

## A NOTE ABOUT ONLINE INSTRUCTION

This is an **online course**. This means that all instruction and communication for the course will be conducted via the Internet. Students will have to take the exams in person at the SSIL lab (445 McKenzie Hall – alternate remote proctors can be arranged through SSIL) – other than this, students can complete course objectives from any location. **Contrary to what many students anticipate, this flexibility makes the course harder, NOT easier.** Students are independently responsible for completing all course objectives in a timely fashion; due dates are firm and frequent, and they creep up quickly. Extensions are only given under exceptional circumstances, and the instructor reserves the right to require appropriate documentation citing the reason for tardy submission of any assignment.

Each week, students will read assigned materials, listen to an audio lecture, and participate on the course Discussion Board. While electronic office hours are provided by the instructor and it is perfectly fine to email the instructor about the course and course topics, **students of this course should be prepared to learn the material on their own** – the instructor strongly advises that students in this course be prepared to learn independently. Again, late work is not accepted (except in the case of extreme circumstances), and there will be no extra credit available during this course. Much more than in traditional classroom-based instruction, the proclivity to procrastinate and fall behind in the course will be a serious danger. Some important course policies are:

- All examinations must be taken in the SSIL lab or in a proctored environment approved in advance by SSIL Director, Cathleen Leue.
- No incompletes or extensions will be given for this course.
- No extra credit work or make-up assignments will be offered for this course.
- All course materials, other than the readings, will be available through Blackboard.

**By registering for this course, each student assumes the responsibility of having adequate access to a computer capable of connecting to the Internet and performing all actions associated with the class.** Computer “problems” of any kind – including lack of Internet, computer crashes, lost files, etc. - do NOT, under ANY circumstances, constitute sufficient grounds for due date extensions for any assignment. Finally, do NOT contact your instructor for help with Blackboard: instead, contact Scholarly Communications and Instructional Support (SCIS) at 346-1942 or [blackboard@ithelp.uoregon.edu](mailto:blackboard@ithelp.uoregon.edu). Support is also available at the SCIS website at <http://libweb.uoregon.edu/scis/>.