

Instructor: Ella Kleshcheva
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Office Hours:
Mon: 10:00-11:30, Wed: 10:30-12:00,
or by appointment

Text: *Elementary Algebra, 8th ed.*, Charles P. McKeague.

Calculator: We will not be using calculators in class or on quizzes and exams, however you may use one on the homework. Recommended scientific calculator is TI-30X IIS by Texas Instruments. A graphing calculator is required for Math 111 and beyond, so you may want to consider getting one now. Recommended graphing calculator is TI-83 plus.

Office Hours: Office hours are the time when you can come and ask me questions about the class. It's a time to ask those questions that you think everybody understands but you. It's a chance to get some feedback from the instructor about how well you understand the material. In short, it's a very good idea to attend at least a few of them.

Homework (20% of final grade): Homework will be assigned for each section covered in class. I will collect homework once per week, usually on Tuesdays. There will be time (5 minutes) at the beginning of class for homework questions. Any further questions you have can be addressed during my office hours. Not all of the assigned problems will be graded. I will randomly pick up 10 problems each week and grade them for accuracy. You have to show work to get any credit. Late homework will not be accepted. Two lowest homework scores will be dropped.

Quizzes (20% of final grade): There will be 6 quizzes during the term. Quizzes will be given during last 20 minutes of class on Wednesdays. There are no make-ups on quizzes. The lowest quiz score will be dropped.

Midterms(30% of final grade): Midterm exam make-ups are available in case of emergency or illness. Please make arrangements with me before the exam time or after the fact as soon as possible.

- **Midterm I:** Friday, October 16
- **Midterm II:** Monday, November 6

Final Exam (30% of final grade): Monday, December 7, 6-8 pm. Location to be announced.

This course is not for college credit and is graded on pass/no-pass basis only. A passing grade is **C- or better**.

Blackboard: I will maintain the Blackboard website for this course. You can use it to check your assignments scores in the gradebook. I also will use it to make class announcements through the Blackboard email system.

General Suggestions:

- Don't get behind in your work, homework, etc.
- Participate in class, ask questions, make use of my office hours.
- Form a study group with others in the class. Feel free to work on homework together—but everyone must join-in and work.
- If you think you'll need extra help, get a tutor right away. Check with Academic Learning Services (room 68 PLC).
- Academic Learning Services also maintains a free drop-in lab with tutors starting from week 2 (room 72 PLC, Mon-Fri: 9-4.)

Math 070 Fall 2009 Tentative Class Schedule:

Week	Monday	Tuesday	Wednesday	Friday
1. Sep 28 - Oct 2	no class	1.1, 1.2	1.3, 1.4	HW1 is due 1.5, 1.6, 1.7
2. Oct 5 - Oct 9	1.9	HW2 is due 2.1, 2.2	2.3 Quiz 1	2.3, 2.4
3. Oct 12 - Oct 16	2.5, 2.6	2.7, 2.8	HW3 is due Review for Mid I	Midterm I
4. Oct 19 - Oct 23	3.1, 3.2	3.3, 3.4	3.5, 3.6	HW4 is due 4.1, 4.2
5. Oct 26 - Oct 30	4.2, 4.3 Quiz 2	4.4	HW5 is due 5.1, 5.2	5.3, 5.4 Quiz 3
6. Nov 2 - Nov 6	5.5	5.6	HW6 is due Review for Mid II	Midterm II
7. Nov 9 - Nov 13	6.1	6.2, 6.3	6.4, 6.5	HW7 is due 6.6
8. Nov 16 - Nov 20	6.7 Quiz 4	6.8	HW8 is due 7.1	7.2 Quiz 5
9. Nov 23 - Nov 27	7.3	7.4	take home worksheet	Thanksgiving no class
10. Nov 30 - Dec 4	HW9 is due 8.1, 8.2	8.3 Quiz 6	8.4, 8.5	HW10 is due 8.6
Finals Week	office hours: 10-12 Final Exam Dec 7, 6-8 pm			

Homework Guidelines:

- Label each Section clearly.
- Do problems neatly. Show your work when it is appropriate.
- If you used more than one page, staple pages in the upper left corner.
- Put your name in the upper right corner.
- It is a good idea to start homework as soon as possible—better 1 hour every night for five nights than 5 hours at once.