: Given the extraordinary coronavirus situation, you should consider the risks of (i) not being allowed to leave if a quarantine were issued by the authorities of that country; (ii) not being allowed to enter into another country by the authorities of that country, because you had been in a country with widespread sustained (ongoing) transmission,; (iii) being placed into mandatory quarantine, upon arrival in the US or another location, because you were in a country with widespread sustained (ongoing) transmission. We cannot guarantee the level of care you will receive while abroad. Please provide as much information as possible about your upcoming travel.

Traveler Information

Name of traveler:

Traveler phone number:

Traveler email address:

An automated email report of your responses to this exception request will be sent to the address provided below.

University affiliation:

If group travel:

Please list all faculty travelers by name and role:

Please list all student travelers by name and role:

Department Information

Department:

Department head or supervisor:

Department contact phone number:

Department contact email address:

Please indicate whether your department head has approved this travel exception request:

Business Purpose

Please describe the business purpose of this travel request:

Please indicate the impact on your stated purpose if the travel is postponed, canceled, or not approved while the destination country is listed in the CDC Level 4 category or Department of State Level 4 category:

Travel Information

Please list your destination country and all countries you will be traveling to for business:

Please list your destination city and/or provinces that you will travel to for business:

Flight connection airports:

Start Date:

End Date:

Safety and Risk Mitigation

Please describe the activities you will be engaged in at your destination.

Will your activities allow you to practice safe physical distancing?

What are your planned lodging arrangements?

What modes of transportation do you anticipate while traveling abroad?

Please indicate if your work responsibilities will allow for any necessary quarantine requirements upon return from your destination?

Resources

[CDC COVID-19 Travel Recommendations by Destination](#)

[Travel guidelines for multiple passengers in shared vehicle](#)