

## Mark McCulloch

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**From:** travelnews-bounces@lists.uoregon.edu on behalf of BAO news for travel administrators <travelnews@lists.uoregon.edu>  
**Sent:** Tuesday, April 24, 2018 4:05 PM  
**To:** travelnews@lists.uoregon.edu  
**Subject:** travelnews: Concur Traveler Demos - tomorrow and next week!  
**Attachments:** ATT00001.txt

### Please pass to your travelers:

Join us for a Concur demonstration for UO travelers and their delegates in the **Ford Alumni Center Ballroom**. Demos are one hour demo with following Q&A and are offered:

**April 25 1:00 pm – 1 hour with 30 min. Q&A to follow**

**April 30 1:00 pm – 1 hour with 30 min. Q&A to follow**

Featuring: How to download and use both the Concur and Trip It Pro mobile apps. How to book travel, how to process expense reports, upload receipts, learn how to enroll in the new One Card corporate visa card program.

Refreshments served. No registration is required.

Interested in receiving the TravelNews newsletters for UO Travel information and Concur Tips? Please opt in by emailing me with OPT IN in the subject line at: [lajacoby@uoregon.edu](mailto:lajacoby@uoregon.edu)



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