

**From:** Travelnews Archive  
**Sent:** Thursday, April 12, 2018 2:16 PM  
**To:** Mark McCulloch <MMcCullo@uoregon.edu>  
**Subject:** Concur Traveler Demonstrations

University Travelers,

If you missed the first session, please join us for a one hour demonstration of the new travel management system in the Ford Alumni Center Ballroom.

Three sessions remain:

April 16 10:00 am

April 25 1:00 pm

April 30 1:00 pm

Coffee and snack provided. Q&A to follow.

Learn how easy it is to request and book travel, upload receipts and process an expense report.

Learn about the optional Concur and Trip It Pro mobile apps.

Learn about the new US Bank One Card corporate Visa travel card program.

Can't make it ? No problem. We will publish a session recording on May 1st on the Travel Training page, <https://ba.uoregon.edu/content/travel-training>.

Laurie Jacoby  
Travel Manager  
(541) 346-3158  
[ljacoby@uoregon.edu](mailto:ljacoby@uoregon.edu)